

Department of the Army  
Headquarters, USAFCE & FS  
Fort Sill, Oklahoma 73503-5000  
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\*Fort Sill Regulation 600-3

Personnel – General  
**PROHIBITED PRACTICES – PERMANENT PARTY AND  
INITIAL ENTRY TRAINING SOLDIERS**

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**History.** This publication is a revision to USAFACFS 600-3, dated 7 October 1999, Prohibited Practices – Permanent Party and Student Personnel.

**Summary.** This regulation governs prohibited unprofessional personal associations and other prohibited practices between initial entry training (IET) Soldiers and permanent party personnel (military, civilian, and contract) at the United States Army Fires Center of Excellence and Fort Sill (USAFCEFS). This regulation does not cover fraternization. Provisions of Article 134 of the Uniform Code of Military Justice (UCMJ) govern fraternization. Additionally, there are other rules and regulations which prohibit a broader range of activities than are covered here. For example, see TRADOC Regulation 350-6, and various TRADOC memorandums discussing “Separate and Secure” barracks standards.

**Proponency and Exception Authority.** The proponent of this regulation is the 434th Field Artillery Brigade. In particularly meritorious cases, Commander, 434<sup>th</sup> Field Artillery Brigade, may grant exceptions to this regulation.

**Applicability.**

a. This regulation applies to all initial entry training Soldiers at USAFCEFS. It also applies to all personnel, whether military, civilian, or contractor-employed personnel, employed at USAFCEFS, who interact with initial entry training Soldiers. It applies both on and off Fort Sill. Any violation of this regulation is unlawful and may be the basis for punitive action under the Uniform Code of Military Justice (UCMJ) or other disciplinary or administrative action against the violator as deemed appropriate by the command.

b. TRADOC policy requires specific training for military, DOD civilian and contract personnel who, in the execution of their duties, come into daily contact with IET Soldiers. These individuals are also involved in creating the desired environment in IET, even though they may not work in the 434<sup>th</sup> FA Brigade or 428<sup>th</sup> FA Brigade. For example, individuals who work in other directorates may have daily contact with IET Soldiers who are working in their directorate while in a holdover status. These individuals who have contact with these IET Soldiers will attend an IET orientation

## Fort Sill Regulation 600-3

course that outlines the scope of IET, the overall objectives of this training environment, and its policies.

**Supplementation.** Further supplementation by subordinate commanders is prohibited unless specifically approved by Headquarters, USAFCEFS.

### **Definitions.**

a. **Permanent Party.** All military personnel, regardless of branch or component, assigned or attached to any organization on Fort Sill and all students (other than initial entry training Soldiers) assigned or attached to any organization on Fort Sill. Permanent Party includes military personnel assigned or attached to any installation other than Fort Sill and who are performing temporary duty (TDY) on Fort Sill. Also included are Soldiers attending the Warrior Transition Course (WTC).

b. **Civilian Personnel.** All civilian (nonmilitary) persons employed by, working at, assigned to, or attached to the USAFCEFS, including contractor employees.

c. **Initial Entry Training Soldiers.** All personnel in the rank of specialist/corporal and below assigned or attached to 434th FA Brigade or 428<sup>th</sup> FA Brigade for the purpose of schooling and training at basic combat training (BCT) and advanced individual training (AIT). Included within this definition are all personnel awaiting training in a course, such as receptees in the 95<sup>th</sup> Adjutant General Battalion, Fitness Training Unit (FTU), or Physical Training Rehabilitation Program (PTRP). Holdunder and Holdover personnel are considered to be initial entry training Soldiers for the purposes of this regulation.

d. **Holdover.** Any graduate of BCT or AIT who, for administrative reasons has not departed Fort Sill, or any nongraduate of BCT or AIT who is in remedial training after course graduation, or any Soldier who is removed from BCT or AIT for any administrative reason. BCT or AIT graduates or nongraduates described above who are assigned or attached to a medical holding company, FTU, or PTRP are included within the definition of "holdover." Brigade Commanders may designate, in writing, a holdover as a permanent party Soldier for purposes of this regulation.

e. **Holdunder.** A Soldier that has been processed through the reception battalion, or AIT battalion, but due to the lack of available training seats or identified potential loss of qualification (i.e., medical, administrative) is held in the unit until seats are available or until completion of eligibility investigation.

f. **Receptee** – All active Army, Army National Guard, or Army Reserve personnel processing through the 95<sup>th</sup> AG Battalion (Reception), or USAFCEFS, for entry into BCT or AIT.

Fort Sill Regulation 600-3

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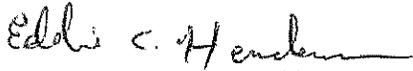
\*This regulation supersedes USAFACFS Regulation 600-3, 7 October 1999.

