

Department of the Army
Headquarters, USFCOEFS
455 McNair Avenue, Suite 100
Fort Sill, Oklahoma 73503
12 July 2010

*USAFCoE Regulation 1-8

Administration
Reporting Procedures

Summary. This regulation prescribes policy and procedures for reporting significant incidents to Headquarters (HQ), United States Army Fires Center of Excellence and Fort Sill.

Applicability. This regulation applies to every unit, agency and/or directorate stationed on or under the control of the USAFCoE and Fort Sill including those elements not on the installation where the FCoE Commander is the senior commander.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the USAFCoE & Fort Sill G3/5/7.

Suggested Improvements. The proponent of this regulation is the Office of the Secretary of the General Staff. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Office of the Secretary of the General Staff.

Distribution. This regulation is distributed solely through the DHR, ASD Homepage at http://sill-www.army/dhr/admin_svcs_Div/index/html

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Chapter 1 Introduction

1-1. Purpose

To establish policy and procedures for the reporting of significant incidents involving units/service members and Family members assigned, attached or residing on Fort Sill. The primary purpose of the Operations Report (OPREP) is to provide a means to inform USAFCoE senior leadership and TRADOC of incidents which impact elements resident on Fort Sill. The secondary purpose is to provide HQ USAFCoE and Fort Sill staff the data to perform trend analysis, develop mitigation policies, and to analyze and integrate the data into the appropriate forums to refine procedures and mitigate incidents.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix D.

1-3. Responsibilities

USAFCoE and Fort Sill subordinate and tenant commanders will ensure that the policies and procedures of this regulation are implemented in their organizations.

a. USAFCoE and Fort Sill subordinate and tenant commanders are responsible for reporting the events and incidents defined in paragraph 2-2, as well as any other matter that commanders determine to be of concern to the Commanding General (CG), USAFCoE.

b. USAFCoE and Fort Sill Secretary General Staff is responsible for notifying the FCoE and Fort Sill Command Group and USAFCoE Staff of significant OPREPs.

c. USAFCoE and Fort Sill Emergency Operations Center (EOC) is responsible for collecting, analyzing, and referring all OPREPs and Serious Incident Reports (SIR) to the USAFCoE SGS and Director, DPTMS for dissemination to USAFCoE and Fort Sill leadership, and to the appropriate MACOMs and USAFCoE and Fort Sill staff sections. The USAFCoE and Fort Sill EOC will receive OPREPs, request follow-up reports and report incidents to the USAFCoE and Fort Sill leadership.

Chapter 2 Reporting Policy

2-1. Policy

a. Report incidents to USAFCoE and Fort Sill EOC, as defined in paragraph 4. The list is not inclusive. Commanders should report any incident that might be of concern to the CG, USAFCoE and Fort Sill as a serious incident, regardless of whether specifically listed. In determining whether an event/incident is of concern to CG, USAFCoE, the following factors should be considered: the severity, the potential for publicity, and the potential consequences of the event/incident. In case of doubt, submit an OPREP.

b. Reporting procedures outlined in this regulation do not replace the reporting procedures as outlined in AR 190-45 or the submission of other reports (for example, aviation or ground accident reports submitted through separate reporting channels). Parallel reports are often required due to separate reporting channels in accordance with applicable MACOM regulations.

2-2. OPREP reportable events and incidents

Use the OPREP for all significant incidents occurring on Fort Sill as outlined in AR 190-45, table 1-1. When a Soldier is listed as a subject in an OPREP, include whether the Soldier has deployed within the past year. When units submit SIR's to the Fort Sill Emergency Operations Center – Full Social Security Number's (SSN) will not be used – send only the last 4 digits to the SSN in the space provided.

Chapter 3 Reporting Procedures

3-1. OPREP time requirements and means of reporting

a. Incidents will be reported to the USAFCoE & Fort Sill EOC immediately upon discovery or notification. The reporting command will notify the USAFCoE & Fort Sill EOC by the fastest means possible, either telephonic or e-mail. Call Defense Switched Network (DSN) 639-3240/3241, commercial (580) 442-3240/3241, or e-mail to atzrtae@conus.army.mil. The EOC is operational 24 hours a day. Timeliness takes

precedence over completeness for the initial report. Notification to the USAFCoE & Fort Sill EOC by the reporting agency must be done immediately utilizing the methods stated above. See figure 3-1 for the USAFCoE OPREP notification process.

b. Reporting commands will prepare and forward an initial OPREP message, using format at appendix B, by e-mail to atzrtae@conus.army.mil. Include all the available information in the OPREP summary block. Copy and paste the OPREP summary block into the e-mail body, omitting all Personally Identifiable Information (PII) from the summary. **Forward initial OPREP message to the USAFCoE and Fort Sill EOC within two hours of initial notification of the incident.**

3-2. Reporting Flow

a. Upon receipt of an email or phone call of an SIR the USAFCoE and Fort Sill EOC will notify the "Approval List" via email immediately.

