



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
909 NW HAMILTON ROAD, SUITE 120
FORT SILL, OKLAHOMA 73503-9004

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SEP 23 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Revalidation of Statements of Non-Availability for Lodging and Meal PER DIEM: Proportional Meal Rate (Mon – Fri) and Commercial Meal Rates (Training & Federal Holidays, and Weekends)

1. Reference. ALARACT 053/2008 authority for issuing Temporary Change of Station (TCS)/ Temporary Duty (TDY) orders beyond 180 days in support of contingency operations, DTG 041902z Mar 08.
2. In order to comply with the above reference, all Statements of Non-Availability (SNA) issued by the Fort Sill Housing Office or any other activity, being used to claim lodging expenses and/or meals by Soldiers assigned to Fort Sill performing active duty, must be revalidated by 30 September 2008. This applies to all SNAs issued prior to the date of this memorandum.
3. Those Soldiers holding SNAs must immediately contact or visit the Fort Sill Housing Office, Building 4700, (580) 442-5796, (DSN 639) to validate and, if applicable, be reissued a new SNA. If you signed a rental agreement off post as a result of a SNA that may not be reissued, please bring that to the attention of the housing office staff. In some situations, they can assist you with any unfulfilled obligations that you may incur as a result of this action.
4. Point of contact for this memorandum is the Director of Human Resources at (580) 442-0146.


ROBERT S. BRIDGFORD
COL, FA
Garrison Commander

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