



DEPARTMENT OF THE ARMY
Bravo Battery, 1st Battalion, 40th Field Artillery
6050 Rothwell Street
Fort Sill, Oklahoma 73503-6200

REPLY TO
ATTENTION OF:

ATSF-KI-B

2 January 2013

Dear Family Member,

The purpose of this letter is to notify you of activities related to your family member's graduation from Basic Combat Training at B Battery, 1-40th FA, 434th Field Artillery Brigade at Fort Sill, OK. As you can imagine, your Soldier's final week here will be very busy with out-processing and graduation practice. Rest assured that we have set aside adequate time during graduation week for you to spend with your family member. We would like to ask that you kindly adhere to the prescribed time-line provided in the enclosure in order to accommodate your Soldier's training schedule during this eventful week.

Our Soldiers will graduate on Friday, February 1st, 2013, 10:00 a.m., at McMahon Auditorium in Lawton, Oklahoma. Our first priority is caring for your Soldier and ensuring each individual passes the training events required to graduate on time. Unfortunately, there are circumstances in which Soldiers are unable to fulfill mandatory requirements, thereby pushing their graduation date back. Your Soldiers will contact you no later than **January 23rd, 2013** to inform you whether or not he/she has met all requirements and will graduate on time.

In addition to the packet we have provided, please go to the following web site for additional information on graduation: <http://sill-www.army.mil/434/1-40/1-40b.html>, or the Battery Facebook Page: <http://www.facebook.com/bravobushmasters>. For more information on Fort Sill and what our community has to offer during your visit, please go to <http://sill-www.army.mil>. If we can be of any assistance relating to your Soldier, please feel free to write me at the following address:

CPT RICHARD A. LOPEZ
B BTRY, 1st BN, 40th FA
6050 ROTHWELL ST
FORT SILL OK 73503-6200

You can also contact me via telephone at any time at the following numbers: (580) 442-1211/1215. You can ask for CPT Lopez, or First Sergeant Gandy (please do not call collect). I also can be reached via e-mail at the following address: richard.a.lopez.mil@mail.mil. Thank you for your patience and time. We look forward to seeing you in the near future. BUSHMASTERS!

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Lopez".

RICHARD A. LOPEZ
CPT, FA
Commanding



**BRAVO BATTERY
1ST BATTALION, 40TH FIELD ARTILLERY
FORT SILL, OK 73503**



**FAMILY DAY and GRADUATION ACTIVITIES
31 January – 1 February 2013**

SEQUENCE OF EVENTS

31 January 2013 – FAMILY DAY

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|--------------------------------|---|
| 8:30 a.m. - 8:45 a.m. | Family Members arrive and seated at Fort Sill Conference Center |
| 9:00 a.m. - 9:30 a.m. | Naturalization Ceremony at Fort Sill Conference Center |
| 9:45 a.m. - 10:00 a.m. | Battery Commander's In-brief at Fort Sill Conference Center |
| 10:00 a.m. - 11:00 a.m. | Family Day Demonstration – Pride Park |
| 12:00 p.m. - 7:30 p.m. | Family Day Pass in Lawton-Fort Sill Area |
| 7:30 p.m. - 8:00 p.m. | Soldiers arrive in the Battery Area and Sign-In |
| 8:00 p.m. | 100% Accountability Formation on the Drill Pad |

1 February 2013 – GRADUATION DAY

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|--------------------------------|--|
| 09:30 a.m. – 09:45 a.m. | Families Arrive and are seated in McMahon Auditorium |
| 10:00 a.m. – 11:00 a.m. | Graduation at McMahon Auditorium |
| 1:00 p.m. - Completion | Final Out-processing / Begin Departure |