(1) All Category 1 Incidents require immediate telephonic notification to the USAFCoE and Fort Sill CofS. (The approval list will be notified immediately via email.)

(2) All Category 2 & 3 SIRs will be reviewed by the Command Group for consideration for forwarding to the appropriate MACOM. The USAFCoE and Fort Sill SGS will provide the EOC with the approved SIR to forward to the appropriate MACOM.

(3) All Category 4 & 5 SIRs will be automatically distributed to the "Short List".

(4) See Reporting Flow Step Action Drill in Appendix D (page 35).

3-3. Distribution Lists.

a. Approval List. The Approval List is comprised of the following key leaders: Commanding General, Installation CSM, CofS, DCofS, Garrison Commander, Deputy Garrison Commander, Garrison CSM, SGS, Director STRATCOM, Director PAO, G3, Director DPTMS and EOC Director.

b. Short List. The Short List is comprised of the following key leaders: The same individuals contained on the Approval List, FCoE G-Staff Directors, Garrison Directors, Commandants, Assistant Commandants, School CSMs (FA, ADA, NCOA), Brigade Commanders and Brigade CSMs.

c. The CofS is the approval authority to add individuals to the "Approval List."

- d. The FCoE G3/5/7 is the approval authority to add individuals to the "Short List."

Chapter 4

Serious Incident Categories

4-1. Category 1 Serious Incidents (Reportable to Department of the Army)

Commanders and Directors will report any of these incidents immediately to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC will notify DA immediately upon notification and will forward OPREP within 12 hours for Category 1 Serious Incidents to the Army Operations Center and MACOM EOCs. Commanders and Directors will immediately call USAFCoE and Fort Sill CofS and send email with details known for the following actual or alleged incidents involving the following:

- a. On- and off-post riots, serious disturbances, or demonstrations targeted against the Army or involving Army personnel.
- b. War crimes, including mistreatment of enemy prisoners of war, detainees, displaced persons, retained persons, or civilian internees; violations of the Geneva Conventions; and atrocities.
- c. Requests by members of the Army for political asylum in foreign countries or indications of defection.
- d. Terrorist activities sabotage, and incidents, initiated or sponsored by known terrorists, dissident groups, or criminal elements that occur on an installation or involve military personnel or property off an installation.
- e. Bomb or explosive incidents resulting in death, injury of military personnel, or damage to military property.
- f. Incidents involving material damage that seriously degrade unit operational or training readiness.
- g. Threats against Government weapons and ammunition.
- h. Information on threats, plans, or attempts to harm or kidnap, or other information bearing on the personal security of the President of the United States, Vice President of the United States, or other persons under U.S. Secret Service (USSS) protection.
- i. Any other incident the commander determines to be of immediate concern to HQDA based on the nature, gravity, potential for adverse publicity, or potential consequences of the incident.

4-2. Category 2 Serious Incidents

Commanders and Directors will report any of these incidents within 2 hours to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC has 4 hours to forward OPREPs for Category 2 Serious Incidents to the Army Operations Center and MACOM EOCs. Commanders and Directors will call the USAFCoE and Fort Sill concerning specific incidents to include accidents, incidents, or medical situations resulting in:

- a. Any death of a service member that occurs on or off an installation.
- b. The death of a Family member or DA civilian that occurs on the installation, except for deaths occurring due to natural causes in medical treatment facilities. The death of a Family member or DA civilian that occurs off an installation is reportable only when the death is suspected to be criminal in nature. When the cause of death is unknown, report it as “undetermined manner of death.” The report should also include when the next of kin were notified, and in the case of vehicle accidents, whether or not seatbelts were used, and if alcohol was involved.
- c. Serious injury or illness of a TRADOC Soldier that creates a danger of loss of life, limb, or eyesight.
- d. Life threatening injury or illness of a TRADOC Family member.
- e. Significant environmental injury to Soldiers and Family members that could impact or potentially impact TRADOC missions (such as heat stroke, rhabdomyolysis, carbon monoxide poisoning, hypothermia, frostbite, heat exhaustion, and communicable illnesses, such as influenza, hepatitis, and West Nile virus). Consult with the local medical treatment facility to determine the significance of these events; see AR 40-5, paragraph 2-18d, for DOD reportable medical events.
- f. Communicable illnesses that exceed the expected baseline for those illnesses and unusual illnesses, such as avian influenza. Consult with the local medical treatment facility.
- g. Suicide (all overt acts of self-destructive behavior that result in death) or attempted suicide (all overt acts of self-destructive behavior that does not result in death) by a Soldier, Family member or DA civilian occurring on a TRADOC SC installation, and suicide or attempted suicide by a Soldier occurring off an installation. If suicide or attempted suicide involves a Soldier attending initial entry training (basic combat training, advanced individual training, and one station unit training) then indicate initial entry training status in the OPREP summary of incident section. (See DA Pam 600-24 for suicide prevention information).

h. Training use of riot control agent or chemical biological simulator release outside of established parameters.

i. Any reportable incident or event involving Soldiers (regardless of Army Command (ACOM)) assigned or attached to warrior transition units on installations with a TRADOC SC.

j. Aircraft accident or incident (Class A, B, and C only).

