

FRG Leadership Checklist

1. I know and support the commander's readiness goals.	Yes	No
2. I embrace those goals and convey them to other volunteers.	Yes	No
3. I frequently confer with the commander about FRG plans and activities.	Yes	No
4. I frequently confer with all chairpersons about FRG plans and activities.	Yes	No
5. I set the example by welcoming diversity among our FRG members.	Yes	No
6. I actively seek inclusion of all members in FRG meetings and activities.	Yes	No
7. I readily make some decisions on my own when appropriate.	Yes	No
8. I share important decisions with the committee leaders and the commander.	Yes	No
9. I seek input on group activities and concerns from the membership.	Yes	No
10. I have a positive attitude of friendliness, kindness, and service.	Yes	No
11. I am an assertive but humble and kind leader.	Yes	No
12. I treat everyone with respect and regard; I never criticize but I mentor.	Yes	No
13. I try not to dominate meetings and strive to get others involved.	Yes	No
14. I try to keep meetings focused, fun, and reasonably brief.	Yes	No
15. I frequently and publicly thank people for their help.	Yes	No
16. I attend all steering committee meetings or ensure that an alternate does.	Yes	No
17. I seek to resolve conflict peaceably and promote harmony among the FRG members.	Yes	No
18. I listen actively and seek to understand the other person's viewpoint.	Yes	No
19. I follow up with chairpersons to make sure critical tasks are done on time.	Yes	No
20. I am careful not to micromanage.	Yes	No
21. I am able to recruit capable members to help with committee work.	Yes	No
22. I work well through others to get tasks done.	Yes	No
23. I plan well and get help with planning, preparing meeting agendas, and seeing that activities are organized and done well.	Yes	No
24. I try to balance the importance of task versus relationships.	Yes	No
25. I have completed family readiness training and promote it among the FRG members.	Yes	No
Number of "Yes" answers _____ x 4 points each = Total Score: _____		
<p>Use this checklist to check yourself and, where applicable, your committee chairpersons. Be as objective as you can. Counting 4 points for each "yes" answer and 0 for each "no," what is your score? What are your strong points? Where do you need to improve? Grade yourself with this scale: 88 or above, effective FRG leader; 74-84, good; 60-70, average; under 60, below average.</p>		
<p>Are you an effective FRG leader? If not, what will it take to become one?</p>		