(ATZR-CS)

FOR THE COMMANDER:

OFFICIAL

  
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**1. PROHIBITED PRACTICES BETWEEN PERMANENT PARTY, CIVILIAN OR CONTRACTOR PERSONNEL AND INITIAL ENTRY TRAINING SOLDIERS.** As outlined below, any actual, attempted, solicited or unsolicited, unprofessional personal associations between permanent party or civilian personnel (Department of Defense civilians and contractor personnel) and initial entry training Soldiers, on or off the Installation, that are not required to accomplish the training mission, are prohibited practices. This includes, but is not limited to, the following actual or attempted personal relationships, associations, contacts, or socializing between any initial entry training Soldier and any permanent party Soldier or civilian personnel.

a. Engaging or attempting to engage in an unprofessional personal association to include, but not limited to, dating, socializing, meeting for the purpose of entertainment, dining, dancing, consumption of alcoholic beverages, recreation, or any other meeting that is not official in nature.

b. Engaging in or attempting to engage in physical contact or touching, to include, but not limited to, caressing, kissing, embracing, hugging, handholding, stroking, pinching, touching, massaging, fondling, sexual intercourse, sodomy, or any other physical contact that is not official in nature.

c. Hazing.

(1) Hazing is defined as any conduct that causes another to suffer, or be exposed to any activity which is cruel, abusive, humiliating, oppressive, demeaning, or harmful. Soliciting or coercing another to perpetrate any such activity is also considered as hazing. Hazing need not involve physical contact; it can be verbal or psychological in nature. Actual or implied consent to acts of hazing does not eliminate the culpability of the perpetrator. Hazing is explicitly forbidden IAW AR 600-20, chapter 4 and applies to military members and civilian personnel. Hazing is an offense punishable under the Uniform Code of Military Justice (UCMJ).

(2) This definition includes and is not limited to playing abusive tricks, threatening or offering violence or bodily harm to another, striking, branding, tattooing, any forced or coerced consumption of alcohol, drug, or tobacco product or causing the harmful, excessive, or abusive consumption of food, or any other substance.

d. Contact by cadre members with family members of IET Soldiers in any manner, except in the performance of official duties.

e. Requiring or encouraging IET Soldiers to purchase common use items or cleaning supplies with their own funds (for example, billet cleaning supplies, weapons cleaning items, tools, irons, or other common use items). Obtain supplies or tools needed to perform routine cleaning and maintenance tasks through unit supply channels. IET Soldiers are not required to purchase any issue items unless an item issued was lost.

## Fort Sill Regulation 600-3

### f. Fund-raising.

(1) No cadre member may sell any product, service, or opportunity to IET Soldiers or their families. Consistent with Army regulations and local garrison commander rules and policies on fund-raising, IET unit family readiness groups (FRG) may raise funds at IET graduations, including a "family activity day" that may occur the day before graduation.

(2) No IET Soldiers will be directed to participate in or make purchases at any authorized fund-raising activities conducted in the brigade, battalion, company, or training area.

(3) No fund-raising activities that directly involve IET Soldiers, as primary or sole customers, may be conducted during the training cycle by IET units, informal funds, FRGs, or private organizations associated with IET units. FRG activities such as bake sales at the commissary, PX area, or other public locations would not violate this provision because the activities are aimed at a wide range of patrons and not solely IET Soldiers.

(4) IET Soldiers cannot be the sole or primary customers of special morale, welfare, and recreation (MWR) events (for example, summer concert series). This does not prohibit the patronage of traditional installation recreation services such as the bowling alley, outdoor recreation, and the movie theater.

g. Borrowing or lending money, property, or any item of value or attempting to borrow or lend such items.

h. Playing cards, gambling, or engaging in games of chance or attempting or offering to play cards, gamble, or engage in games of chance.

i. Viewing or showing sexually explicit publications, videos, websites, or other sexually explicit materials or items.

j. Accepting, receiving, or soliciting money, property, favors (including sexual favors), or anything of value by permanent party personnel in return for government property, leaves, passes, documents, privileges, or other preferential treatment for any initial entry training Soldier.

k. Allowing initial entry training Soldiers to use or inviting initial entry training Soldiers to living quarters, on or off Fort Sill, that are assigned to, occupied, rented, owned, or maintained by a permanent party Soldier or civilian personnel, to include motel rooms, unless required by official duties, in the case of an emergency, or under circumstances authorized by a commander, battalion level or above. This also prohibits initial entry training Soldiers from entering into any quarters, on or off Fort Sill that are

## Fort Sill Regulation 600-3

assigned to, occupied, rented, owned, or maintained by a permanent party Soldier or civilian personnel, to include motel rooms, unless required by official duties, in the case of any emergency or under circumstances authorized by a commander, battalion level or above. This prohibition does not apply to circumstances where initial entry training Soldiers are invited to homes during a holiday period as part of a chaplain's program to ensure they do not spend holidays alone.