(1) Manned aircraft accidents or incidents. Any type of aircraft accident or incident that causes damage to aircraft or injury to personnel. Reporting requirements extend to tenant or transient aircraft from another Service or ACOM using TRADOC facilities or land in the geographic area of responsibility.

(2) Unmanned aircraft accident or incidents. Any type of unmanned aerial vehicle accident or incident that causes damage to the vehicle or injury to personnel. Reporting requirements extend to tenant or transient aircraft from another service or ACOM using TRADOC facilities or land in the geographic area of responsibility.

k. Criminal activity.

(1) Serious crimes (for example, aggravated assault, sexual assault, kidnapping, larceny exceeding \$50,000, and murder or attempted murder committed by or against a Soldier, Family member, or DA civilian).

(2) Major fires, arson, and natural disasters resulting in death, serious injury, or property damage exceeding \$50,000.

(3) Racially or ethnically motivated criminal acts.

(4) When sexual assault victims elect the restricted reporting option, report only the following sections: the reporting individual's name (operations center watch officer, unit representative, etc.), date of initial report, installation name, and summary of incident. Write "Restricted report/Sexual assault" in the summary of incident section. All the other OPREP sections are to remain blank.

l. Property theft/loss.

(1) Property damage or loss of property or equipment exceeding \$50,000.

(2) Theft, suspected theft, loss, wrongful appropriation, or willful destruction of government property (appropriated or non-appropriated funds) valued at more than \$50,000.

(3) Theft, suspected theft, loss or recovery of sensitive items, and the discovery of a loss of accountability (for example, night vision devices, classified material (excluding For Official Use Only (FOUO)) and controlled cryptographic items).

(4) Loss or theft of any chemical agent, research chemical agent, biological agent, or radioactive material.

m. Wrongful possession, manufacturing, and distribution of narcotics, stimulants, depressants, hallucinogens, anabolic steroids, and chemicals used in the illicit production of controlled substances. See AR 190-45, paragraph 8-3e, for the minimum reportable amounts.

n. Arms, ammunition, and explosives (AA&E). Theft, suspected theft, loss, or recovery of weapons, explosives, and munitions in the types and quantities listed below:

(1) Any missile, rocket, mine, artillery, or mortar rounds.

(2) Any machine gun or automatic weapon.

(3) Any fragmentation, concussion, high explosive grenade, or other type of simulator or device containing explosive materials, including artillery or ground burst simulators.

(4) Any explosives, to include demolition explosives.

(5) Any type of small arms ammunition (5.56mm, 7.62mm, or 9mm) in the amount of 200 rounds or greater.

(6) Any amount of ammunition of any type greater than .50 caliber.

(7) Any type of .50 caliber ammunition in the amount of 100 rounds or greater.

(8) Any type of blank ammunition when the amount is equal to or greater than the issue amount in a wire bound wooden box.

(9) Additionally, report actual or attempted AA&E break-ins of arms rooms or storage areas; AA&E armed robbery or attempted armed robbery; any evidence of AA&E trafficking; and any incidents involving firearms that cause injury or death.

o. Command, control, communications, and computers (C4) outages/information systems intrusions/PII.

(1) All significant, unplanned degradations of C4 assets (as defined in TRADOC Command Guidance #06-003) occurring at a TRADOC activity or in the installation operations center (IOC). Significant degradation is defined as the loss of 50 percent or

greater of a specific communications capability inhibiting the ability of the SC to exercise command and control longer than two hours.

(2) Major installation power outages that impact operations and training.

(3) Information system intrusions (both suspected and confirmed), to include incidents of hacking of government web sites.

(4) Report all incidents of lost, stolen, or compromised PII in electronic or physical form. Current TRADOC guidance memorandum, subject: Reporting the Loss of Personally Identifiable Information provides detailed reporting procedures and is located on the Army Knowledge Online, TRADOC Deputy Chief of Staff, G-6 page titled "Command Guidance" at <https://www.us.army.mil/suite/page/309>.

p. Trainee abuse and drill sergeant/AIT PSG misconduct.

(1) Allegations of trainee abuse as defined in TRADOC Reg 350-6, paragraph 2-5 (any improper or unlawful physical, verbal, or sexual act against a trainee; does not include acts involving a trainee against trainee). However, if the credibility of the allegation can be quickly assessed (within two hours) and the command considers it not credible, an OPREP is not required. The non-credible allegation will be recorded and kept on file at the unit.

