

Department of the Army  
Headquarters, U.S. Army Garrison  
462 Hamilton Road, Suite 120  
Fort Sill, Oklahoma 73503  
14 January 2013

\*Fort Sill Regulation 350-6

Training  
**REGIONAL TRAINING SUPPORT CENTER**

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**Summary.** This publication provides guidance and information on the Regional Training Support Center to Fort Sill, Oklahoma.

**Applicability.** This publication applies to all Fort Sill organizations.

**Supplementation.** Supplementation of this regulation is prohibited, without prior approval by Directorate of Plans, Training, Mobilization, and Security (DPTMS), 455 McNair Avenue, Suite 201, Fort Sill, OK 73503.

**Suggested Improvements.** The proponent of this regulation is the DPTMS. Send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to DPTMS.

**Distribution.** This regulation is distributed solely through the Directorate of Human Resources, Administrative Services Division Homepage at <http://sill-www.army.mil/USAG/publications2012.html>.

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\* This regulation supersedes Fort Sill Regulation 350-6, 6 January 2009.

## **Chapter 1 Introduction**

**1-1. Purpose.** Establish Regional Training Support Center (RTSC), responsibilities and procedures at Fort Sill, Oklahoma.

**1-2. References.** Required and related publications and forms are listed in Appendix A.

**1-3. Explanation of Abbreviations and Terms.** Abbreviations and terms used in this regulation are explained in the Glossary.

**1.4. Records Management.** Records created as a result of processes described by this regulation must be identified, maintained, and disposed of according to AR 25-400-2, The Army Records Information Management System (ARIMS) and DA Pam 25-403, the Army Records Information Management System website: (<http://www.arims.army.mil>).

## **Chapter 2 Responsibilities**

### **2-1. General.**

a. The Commander, United States Army Garrison Fort Sill, is responsible for Regional Training Support Center (RTSC) services as defined and resourced per Installation Management Command (IMCOM) Common Levels of Support 306 (CLS 306) and Installation Status Report Category 905 (ISR 905).

b. The Director of Plans, Training, Mobilization, and Security (DPTMS) is responsible for the execution of Garrison responsibilities for RTSC services.

c. The Chief, Training Division, DPTMS, is responsible for executive oversight of RTSC operations.

d. The installation Training Support Officer (TSO) serves as the liaison to DPTMS, Garrison, IMCOM, TRADOC, HQDA, and other DoD and Interagency Government organizations for provision of RTSC services and support. The TSO is the approving authority for all OMA funded Training Aids, Devices, Simulators, and Simulations (TADSS) purchases on the installation. The TSO is the Soldier Training Support Program manager for Fort Sill and the Fires Center of Excellence.

## **2-2. Staff Responsibilities.**

- a. US Army Fires Center of Excellence and Fort Sill (USAFCOEFS) staff will—
  - (1) Identify RTSC support requirements in their areas of responsibility and forward requirements to DPTMS.
  - (2) Establish internal procedures for utilization of RTSC services.
  - (3) Be responsible for maintaining appropriate accountability and control of RTSC property loaned or issued to their organizations.
  - (4) For the safety of Soldiers and personnel, and to prevent damage to equipment, ensure that TADSS are operated IAW procedures provided in the applicable operator's manual, technical manual, or field manual.
- b. When using TADSS on Fort Sill ranges, the provisions of Fort Sill Regulation 385-1, Post Range Regulation apply.
- c. Ensure all cautions and warnings are considered during the Composite Risk Management Process, and adhered to when operating TADSS.

## **2-3. Subordinate Command Responsibilities.**

- a. Unit Commanders will—
  - (1) Establish and maintain an account with the RTSC.
  - (2) Be responsible for maintaining appropriate accountability and control of RTSC property loaned or issued to their organizations.
  - (3) Ensure that TADSS are operated IAW procedures provided in the applicable operator's manual, technical manual, or field manual.
- b. When using TADSS on Fort Sill ranges, the provisions of Fort Sill Regulation 385-1, Post Range Regulations apply.
- c. Ensure all cautions and warnings are considered during the Composite Risk Management Process, and adhered to when operating TADSS.