I. Allowing or inviting an initial entry training Soldier to enter or be transported by a privately-owned vehicle (POV) owned or used by any permanent party Soldier or civilian personnel. This prohibition shall not preclude such transportation in cases of medical emergency or other emergency when military transportation is not available or under circumstances authorized by a commander, battery level or above. This prohibition does not apply to circumstances where initial entry training Soldiers are invited to homes during a holiday period as part of a chaplain's program to ensure they do not spend holidays alone.

m. Soliciting, attempting to solicit, or receiving gifts, contributions for gifts, services, or other gratuities from any IET Soldier, or group of IET Soldiers.

n. Influencing, offering to influence, attempting to influence, or threatening the career, initial entry training Soldier status, military rank, benefits, privileges, or transfer of a initial entry training Soldier in exchange for sexual or economic favors.

o. Soliciting, requesting, allowing, or attempting to procure personal services to be performed by an initial entry training Soldier, regardless of compensation.

p. Making abusive or offensive comments or gestures, of a racial, ethnic, religious, or sexual nature toward initial entry training Soldiers.

q. Smoking with or providing tobacco products to initial entry training Soldiers.

r. Writing letters, notes, text messaging, or sending electronic mail of an unprofessional, personal nature or having telephone conversations of an unprofessional, personal nature with any initial entry training Soldier.

s. Entering any living quarters or latrines designated for initial entry training Soldiers of the opposite sex, unless required by official duties or in the case of an emergency. This also prohibits initial entry training Soldiers from inviting any permanent party Soldier or civilian personnel to enter any living quarters or latrines designated for initial entry training Soldiers of the opposite sex, unless required by official duties or in case of an emergency.

t. Attendance by a permanent party Soldier or civilian personnel at a party or social gathering at which a initial entry training Soldier is present, unless such party or

## Fort Sill Regulation 600-3

social gathering is sponsored by the Fort Sill Morale, Welfare, and Recreation Fund or a military unit on Fort Sill and permanent party Soldiers and/or civilian personnel, as well as initial entry training Soldiers, have been invited by the activity sponsoring the party or social gathering. This prohibition does not apply to circumstances where initial entry training Soldiers are invited to homes during a holiday period as part of a chaplain's program to ensure they do not spend holidays alone.

### **2. PROHIBITED ASSOCIATIONS BETWEEN INITIAL ENTRY TRAINING SOLDIERS.**

Any actual or attempted--

- a. Consensual contact or socializing (that is not platonic) between or among initial entry training Soldiers that involves conduct including, but not limited to, caressing, kissing, embracing, hugging, handholding, stroking, pinching, touching, massaging, fondling, sexual intercourse, sodomy, or any other physical contact.
- b. Writing of letters, notes, text messaging, or sending electronic mail of a personal nature or having telephone conversations of an unprofessional, personal nature between or among unrelated initial entry training Soldiers.
- c. Use by an initial entry training Soldier of sexually explicit, suggestive, or obscene language or gestures directed towards, or with respect to another initial entry training Soldier.
- d. Making abusive or offensive comments or gestures, of a racial, ethnic, religious, gender-based or sexual nature, by an initial entry training Soldier or a group of initial entry training Soldiers directed towards another initial entry training Soldier or group of initial entry training Soldiers.
- e. Entry into the living quarters, latrines, or other areas designated for the exclusive use of initial entry training Soldiers of the opposite sex, unless required by the training mission, official duties, or emergencies. There will be no unauthorized visitation between genders in living areas.

**3. REPORTING PROCEDURES.** Report all suspected violations of this regulation to the unit commander of the involved personnel. The unit commander will take appropriate action to investigate and process the case. Failure to report violations constitutes a violation of this regulation and may be grounds for disciplinary action. Incidents of sexual harassment, fraternization, or unprofessional association IAW TRADOC Regulation 350-12, Initial Entry Training Soldier Abuse Reporting. If an incident qualifies as a serious incident IAW AR 190-40, TRADOC Supplement 1 to AR 190-40, or USAFCoEFS Supplement 1 to AR 190-40, report it pursuant to those regulatory requirements.

**4. RESPONSIBILITIES.** Subordinate commanders and directors of staff agencies or comparable responsible officials will ensure compliance with this regulation.