



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY FIELD ARTILLERY CENTER AND FORT SILL
FORT SILL, OKLAHOMA 73503-5100

REPLY TO
ATTENTION OF:

ATZR-I (20-1e)

20 March 2002

MEMORANDUM FOR ALL SOLDIERS AT FORT SILL, OK

SUBJECT: Rights of Soldiers to Present Complaints or Request Assistance

1. Commanders, post this letter on your unit bulletin boards.
2. All soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General.
3. Before visiting the Inspector General, you should consider whether your concerns can be more quickly and simply addressed by your chain of command first. You do not have to present your concerns to your chain of command before visiting the Inspector General. However, you must obtain permission to be absent from your duties if you wish to visit the Inspector General during duty hours. You do not have to tell anybody why you want to visit the Inspector General.
4. You may visit or call your local Inspector General at:

NAME: INSPECTOR GENERAL

OFFICE HOURS: 0830 TO 1600, MONDAY-FRIDAY, AND 1300-1600 THURSDAYS

ROOM/LOCATION: ROOM 301, BLDG 462, TAYLOR HALL

ADDRESS: 462 HAMILTON ROAD, FORT SILL, OK

TELEPHONE: 442-3109/2988

5. If you believe your local Inspector General's response to you is not fair, complete, or in accordance with law and regulation; or if you believe your interests may be jeopardized by visiting your local Inspector General, you may write to Headquarters, U.S. Army Training and Doctrine Command, ATTN: ATIG, Fort Monroe, Virginia, 23651-5000. You may also call Department of the Army Inspector General, (DAIG), or the Inspector General, Department of Defense, (IG, DOD) hotline. Their telephone numbers are:

DAIG: 1-800-752-9747

IG, DOD: 1-800-424-9098

*Supercedes Memo, Subject: Rights of Soldiers to Present Complaints or Request Assistance, 6 April 2000.

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However, DA and DOD IG will refer your complaint or request for assistance to your local IG if you have not given your local IG a chance to aid and assist you first.

5. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the Inspector General. They are also prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the Inspector General. However, if you lie or knowingly make false accusations to the Inspector General, you are subject to disciplinary action.

FOR THE COMMANDER:

ROBERT A. CLINE
COL, FA
Chief of Staff

DISTRIBUTION:

ALL ORGANIZATIONS

(PUBS ONLY BTRY LEVEL) (383)

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