(2) Allegations of drill sergeant/AIT PSG misconduct not related to trainee abuse.

q. Bomb threats.

r. Environmental accidents or incidents at an installation with a TRADOC SC that result in:

(1) Any release of a hazardous substance (to include fuel) resulting in injury, death, evacuation of facilities, or potential severe degradation of the environment. Examples include spills of petroleum, oil, and lubrication products into storm drains or waterways; release of substances such as chlorine gas and other hazardous substances in reportable quantities or greater, as defined in federal, state, and local regulations; or when effects cause illness to the exposed individual(s).

(2) Serious or catastrophic failure to an operating system at a facility that has been licensed by a state or federal regulatory agency (for example, sewage treatment plant, drinking water treatment plant, hazardous waste treatment or storage facility, etc.). Particularly, if provisions in the permit and/or governing regulations require timely reporting to the regulatory agency with oversight authority, and, it is reasonable to expect an enforcement action will follow. Notices of violations require coordination with Army legal counsel. (See AR 200-1, para 2-3, for notices of violation.)

s. Chemical or radiological event.

(1) A chemical or radiological event encompassing chemical surety or radiological material accidents, incidents, and other circumstances where there is a confirmed or potential release to the environment, exposure of personnel above established limits, threat to the security of chemical surety or radiological material, or any event of concern to the local commander or director of the chemical surety or radiological training facility that potentially impacts the mission.

(2) Any potential chemical agent exposure resulting in greater than 10 percent depression of red blood cell cholinesterase through initial lab analysis.

t. Change in threat or force protection condition.

u. Incidents/accidents involving international students and personnel assigned to TRADOC commands, schools, centers, or activities. Reportable incidents/accidents include absent without leave, disciplinary problems, any training accident, or any accident causing injury or death.

v. Child abuse and domestic violence.

(1) Actual or alleged child abuse that takes place within an Army organizational setting or facility (that is, a child development center, youth activities center, medical treatment facility, gymnasium, etc.) or an Army sponsored or sanctioned activity (that is, quarters based Family child care home, youth sports, or recreation activities, field trips, etc.).

(2) Incidents of actual or alleged child abuse occurring within the Family unit which involve the use of a weapon (such as a firearm, knife, or other devices, which may cause serious bodily injury) or where the victim suffers a broken limb, is sexually abused, choked, strangled, or is admitted to the hospital due to injuries incurred during the incident.

(3) Any incident of domestic violence incidents (violence against a Family member or person residing in the home or quarters of a military sponsor or as otherwise defined by state law that involves the use of a weapon, such as a firearm, knife or similar instruments that may cause serious bodily injury or that results in the victim being admitted to the hospital because of the injuries received, or when the victim is sexually abused, choked, or strangled). In cases of restricted reporting of domestic violence, only complete the following sections: reporting individual's name (operations center watch officer, unit representative, etc.), date of initial report, installation name, and summary of incident. Write "Restricted report/Domestic violence" in the summary of incident section. All the other OPREP sections are to remain blank.

w. Significant violations of Army Standards of conduct, to include bribery, conflict of interest, graft, or acceptance of gratuities.

x. Any incident, event, or accident that may generate adverse publicity.

y. Incidents involving prisoners or detainees of Army confinement or correctional facilities on an installation, to include escape from confinement or custody, disturbances which require the use of force, wounding, or serious injury to a prisoner, and all deaths.

z. Violations of Army policy as it pertains to monitoring and recording of conversations (see AR 190-30, AR 190-53, AR 525-1) or acquisition and storage of non-affiliated U.S. personal information (see AR 380-13).

4-3. Category 3 Serious Incidents

Commanders and Directors will report any of these incidents within 2 hours to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC has 4 hours to forward OPREPs for Category 3 Serious Incidents to the Army Operations Center and MACOM EOCs. Commanders and Directors will call the USAFCoE and Fort Sill CofS concerning specific incidents to include accidents, incidents, or medical situations resulting in:

a. Serious injury of a Fort Sill Soldier (possible loss of life, limb, eyesight, or hearing; active duty or reserve component Soldier on active duty training status), regardless of cause.

b. All Class A, Class B, or Class C Army aviation (flight, flight related or aircraft ground) accidents.

(1) Class A – Army accident, property damage of \$1 million or more, and/or fatality or permanent total disability resulting from accident.

(2) Class B – Army accident, property damage between \$200,000 and \$1 million, or injury resulting in permanent partial disability, or 5 or more personnel hospitalized from a single occurrence/accident.

(3) Class C – Army accident, property damage between \$10,000 and \$200,000, and/or a non-fatal injury that causes any loss of time from work.

c. Fires or other natural disasters causing the destruction of 500 or more acres of vegetation. This requirement includes all property located on the installation, or Army owned/leased property including USAR centers, not located on but supported by the installations.

d. Death of dependent or DA civilian (to include homicide, suicide, and death resulting from traffic accident, fire, or other incident) regardless of cause.

e. Any incident that may result in adverse publicity for the Army or the USAFCoE and Fort Sill.

