



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 NW MCNAIR AVENUE, SUITE 100
FORT SILL, OKLAHOMA 73503

ATZR-CS

6 June 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fires Center of Excellence (FCoE) Roadside Inspection Program (RIP)

1. References.

- a. AR 600-55, The Army Driver and Operator Standardization Program, 18 June 2007
- b. AR 385-40, Army Safety Program
- c. Fort Sill Supplement #1 to AR 600-55
- d. Roadside Inspection Program SOP.
- e. FCoE CG Policy letter 09-11.

2. Policy. The FCoE G4 will begin the random check of all U.S. Government owned vehicles being operated on Fort Sill. All units will ensure compliance with the check station, RIP SOP and applicable regulations.

3. Applicability. The policy establishes responsibility for all units, activities, and staff elements operating government owned vehicles or commercially leased by the Department of the Defense on Fort Sill roadways and training locations.

4. The Roadside Inspection will be conducted randomly without bias to ensure adherence to safe vehicle operation, validate Operator Level (-10) Preventive Maintenance Checks and Services (PMCS), the unit's Quality Assurance/Quality Control (QA/QC) for -20 level PMCS, dispatch procedures, licensing and highway safety. It is not intended to measure a unit's maintenance posture.

5. Roadside Procedures.

- a. Vehicles may be stopped at any suitable safe location within the Fort Sill area, including garrison, cantonment or field, road exiting or entering the installation with coordination of the Department of Emergency Services to ensure positive traffic flow and safety of all personnel.

b. Vehicle operators and occupants are expected to be courteous and cooperative.

c. Vehicle operators will be given the opportunity to perform “during operations checks” when stopped by the evaluator. If on-the-spot safety or NMC maintenance corrections cannot be made, the parent unit is responsible for the safe recovery of the equipment.

d. Ammunition carriers

(1) Vehicles with ammunition placards may be stopped and spot checked by roadside inspectors. Vehicles with a valid DD 626 performed that day by the Ammunition Supply Point ASP will be checked for the following items:

a. Valid and Current military license; DA Form 5984-E/OF 346 with Hazard Cargo endorsement.

b. Valid dispatch; DA Form 5987-E/DD Form 1970 (SAMSE system INOP)

c. Current PMCS; DA Form 5988-E/ DA Form 2404 (SAMSE system INOP)

d. Valid and current Motor Vehicle Inspection (transporting HAZMAT); DD Form 626.

(2) Vehicles with ammunition placards may be stopped and spot checked by roadside inspectors. Vehicles with a valid DD Form 626 performed by the **unit** will undergo the complete roadside evaluation.

a. In the event a vehicle is found to be UNSAT for shortcomings or deficiencies that could cause further damage or injury to occupants or equipment i.e. no dispatch, no drivers license, or mechanically unsafe; the driver/senior occupant will inform their chain of command by telephonic means.

b. Other situations will be on a case-by-case basis. The vehicle will not be released until the commander of the unit or designated representative assumes responsibility for the vehicle and the operator.

6. Reporting Procedures.

a. Results of the roadside evaluation will be entered on the Roadside Inspection Checklist. The inspector will retain the top copy for record and provide the second copy to the operator. The operator is required to provide their copy of the Roadside Evaluation Checklist to their Chain of Command and back brief them of the event results.

b. The inspector and/or recorder will enter the information in all blocks of the checklist. The FCoE inspector will identify and brief the operator/senior occupant on shortcomings, deficiencies noted. The operator will then initial all shortcomings and deficiencies and sign the checklist.

c. Units receiving an "UNSAT" or vehicle deemed NMC will be required to reply by endorsement through their respective Chain of Command to the FCoE Chief of Staff (CoS). Vehicles will not be permitted to move until deficiencies are corrected.

d. Roadside statistics and analysis will be briefed during the bi monthly Command and Staff (chaired by CoS) and monthly Logistics Management Review (LMR).

7. POC this policy letter is the G4 Maintenance Officer; CW4 Williams, David, 442-2053, david.williams4@us.army.mil.


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Chief of Staff

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