## **Chapter 3 Regional Training Support Center (RTSC)**

**3-1. Mission.** The mission of the Fort Sill Regional Training Support Center (RTSC) is to provide services for storage, instruction, loan/issue, accountability, and maintenance for the family of Training Aids, Devices, Simulators and Simulations (TADSS) used in

support of live, virtual, and constructive training environments for the U.S. Army Garrison Fort Sill, the USAFCOEFS, and other Army, Department of Defense (DoD), and Government agencies within its assigned regional support area of responsibility per AR 5-9 including Arkansas, Oklahoma, and northwest Texas.

**3-2. Locations.** RTSC provides services and support at the following locations--

- a. Administration and Training is located at Building 2327 Hunt Road.
- b. Virtual TADSS Instructor/Operator Support is provided for Engagement Skills Trainers (EST) and HMMWV Egress Assistance Trainers (HEAT) located at –
  - (1) EST 1, Building 6168, 20 Lanes M16/M4
  - (2) EST 2 Buildings M6274, M6275, M6276, M6277, 60 Lanes M16/M4
  - (3) EST 3 Building 7506, 25 Lanes M16/M4
  - (4) EST 4 and EST 5 Building 2327 (RTSC), 20 Lanes M16/M4, M9, M2, M240B, M249, M203, Shotgun, AT4, MK19
  - (5) HEAT 1 and 2, Building 1504
  - (6) HEAT 3, MOWAY Complex
- c. TADSS issue/turn-in and Graphic Training Aids issue is provided at Building 2327 Hunt Road.
- d. The fabrication shop is located in building 2327 Hunt Road.

**3-3. Operating Hours.** Normal operating hours for RTSC Warehouse are 0700-1130 and 1200-1630 Monday through Friday, excluding federal holidays. Virtual TADSS are available for scheduling Monday – Saturday 0600-1700 hours.

**3-4. Priorities.** RTSC services and support are provided on a first-come, first-served basis subject to availability based on the following priorities--

- a. Priority 1 - Mobilization training for units with an imminent deployment date, Senior Commander (SC), and Garrison Commander (GC) directed requirements.
- b. Priority 2 - Training in support of documented and validated requirements including institutional, mission, and other mobilization related training.
- c. Priority 3 - All other requirements.

### **3-5. RTSC Products and Services.**

#### **a. TADSS Loan and Issue.**

(1) The RTSC provides services for the loan, issue, receipt and storage of TADSS to include Multiple Integrated Laser Engagement System (MILES) and Instrumented – Multiple Integrated Laser Engagement System (I-MILES).

(a) All TADSS, with the exception of those items specifically designed to be consumed in use, are accountable. All TADSS loan and issue transactions require a valid and current RTSC account. RTSC will receive and process customer requests, verify certifications if applicable, and verify account authorizations (DA Form 1687) prior to loan or issue of TADSS.

(b) Relief from responsibility for accountable property will be through the submission of a Financial Liability Investigation of Property Loss (FLIPL), Cash Collection Voucher, or Statement of Charges. The unit or activity that signed for the RTSC property at the time of the loss or damage is responsible for initiating the appropriate action and completing any required investigation.

(c) Within scheduling priorities, with the exception MILES and I-MILES, all TADSS are primarily loaned/issued and returned on a first-come, first-served basis subject to local availability; however, TADSS may be requested in advance. Customers may request TADSS loan/issue on a walk-in basis at building 2327 Hunt Road.

(d) The default maximum loan period for all TADSS, including MILES and I-MILES, is 30 days. Requirements for validated exceptions will be sent to RTSC for coordination, review, and approval subject to availability and utilization of the requested TADSS.

(e) Shipment and return of TADSS may be available for off-post customers located within RTSC's geographical area of support as defined by AR 5-9, subject to availability and funding for the cost of transportation.

(f) TADSS listings are contained in DA Pam 350-9, Index and Description of Armywide Training Devices, and TRADOC Pam 350-9, TRADOC Training Devices for Armywide use.