4-4. Category 4 Serious Incidents

Commanders and Directors will report any of these incidents NLT 0800 of the next duty day to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240.

a. Actual or possible compromise of operational codes. The initial SIR is considered classified (Exact classification will be determined through consultation with security managers.) Reporting is accomplished as soon as possible through secure means only.

b. Actual or alleged incidents of rape or sexual assault involving a Fort Sill Soldier, DA Civilian or Family Member.

c. Suicide ideation, gesture, or attempt by a Fort Sill Soldier, DA Civilian (Actual suicide is Category 2) or Family Member based on an authoritative medical providers diagnosis.

d. Driving under the influence (DUI) or Driving while intoxicated by any Fort Sill Soldier.

e. Missing Person.

(1) A person determined by the Provost Marshal to be missing from a unit or post activity.

(2) Missing Children. Children determined by the Provost Marshal to be missing from an on-post residence or missing from the Army's care at a non-medical facility (such as a child development center, youth activities center, gymnasium, or quarters-based child care home, etc.) or an Army-sponsored or sanctioned activity.

f. Any heat or cold weather injury involving a Fort Sill Soldier.

g. Training incidents. Accidents involving groups of Soldiers, any incident involving a weapon during training, any incident considered to be unusual in nature, or any training incident involving the hospitalization of a Soldier.

h. Actual or alleged instances of child or spouse abuse involving a Fort Sill Soldier or Family Member.

- i. Any damage to government property estimated at over \$10,000.
- j. On post or off post non-training related firearm incident involving a USAFCoE or Fort Sill Soldier.
- k. Actual or alleged incidents of significant security violations at an Access Control Point (ACP).
- l. Any other incident determined by the Senior Commander to be of immediate concern to the Senior Mission Commander or MACOM Commander. Decision will be based on the nature, gravity, and potential for adverse publicity, and consequences as the result of the incident.
- m. Uncontained release of HAZMAT involving clean-up or monitoring by non-organic activities (Fire Department, Environmental, etc.).
- n. Firing Incident/Range Safety Violation.
 - (1) Impact outside of Fort Sill Reservation or Bomb explosion off Post.
 - (2) Violation of Safety Box.
 - (3) Violation of Range Safety Regulations that results in suspension of training or loss of OIC or RSO authority.
- o. Any loss of classified material either physical or digital.
- p. Domestic Assault with injury involving a Soldier, Airman, Sailor, Marine or Family Member.

4-5. Category 5 Serious Incidents

Commanders and Directors will report any of these incidents NLT 0800 of the next duty day to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240.

- a. Any Fallen Warrior flight arrival into the Fort Sill Casualty Assistance Region.
- b. Minor release of HAZMAT (5 gallons or less).
- c. Any Class A or B ground accident.
- d. Officer or Senior NCO (E7 or above).

e. Hospitalization of a Soldier, Sailor, Marine, Airman or DA Civilian for greater than 24hrs.

Appendix A

TRADOC OPREP from TRADOC Regulation 1-8; This applies to all SIRs leaving Fort Sill to TRADOC.

1. All updates to the SIR will be noted as Update 1, 2, and Final

From: CDRUSAFCoE & Ft Sill, OK//ATZR-C//
TO: CDRUSATRADOC Ft Monroe VA//ATTG-ZOO
tradoc.eocwatch@conus.army.mil
Info: IMCOM Opns Ctr

Subj: OPREP Number 07-0000 (Initial/Update/Final)

1. Category: 2
2. Type of incident: Heat Stroke/Death
3. Date/time of incident/DTG Received in EOC: 010730 July 07/011000 July 07
4. Location: Sand Hill, IBCT HQ
5. Other information:
 - a. Racial: no
 - b. Trainee involvement: yes
6. Personnel involved:
 - a. Subject
 - (1) Name: Doe, John
 - (a) Pay grade: PV2
 - (b) SSN: 123-45-6789
 - (c) Race: White
 - (d) Sex: Male
 - (e) Age: 18
 - (f) Position: Trainee
 - (g) Security Clearance: S-NAC
 - (h) Unit and station: A Co, 2-29 IN (TRADOC)
 - (i) Duty Status: Present
 - b. Victim: N/A
7. Summary of incident: At approximately 010730 Jul 07, while conducting PT PV2 Doe complained of headache, nausea, and muscle cramps. Immediately SSG Smith took his core body temp at 105.3 and applied ice sheets and started an IV. Emergency Medical Services (EMS) personnel were called and PV2 Doe was transported to MACH. His body temp was 105.1 upon arrival at MACH. At approximately 010845 Jul, PV2 Doe went into massive renal failure and died.
8. Remarks:
 - a. Next of Kin Notification: Yes, parents
 - b. Soldier Deployed w/i last year: No
 - c. Were seatbelts worn: N/A
 - d. Was alcohol involved: N/A
 - e. Was personal protective gear/equipment worn: N/A
 - f. Any previous medical history: UNK
 - g. Were Combat Lifesavers present: Yes
 - h. Was CPR performed at the scene: No

