



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
FIELD ARTILLERY PROPONENT OFFICE
730 SCHIMMELPFENNIG ROAD, SUITE 278
FORT SILL, OKLAHOMA 73503-9035

ATZR-P

25 July 2016

MEMORANDUM OF INSTRUCTION

SUBJECT: Knox, Hamilton, and Gruber Award Submission Requirements

1. PURPOSE. Provide information and submission requirements for the Knox, Hamilton, Gruber awards program.
2. BACKGROUND.

a. The **Henry A. Knox Award** is named after the first Chief of Artillery, and first Secretary of War, Major General Henry A. Knox. The award recognizes the most outstanding Active Component battery. Originally called the Knox Trophy and Medal, the awards were established in 1924 by the Chief of Field Artillery and presented annually. The Trophy recognized the best artillery battery and the Medal recognized best enlisted Artillery Soldier based on performance, excellence, leadership, and proficiency. The awards recognized hard work, talent, determination, and high standards that resulted in the highest performance. Before World War II, the awards were not presented. In 2002, the Knox Trophy was reinstated and the Medal was replaced with the Gruber Award to recognize of the individual Soldiers.

MOST RECENT KNOX AWARD WINNERS:

2015 Charlie Battery 2-319th AFAR Fort Bragg, NC
2014 Bravo Battery 4-27th FA Regiment Fort Bliss, TX
2013 Alpha Battery 2-15th FA Regiment Fort Drum, NY
2012 Bravo Battery 1-77th FA Schweinfurt, Germany
2011 HHB 3-320th FA Fort Campbell, KY
2010 Bravo Battery 4-320th FA Fort Campbell, KY

b. The **Alexander Hamilton Award** recognizes the best Army National Guard (ARNG) Battery. It was created in 2002 and is named after American Statesman and Continental Army Artilleryman Alexander Hamilton. Alexander Hamilton was an outstanding artillery battery commander and a skilled cohort of General George Washington during the Revolutionary War. Hamilton helped frame the U.S. Constitution and served as the nation's first Secretary of the Treasury.

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MOST RECENT HAMILTON AWARD WINNERS:

2015 Alpha Battery 3-197th FA Regiment, New Hampshire ARNG
2014 Alpha Battery 1-181st FA, Tennessee ARNG
2013 Bravo Battery 1-121st FA, Wisconsin ARNG
2012 Bravo Battery 2-218th FA, Oregon ARNG
2011 Bravo Battery 1-623rd FA, Kentucky ARNG
2010 Alpha Battery 1-109th FA, Pennsylvania ARNG

c. The **Edmund L. Gruber Award** is named after Brigadier General Edmund L. Gruber, a noted Field Artillery Officer, who as a First Lieutenant in 1908 composed the "Caisson Song", which the Army adapted as "The Army Song" (The Army Goes Rolling Along) in 1952. The Gruber Award was established in 2002 to recognize individual Field Artillery Soldiers for innovations that result in significant contributions to enhance the Field Artillery's war fighting capabilities, morale, readiness, and maintenance.

MOST RECENT GRUBER AWARD WINNERS:

2015 SFC Jorge A. Moraguzman, 2-15th FA
2014 SFC Daniel A. King, 1-320th FA
2013 1LT Nathaniel J. Holcomb, 1-41st FA
2012 SFC Thomas Robinson, 1-377th FA
2011 SFC Lewis, 3-321st FA
2010 SFC Weeks, 2-12th FA

3. ELIGIBILITY CRITERIA.

a. The Knox award eligibility is established for all active component field artillery batteries across operating and generating force formations.

b. The Hamilton award eligibility is established for all National Guard field artillery batteries.

c. The Gruber Award is established for a field artillery Soldier within the active and reserve components across operating and generating force formations.

4. SUBMISSION REQUIREMENTS.

a. All submission narratives of the units or individuals will cover the period of FY16 (Oct 2015 to Sept 2016).

b. All submission narratives of the units or individuals will be sent using the Army memorandum format IAW AR 25-40.

c. All submission narratives of the units or individuals must be in Arial 12 font single-spaced.

d. All submission narratives of the units or individuals must be a minimum of one page.

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e. All submission narratives of the units or individuals will include JPEG photos of the units/individuals to support the narrative. The photos will also require a caption at the bottom to state what the photo is about.

f. All submission narratives of the units or individuals will be accompanied with a Brigade and Battalion Commander's Letter of Endorsement.

g. Packets must be received by the Field Artillery Proponent Office NLT 01 November 2016.

5. SELECTION CRITERIA.

a. Each award submission will be graded on its own merit by selected panel members.

b. Each Knox and Hamilton nomination will be graded according to the following criteria: Excellence in Mission Execution, Training Excellence, Deployment Excellence, Leader Development, Maintenance Excellence, Command Supply Discipline Program, Soldier Readiness/Resiliency, Family Readiness/Support, and Community Service.

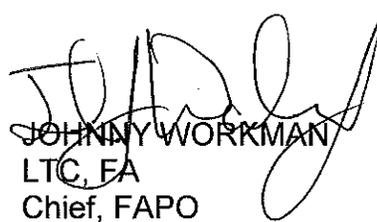
c. Each Gruber nomination will be graded according to the following criteria: Innovation in Field Artillery doctrine, training, material, or personnel solutions or tactics, techniques, and procedures enabling accomplishment of the mission.

d. The FAPO will establish a panel to evaluate and score each submission IAW the criteria. The board will consist of at least 7 members in the rank of Colonel or Sergeant Major.

6. PACKETS. Packets will be emailed to joseph.l.barcus.mil@mail.mil and luke.a.mcguire.mil@mail.mil prior to the submission deadline of 1 November 2016. Packets can also be mailed to the Field Artillery Proponent Office Rm 278, NW Schimmelpfenning Rd. Fort Sill, Oklahoma 73503-9035.

7. ANNOUNCEMENT OF AWARDS. The Office of the FA Commandant will announce the winners as soon as practical in 2nd Quarter, FY17.

8. POINT OF CONTACT. Point of Contact for the memorandum is SFC Joseph L. Barcus, Field Artillery 13D/P Career Management NCO, DSN 639-6365, Commercial (580) 442-6365 or email joseph.l.barcus.mil@mail.mil.


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