(g) TADSS which are not available locally may be obtainable from other RTSCs through coordination with the ATSC. For major exercises or unusual requirements it is recommended that support customers contact RTSC well in advance to verify availability of TADSS in the number and type required. Obtaining TADSS from other sources, if available, can take 90 to 180 days.

(h) All TADSS are classified as Army centrally managed property stationed at the installation. TADSS on loan may not be taken out of the RTSC AOR without written

approval from the TSO based on coordination with ATSC. If TADSS are needed outside the AOR, the Fort Sill RTSC will coordinate the requirement with ATSC and the appropriate supporting Training Support Center.

(2) The RTSC will provide advice and assistance to customers regarding selection, availability, and use of TADSS, and related accountability processes.

b. TADSS Instruction/Operation.

(1) The RTSC provides Instructor/Operator (I/O) services in support of DA specified TADSS, including Call For Fire Trainer II (CFFT II) 1:12, Laser Marksmanship Training System (LMTS), Improvised Explosive Device Effects Simulator (IEDES), Training Improvised Explosive Device II (TIED II), Counter Radio Electronic Warfare Device 2 (CREW 2), Instrumented Multiple Integrated Laser Engagement System (I-MILES), HMMWV Egress Assistance Trainer (HEAT), and Engagement Skills Trainer (EST) 2000 suites located on the installation. TADSS I/O services include:

(a) Familiarization with the TADSS system and capabilities for unit/organizational personnel who will be responsible for conducting supported training. Military task training remains the responsibility of unit/organizational trainers. This training is provided by RTSC Instructor/Operators on an as required basis.

(b) Operating the TADSS system, including startup, operation, and shutdown IAW applicable technical publications and coordinated scheduling, to include performing system calibration, diagnostics, checks, user level PMCS and troubleshooting to identify faults.

(c) Operator certification training for those unit/organizational personnel requiring certification to operate the TADSS systems. This training is scheduled through and conducted by RTSC Instructor/Operators.

(d) Train the Trainer training for unit/organizational instructors to provide Instructor/Operator certification for unit/organizational Instructor/Operators. This training is scheduled through and conducted by RTSC Instructor/Operators.

(2) RTSC support of TADSS Instruction/Operation includes--

(a) Scheduling periodic courses of instruction as required and enrolling students into course(s) as requested by customers.

(b) Instruction on the use and safety of TADSS systems, and providing training and certification to individuals completing I/O training who will be authorized to operate the TADSS system.

(c) Capturing and reporting usage rates for TADSS systems and interfacing with maintenance provider(s) as applicable and required.

(d) Maintaining list of personnel receiving Instructor/Operator and Operator training and certifications using the Training Support – Material Armywide Tracking System (TS-MATS).

c. TADSS Maintenance. The RTSC provides maintenance services for RTSC managed TADSS, except for those TADSS maintained on RTSC property records but operated by the end user (e.g., National Guard TADSS, some institutional trainers and desktop trainers). Repair and maintenance of TADSS equipment is performed in house at the RTSC.

d. TADSS Familiarization Training.

(1) The RTSC provides familiarization training for TADSS loaned from the RTSC. Types of training provided include--

(a) Training on operation, use, and operator maintenance to ensure that customers feel comfortable with using TADSS. This training is conducted both on an on-demand, walk-in basis at the point of issue as well as by classroom training scheduled through RTSC TADSS trainers.

(b) Operator certification training for those TADSS requiring certification prior to check out from the warehouse. This training is scheduled through and conducted by RTSC TADSS trainers.

(c) Train the Trainer training for organizational instructors to provide training on operation, use, operator maintenance, and operator certification of TADSS. This training is scheduled through and conducted by RTSC TADSS trainers.

(2) RTSC support of TADSS Familiarization Training includes--

(a) Providing training for TADSS operation, use, and operator maintenance on an on-demand, walk-in basis at the point of issue.

(b) Scheduling periodic courses of instruction as required and enrolling students into course(s) as requested by customers.