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- i. Anyone notice anything different concerning Soldier's performance: Yes. Unstable, ungainly gait.
 - j. Times leading up to Soldiers Death:
 - (1) Time CPR started: N/A
 - (2) Time 911 called: 0735
 - (3) Time EMS personnel arrived on scene: 0745
 - (4) Time EMS departed scene en route to hospital: 0750
 - (5) Time EMS arrived at hospital: 0800
 - (6) Time Soldier pronounced dead: 0845
 - k. Soldier's Component: AD
 - l. Ages/gender of Family members: N/A
 - m. Type of Training: One station unit training
 - n. Phase of Training: 3d week
 - o. Weather conditions at time of incident: Overcast, temp in low 70's
 - p. Other factors contributing to the incident:
9. Publicity: None expected at this time
10. Commander Reporting: COL I.M. Short, COS
11. Point of Contact: SFC Dill, SDNCO, DSN 835-0000, BENN.DOT.EOC@benning.army.mil
12. Downgrading instructions: The FOUO protective marking may be removed on DD/MM/YYYY.

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CATEGORY I – Commanders and Directors will report any of these incidents immediately to the USAFCoE and Fort Sill Headquarters via email atztas@conus.army.mil and/or by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC will notify DA immediately upon notification and will forward OPREP within 12 hours for Category 1 Serious Incidents to the Army Operations Center and MACOM EOCs. Commanders and Directors will immediately call USAFCoE and Fort Sill CofS and send email with details known for the following actual or alleged incidents involving the following:

CATEGORY / SERIOUS INCIDENT	1st ARMY	DA / ARMY OPS	TRADOC SUPPLEMENT	FORSCOM SUPPLEMENT	IMCOM-W SUPPLEMENT	106 th Signal
a. On and Off Post riots, serious disturbances, or demonstrations targets against the Army or involving Army personnel.	XX	XX	XX	XX	XX	XX
b. War crimes, including mistreatment of enemy prisoners of war, detainees , displaced persons , retained persons or civilian internees , violations of the Geneva Conventions, and atrocities.	XX	XX	XX	XX	XX	XX
c. Requests by members of the U.S. Army for political asylum in foreign countries or indications of defection.	XX	XX	XX	XX	XX	XX
d. Terrorist activities sabotage, and incidents, initiated or sponsored by terrorists, dissident groups, or criminal elements, that occurs on an installation, or involves military personnel property off an installation.	XX	XX	XX	XX	XX	XX
e. Bomb or explosive incidents resulting in death, injury of military personnel, or damage to military property.	XX	XX	XX	XX	XX	XX
f. Incidents involving material damage that seriously degrade unit operational or training readiness.	XX	XX	XX	XX	XX	XX
g. Threats against Government weapons and ammunitions.	XX	XX	XX	XX	XX	XX
h. Information on threats, plans, or attempts to harm or kidnap, or other information bearing on the personal security of the President of the United States, Vice President of the United States, or other persons under U.S. Secret Service (USSS) protection.	XX	XX	XX	XX	XX	XX
i. Any other incident the commander determines to be of immediate concern to HQDA based on the nature, gravity, potential for adverse publicity, or potential consequences of the incident.	XX	XX	XX	XX	XX	XX

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CATEGORY II -Commanders and Directors will report any of these incidents within 2 hours to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and/or by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC have 4 hours to forward OPREPs for Category 2 Serious Incidents to the MACOM EOCs. Commanders and Directors will call the USAFCoE and Fort Sill CofS concerning specific incidents to include accidents, incidents, or medical situations resulting in:

