DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
4921 NW CRAIG ROAD
FORT SILL, OKLAHOMA 73503-9059

REPLY TO
ATTENTION OF

IMWE-SIL-HRS

24 June 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Risk Reduction Data Reporting Policy

1. Reference. AR 600-85, Army Substance Abuse Program (ASAP), 24 March 2006.

2. Policy.

a. The Army Center for Substance Abuse Program developed the Risk Reduction Program (RRP) in an effort to assist commanders in identifying specific high risk behavior within their units. The RRP is a commander's tool designed to decrease high risk behaviors, thus increasing Soldier and unit readiness. The program focuses on effective use of installation resources and to coordinate efforts between commanders and installation agencies to implement effective interventions.

b. The Fort Sill Risk Reduction Coordinator will enter all incidents of high risk behavior tracked by the Army Center for Substance Abuse into their web portal no later then the 15th day of each new quarter. Installation Prevention Team (IPT) proponents and members are responsible for reporting data within their scope of responsibility on time. Proponents and members include the Safety Office, Preventive Medicine, Community Mental Health, Directorate of Emergency Services, Social Work Services, Amy Community Services/Army Emergency Relief, Alcohol and Abuse Program, Directorate of Public Works, Housing, and Staff Judge Advocate. IPT proponents and members will submit the required data to the Risk Reduction Program Coordinator no later then the first week of each new quarter. Timely reporting of risk reduction data at all levels is essential to providing Army leadership the trend information needed to target resources where most needed.

3. Point of contact is Robert Dodrill, Risk Reduction Program Coordinator, at 442-5896/4205 (robert.dodrill@us.army.mil).

ROBERT S. BRIDGFORD
COL, FA
Garrison Commander

IMWE-SIL-HRS
SUBJECT: Risk Reduction Data Reporting Policy

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