(c) Referencing training manuals to determine course of instruction, developing/following lesson plans for various TADSS, updating lesson plans as changes to TADSS occur, and incorporating new training and changes into the instruction.

(d) Setting up instruction site(s) for training and preparing and printing handouts for students as needed.

(e) Ensuring that students have the proper personal protective equipment required for instruction and that all updated safety messages and/or safety alerts are presented, distributed to, and understood by the students.

(f) Conducting oral and hands-on training for the specific TADSS, instructing on the proper use of supplies and materials (e.g. expendables, ammunition, and other consumable supplies), providing hands on step by step safety procedures for handling of HAZMAT (e.g. batteries, chemicals, compressed gases, and pyrotechnics utilized with TADSS), and providing hands-on step-by-step procedures for preventive maintenance and proper cleaning of TADSS for turn in to RTSC.

(g) Maintaining the installation master list of personnel receiving familiarization training and operator and train-the-trainer certifications using TS-MATS.

e. Graphic Training Aids (GTA).

(1) The RTSC manages and maintains the installation inventory of Graphic Training Aids in support of Active, National Guard, Reserve, ROTC, other military components, federal and state agencies, and other authorized customers.

(2) The RTSC can order GTAs not currently stocked based on customer requirements. A listing of current GTAs can be found online at the Reimer Digital Library (RDL) at (<http://www.train.army.mil>). Typical turnaround time for receipt of unstocked GTAs from the USATSC is two to four weeks, depending on availability and stock level.

(3) Certain GTAs are distributed only by electronic means via RDL. RTSC has a limited capability to print these GTAs. For requirements beyond RTSC local production capability, customers may provide the digital file available from RDL to the Document Automation and Production Service (DAPS) located at Building 340 Randolph Road for production. Customers are responsible for all expenses for DAPS.

(4) Customers can obtain locally available GTAs on a walk-in basis at Bldg 2327 Hunt Road. Off-post customers located within RTSC's geographical area of support as defined by AR 5-9 may obtain GTAs by mail by calling (580) 442-2178, DSN 639-2178. An established and current RTSC account is required for all GTA services.

f. Acquisition and Fabrication of Training Devices.

(1) The RTSC provides services for the acquisition and/or fabrication training devices from initial consultation to determine local, outsourced, or Army-wide fabrication through delivery and life cycle support of approved devices.

(2) The RTSC is the installation executive agent for local acquisition of TADSS. Subject to specific funding thresholds, the RTSC may procure TADSS using Operations and Maintenance Army (OMA) funds to support user training requirements based on an approved TDFR.

(a) Units and organizations WILL NOT procure local TADSS solutions without prior coordination and approval by the RTSC.

(b) Upon obtaining approval from the RTSC, requiring units and organizations will provide funding to the RTSC for acquisition and sustainment of the requested TADSS. RTSC will then process the acquisition, receipt, and issue of the requested items.

(c) All locally purchased TADSS will be maintained on RTSC property records and hand receipted to the requesting customer.

(3) The RTSC has limited capability to fabricate training devices for local use, primarily of wood construction. This capability does not include services for fabrication or duplication of existing Army-wide training devices listed in DA Pam 350-9 or TRADOC Pam 350-9, Training Equipment, or Training Facilities. RTSC fabrication services include consultation on design, cost, and fabrication schedule; production and interpretation of plans and schematics; production of prototype training device(s) for validation; production of finalized devices to meet approved requirements; training in the use and preventive maintenance of the devices fabricated; and packaging and shipment IAW approved distribution plan(s).

(4) Customers can obtain local acquisition and/or fabrication services through submission of a TDFR completed per the provisions of AR 350-38. General instructions and format for completion of a TDFR are included in Appendix C to this regulation; further assistance is available from RTSC on request. An established and current RTSC account is required for all Acquisition and Fabrication services.