CATEGORY / SERIOUS INCIDENT	1st ARMY	DA / ARMY OPERATIONS	TRADOC SUPPLEMENT	FORSCOM SUPPLEMENT	IMCOM-W SUPPLEMENT	106th Signal
a. Any death of a service member that occurs on or off an installation.	XX	XX	XX	XX	XX	XX
b. The death of a Family member or DA civilian that occurs on the installation, except for deaths occurring due to natural causes in medical treatment facilities. The death of a Family member or DA civilian that occurs off an installation is reportable only when the death is suspected to be criminal in nature. When the cause of death is unknown, report it as "undetermined manner of death." The report should also include when the next of kin were notified, and in the case of vehicle accidents, whether or not seatbelts were used, and if alcohol was involved.	XX	XX	XX	XX	XX	XX
c. Serious injury or illness of a TRADOC Soldier that creates a danger of loss of life, limb, or eyesight.	XX	XX	XX	XX	XX	XX
d. Life threatening injury or illness of a TRADOC Family member.	XX	XX	XX	XX	XX	XX
e. Significant environmental injury to Soldiers and Family members, that could impact or potentially impact TRADOC missions (such as heat stroke, rhabdomyolysis, carbon monoxide poisoning, hypothermia, frostbite, heat exhaustion, and communicable illnesses, such as influenza, hepatitis, and West Nile virus). Consult with the local medical treatment facility to determine the significance of these events; see AR 40-5, paragraph 2-18d, for DOD reportable medical events.	XX	XX	XX	XX	XX	XX
f. Communicable illnesses that exceed the expected baseline for those illnesses and unusual illnesses, such as avian influenza. Consult with the local medical treatment facility.	XX	XX	XX	XX	XX	XX
g. Suicide (all overt acts of self-destructive behavior that result in death) or attempted suicide (all overt acts of self-destructive behavior that does not result in death) by a Soldier, Family member or DA civilian occurring on a TRADOC SC installation, and suicide or attempted suicide by a Soldier occurring off an installation. If suicide or attempted suicide involves a Soldier attending initial entry training (basic combat training, advanced individual training, and one station unit training) then indicate initial entry training status in the OPREP summary of incident section. (See DA Pam	XX	XX	XX	XX	XX	XX

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600-24 for suicide prevention information).						
h. Training use of riot control agent or chemical biological simulator release outside of established parameters.						
i. Any reportable incident or event involving Soldiers (regardless of Army Command (ACOM)) assigned or attached to warrior transition units on installations with a TRADOC SC.	XX	XX	XX	XX	XX	XX
j. Aircraft accident or incident (Class A, B, and C only). (1) Manned aircraft accidents or incidents. Any type of aircraft accident or incident that causes damage to aircraft or injury to personnel. Reporting requirements extend to tenant or transient aircraft from another Service or ACOM using TRADOC facilities or land in the geographic area of responsibility. (2) Unmanned aircraft accident or incidents. Any type of unmanned aerial vehicle accident or incident that causes damage to the vehicle or injury to personnel. Reporting requirements extend to tenant or transient aircraft from another service or ACOM using TRADOC facilities or land in the geographic area of responsibility.	XX	XX	XX	XX	XX	XX
k. Criminal activity. (1) Serious crimes (for example, aggravated assault, sexual assault, kidnapping, larceny exceeding \$50,000, and murder or attempted murder committed by or against a Soldier, Family member, or DA civilian). (2) Major fires, arson, and natural disasters resulting in death, serious injury, or property damage exceeding \$50,000. (3) Racially or ethnically motivated criminal acts. (4) When sexual assault victims elect the restricted reporting option, report only the following sections: the reporting individual's name (operations center watch officer, unit representative, etc.), date of initial report, installation name, and summary of incident. Write "Restricted report/Sexual assault" in the summary of incident section. All the other OPREP sections are to remain blank.	XX	XX	XX	XX	XX	XX
l. Property theft/loss. (1) Property damage or loss of property or equipment exceeding \$50K (2) Theft, suspected theft, loss, wrongful appropriation, or willful destruction of government property (appropriated or non-appropriated	XX	XX	XX	XX	XX	XX

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<p>funds) valued at more than \$50,000.</p> <p>(3) Theft, suspected theft, loss or recovery of sensitive items, and the discovery of a loss of accountability (for example, night vision devices, classified material (excluding For Official Use Only (FOUO)) and controlled cryptographic items).</p> <p>(4) Loss or theft of any chemical agent, research chemical agent, biological agent, or radioactive material.</p>						
<p>m. Wrongful possession, manufacturing, and distribution of narcotics, stimulants, depressants, hallucinogens, anabolic steroids, and chemicals used in the illicit production of controlled substances. See AR 190-45, paragraph 8-3e, for the minimum reportable amounts.</p>	XX	XX	XX	XX	XX	XX
<p>n. Arms, ammunition, and explosives (AA&E). Theft, suspected theft, loss, or recovery of weapons, explosives, and munitions in the types and quantities listed below:</p> <p>(1) Any missile, rocket, mine, artillery, or mortar rounds.</p> <p>(2) Any machine gun or automatic weapon.</p> <p>(3) Any fragmentation, concussion, high explosive grenade, or other type of simulator or device containing explosive materials, including artillery or ground burst simulators.</p> <p>(4) Any explosives, to include demolition explosives.</p> <p>(5) Any type of small arms ammunition (5.56mm, 7.62mm, or 9mm) in the amount of 200 rounds or greater.</p> <p>(6) Any amount of ammunition of any type greater than .50 caliber.</p> <p>(7) Any type of .50 caliber ammunition in the amount of 100 rounds or greater.</p> <p>(8) Any type of blank ammunition when the amount is equal to or greater than the issue amount in a wire bound wooden box.</p> <p>(9) Additionally, report actual or attempted AA&E break-ins of arms rooms or storage areas; AA&E armed robbery or attempted armed robbery; any evidence of AA&E trafficking; and any incidents involving firearms that cause injury or death.</p>	XX	XX	XX	XX	XX	XX