### **3-6. Requesting RTSC Products and Services.**

a. TADSS Loan and Issue will be accomplished using the TS-MATS automated system.

b. A TDFR completed per the provisions of AR 350-38 will be used to request acquisition or fabrication of TADSS. Fort Sill Form 866 may be used for locally developed TADSS.

c. TADSS and GTA loans, with the exception of MILES and I-MILES, may be requested in advance, are processed on a first-come, first-served basis and require that the customer organization have a current RTSC hand receipt account, including DA Form 1687 (signature card). MILES and I-MILES requests must be forwarded to RTSC using FS Form 104-E. Appointments for pickup and turn-in can be scheduled through the RTSC TADSS Warehouse personnel.

d. RTSC Hand Receipt accounts are established, updated, and maintained as follows:

(1) RTSC Hand Receipt accounts will be limited to one per brigade, battalion or direct reporting battery/company, with an account holder assigned by the battalion or unit level. "G" level and higher staff sections, installation directorates, and tenant units/agencies may have a separate account with an account holder assigned by an LTC or higher (or civilian equivalent). Brigade and battalion accounts are established or renewed by submitting a new DA Form 1687 and Assumption of Command Memo. Requests for exceptions must be fully justified by mission requirements, signed by an individual with authority to assign unit or agency account holders as above, and submitted to the RTSC for review and approval.

(2) Upon establishment of an account one copy of the request annotated with the RTSC assigned account number will be returned to the organization for the organizational hand receipt file. The number assigned by RTSC is the hand receipt account number that organizations must use when requesting TADSS or GTAs and submitting requests for fabrication or acquisition of TADSS.

(3) Authority to receive equipment may be delegated by the assigned account holder using DA Form 1687 signature cards with up to eight additional individuals per account. Two copies of each form must be provided to RTSC. Signature cards are valid for one year.

(4) Accounts are considered delinquent when an update on the long-term hand receipt, DA Form 1687 or Assumption of Command Memo is due, or when TADSS are overdue. The RTSC will notify the assigned account holder when an account update is required. If the account is more than 30 days delinquent RTSC will notify the individual responsible for establishment of the account. Accounts may be frozen if no action is taken to correct the delinquent account.

e. Virtual TADSS must be scheduled using the Range Facility Management Support System (RFMSS). RFMSS is a web-based program that allows units to schedule multiple simulator training events. RFMSS accounts have been established for tenant and habitual user units.

## **Appendix A References**

### **Section I Required Publications**

#### **AR 25-1**

Army Knowledge Management and Information Technology

#### **AR 350-38**

Training Device Policies and Management

#### **DA Pam 25-37**

Index of Graphic Training Aids

#### **DA Pam 350-9**

Index and Description of Army Training Devices

#### **TRADOC Pam 350-9**

U.S. Army Training and Doctrine Command Training Devices for Armywide Use

### **Section II Related Publications**

#### **AR 5-9**

Area Support Responsibilities

#### **AR 25-400-2**

The Army Records Information Management System (ARIMS)

#### **DA Pam 25-403**

Guide to Recordkeeping in the Army

#### **Fort Sill Regulation 385-1**

Post Range Regulation

### **Section III Referenced Forms**

#### **DA Form 1687**

Notice of Delegation of Authority- Receipt for Supplies

#### **DA Form 2028**

Recommended Changes to Publications and blank Forms

#### **Fort Sill Form 104-E**

Training Support Request

**Appendix B  
Sample MILES Request**

TRAINING SUPPORT REQUEST
IMPORTANT! You must hand carry all requests which provide less than 45 calendar days lead time to DPTMS Operations with a memorandum of lateness signed by a commander (LTC or above), director, or chief of special staff or tenant unit.
DATE: <b>1 Sep 2012</b>
TO: <b>Training Support Center (TSC)</b>
FROM: <b>31st Mess Kit Repair BN</b>
POC: <b>SFC John Thomas</b>
TELEPHONE: <b>580-442-4985</b>
REQUEST FOR: <b>B Co., 31st MKRB</b>
TYPE OF SUPPORT: <b>MILES</b>
REQUESTED DATE: <b>21 Oct 2012</b>
REQUESTED TIME: <b>0900</b>
REQUIREMENT: <b>140 M-16A2 Sets, 4 SAW Sets, 2 Controller Devices, 1 Small Arms Alignment Fixture</b>
RETURN DATE/TIME: <b>31 Oct 2008</b>
AREA, BLDG, LP OR PLACE: <b>Bldg 2327 Hunt Road</b>
REMARKS: <b>Responsible MILES certified trainer: SSG Jim Smith</b>

**Appendix C  
Sample TSC Account Memo**

(OFFICE SYMBOL)

(DATE)

MEMORANDUM FOR Regional Training Support Center, ATTN: IMSI-PL (RTSC), 2327  
Hunt Road, Fort Sill, OK 73503

SUBJECT: Request to Establish/Renew TSC Hand Receipt Account

1. Request a TSC account be established or renewed for (UNIT OR ACTIVITY), UIC (UIC),  
DODAAC (DODAAC).

2. The undersigned hereby appoints the following individual as the TSC account holder for the  
designated unit or activity:

Name and Rank/Grade:	_____
E-Mail Address (AKO):	_____
Alternate E-Mail Address:	_____
Office Telephone (Commercial/DSN):	_____

3. The appointed account holder will assume responsibility for ordering, receiving, and returning  
all items loaned or issued to this account from TSC, to include ensuring that items loaned on a  
temporary basis are promptly returned on due dates.

4. Items of TSC property loaned or issued to this account will not be loaned or placed on sub-  
hand receipt to any individual or unit not of this organization.

ENCL  
DA FORM 1687

(SIGNATURE BLOCK)

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Note: Units or organizations not located on the Fort Sill installation must also indicate status  
(active Army, USAR, ARNG, or other) and include one copy of unit's orders showing current  
mailing address and telephone number to include area code.

## **Appendix D Training Device Fabrication Request (TDFR) Instructions and Format**

A TDFR is the document used to initiate acquisition or production of a training device that:

- Defines and justifies the requirement.
- Identifies program costs and distribution needs.
- When approved, authorizes expenditure of funds for the production or procurement of a training device by a TSC.

The TDFR is used by:

- Proponent or user – to define and justify the training device requirement.
- ATSC – to coordinate and approve the requirement.
- TSC – as the:
  - Baseline requirement.
  - Authorization to produce or procure the device.

A TDFR is initiated when the:

- Proponent identifies the need for a training device.
- User identifies the need for a training device.

Follow guidance for development of the TDFR in AR 350-38. A summary of process requirements follows:

- Proponent or user – prepares the TDFR once a need and funding have been identified.
- Proponent – staffs the TDFR through its chain of command to ATSC (ATIC-DD) for coordination/approval.
- ATSC –
  - Coordinates the TDFR as required.
  - Approves the TDFR.
  - Directs or authorizes a TSC to produce or procure the required training device.

The TDFR process is complete when the training device is produced and fielded. The proponent is responsible for quality control of the TDFR and ensures the TDFR is:

- Complete and accurate.
- Written IAW the prescribed format.
- Forward to the approval authority IAW AR 350-38.

TDFR format and content appear below:

[Office Symbol]

[Date]

MEMORANDUM THRU: Fort Sill Regional Training Support Center, ATTN: IMSI-PL (RTSC)

FOR: U.S. Army Training Support Center, ATTN: ATIC-DD

SUBJECT: Training Device Fabrication Request (TDFR) (see TRADOC R350-70)

1. **TITLE:** Give a descriptive title to the device.
2. **CATEGORY:** Army wide or command peculiar. Use one or the other.
3. **CURRENTLY ON HAND:** The quantity of the same or similar item performing the same function: authorized and on hand.
4. **JUSTIFICATION:** The most important part of the TDFR is the justification of the need. In this paragraph, describe the need for the device in terms of why the task(s) must now be trained if these tasks have not been taught/sustained previously, why the current method(s)/strategy for training the task(s) is(are) now insufficient/ineffective, or what cost savings (OPTEMPO, ammunition, reduced throughputs, etc.) will result from use of the proposed device.
5. **CHARACTERISTICS:** Describe the item. Include essential performance characteristics or available specifications. Attach any available technical data or literature on the device.
6. **DISTRIBUTION:** State the basis of issue (BOI) for the device. Include the type of unit(s) to receive the device and the required quantity of devices per type unit. Attach a distribution plan as annex A.
7. **SOURCE:** Indicate if the item is for in-house fabrication or identify commercial sources for the device.
8. **COST:**
  - a. **Unit Cost:** Known or estimated cost per item.
  - b. **Quantity:** Total number of items to be procured.
  - c. **Total Cost:** Total procurement cost (per FY if procurement covers multiple years).
9. **DATE REQUIRED:** State when the device is required (FY and quarter) and the impact if not received when requested.

10. SUPPORT ORGANIZATIONS: Identify the TSC or organizational element that will fabricate, procure, store, loan/issue, account for, and provide maintenance support.

11. IMPACTS:

- a. MCA: Identify any MCA or other construction needed to support this device to include estimated funding requirements.
- b. PERSONNEL: Identify operator, maintainer, and/or accountability annual man-hour requirements per device by unit, school, and/or TSC.
- c. DISPLACED/SUPPORTED EQUIPMENT: State whether this device replaces or supports any other device. If it replaces a device presently in the Army inventory, recommend a strategy for disbursement of the displaced device.
- d. TRANSPORTATION REQUIREMENTS: State any transportation requirements for the device (moveable, transportable, etc.).
- e. SAFETY: Identify system safety, health hazard, and environmental requirements.

12. SPARE PARTS: List spare parts required and identify associated costs (per FY, if appropriate).

13. SPECIAL TOOLS: List special tools required and identify associated costs (per FY, if appropriate).

14. FUNDING SUMMARY: Consolidate costs from paragraphs 8, 11, 12, and 13. Use the best cost available and identify cost requirements by quantity and by FY for investment costs (e.g., 120/\$45.5K) and total per FY for O&S and MILCON costs.

	FY __				
OMA (para 8):	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00
O&S (para 12 & 13):	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00
MILCON (para 11):	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00	0/\$0.00

15. POINT OF CONTACT: Name, office symbol, and telephone number.

(SIGNATURE BLOCK)

## **Glossary**

### **Abbreviations**

**AOR**

Area of Responsibility

**AR**

Army Regulation

**ARIMS**

Army Records Information Management System

**ATSC**

Army Training Support Center

**CFFT II**

Call For fire Trainer Increment II

**CG**

Commanding General

**CLS**

Common Levels of Support

**CREW II**

Counter Radio Electronic Warfare Device II

**DA**

Department of the Army

**DAPS**

Document Automation and Production Services

**DoD**

Department of Defense

**DPTMS**

Directorate of Plans, Training, Mobilization and Security

**EST**

Engagement Skills Trainer

**FLIPL**

Financial Liability Investigation of Property Loss

**GC**

Garrison Commander

**GTA**

Graphic Training Aid

**HQDA**

Headquarters, Department of the Army

**I-MILES**

Instrumented Multiple Integrated Laser Engagement System

**IMCOM**

Installation Management Command

**I/O**

Instructor/Operator

**ISR**

Installation Status Report

**ITP**

Individual Training Plan

**LMTS**

Laser Marksmanship Training System

**MILES**

Multiple Integrated Laser Engagement System

**TADSS**

Training Aids, Devices, Simulators, and Simulations

**TDFR**

Training Device Fabrication Request

**TOE**

Table of Organization and Equipment

**TS-MATS**

Training Support - Material Armywide Tracking System

**RTSC**

Regional Training Support Center

**TSO**

Training Support Officer

**USAFCOEFS**

US Army Fires Center of Excellence and Fort Sill

IMSI-PL



JAMES A. MILLER  
Director of Human  
Resources

DISTRIBUTION:  
Fort Sill Internet

PAUL S. HOSSENLOPP  
COL, FA  
Garrison Commander