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<p>o. Command, control, communications, and computers (C4) outages/information systems intrusions/PII.</p> <p>(1) All significant, unplanned degradations of C4 assets (as defined in TRADOC Command Guidance #06-003) occurring at a TRADOC activity or in the installation operations center (IOC). Significant degradation is defined as the loss of 50 percent or greater of a specific communications capability inhibiting the ability of the SC to exercise command and control longer than two hours.</p> <p>(2) Major installation power outages that impact operations and training.</p> <p>(3) Information system intrusions (both suspected and confirmed), to include incidents of hacking of government web sites.</p> <p>(4) Report all incidents of lost, stolen, or compromised PII in electronic or physical form. Current TRADOC guidance memorandum, subject: Reporting the Loss of Personally Identifiable Information provides detailed reporting procedures and is located on the Army Knowledge Online, TRADOC Deputy Chief of Staff, G-6 page titled "Command Guidance" at https://www.us.army.mil/suite/page/309.</p> <p>(5) Loss, theft, wrongful disposition, willful destruction, or mismanagement of the following:</p> <p>Controlled Cryptographic Items (CCI).</p> <p>Sensitive items, other than arms and ammunition, identified by Controlled Inventory Item Code (CCIC) 1-6, 8, Q, R, or Y (see AR 710-2)</p>	XX	XX	XX	XX	XX	XX
<p>p. Trainee abuse and drill sergeant/AIT PSG misconduct.</p> <p>(1) Allegations of trainee abuse as defined in TRADOC Reg 350-6, paragraph 2-5 (any improper or unlawful physical, verbal, or sexual act against a trainee; does not include acts involving a trainee against trainee). However, if the credibility of the allegation can be quickly assessed (within two hours) and the command considers it not credible, an OPREP is not required. The non-credible allegation will be recorded and kept on file at the unit.</p> <p>(2) Allegations of drill sergeant/AIT PSG misconduct not related to trainee abuse.</p>	XX	XX	XX	XX	XX	XX

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q. Bomb threats.	XX	XX	XX	XX	XX	XX
r. Environmental accidents or incidents at an installation with a TRADOC SC that result in: (1) Any release of a hazardous substance (to include fuel) resulting in injury, death, evacuation of facilities, or potential severe degradation of the environment. Examples include spills of petroleum, oil, and lubrication products into storm drains or waterways; release of substances such as chlorine gas and other hazardous substances in reportable quantities or greater, as defined in federal, state, and local regulations; or when effects cause illness to the exposed individual(s). (2) Serious or catastrophic failure to an operating system at a facility, that has been licensed by a state or federal regulatory agency (for example, sewage treatment plant, drinking water treatment plant, hazardous waste treatment or storage facility, etc.). Particularly, if provisions in the permit and/or governing regulations require timely reporting to the regulatory agency with oversight authority, and, it is reasonable to expect an enforcement action will follow. Notices of violations require coordination with Army legal counsel. (See AR 200-1, para 2-3, for notices of violation.)	XX	XX	XX	XX	XX	XX
s. Chemical or radiological event. (1) A chemical or radiological event encompassing chemical surety or radiological material accidents, incidents, and other circumstances where there is a confirmed or potential release to the environment, exposure of personnel above established limits, threat to the security of chemical surety or radiological material, or any event of concern to the local commander or director of the chemical surety or radiological training facility that potentially impacts the mission. (2) Any potential chemical agent exposure resulting in greater than 10 percent depression of red blood cell cholinesterase through initial lab analysis.	XX	XX	XX	XX	XX	XX
t. Change in threat or force protection condition.	XX	XX	XX	XX	XX	XX
u. Incidents/accidents involving international students and personnel assigned to TRADOC commands, schools, centers, or activities. Reportable incidents/accidents include absent without leave, disciplinary problems, any training accident, or any accident causing injury or death.	XX	XX	XX	XX	XX	XX

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<p>v. Child abuse and domestic violence.</p> <p>(1) Actual or alleged child abuse that takes place within an Army organizational setting or facility (that is, a child development center, youth activities center, medical treatment facility, gymnasium, etc.) or an Army sponsored or sanctioned activity (that is, quarters based Family child care home, youth sports, or recreation activities, field trips, etc.).</p> <p>(2) Incidents of actual or alleged child abuse occurring within the Family unit which involve the use of a weapon (such as a firearm, knife, or other devices, which may cause serious bodily injury) or where the victim suffers a broken limb, is sexually abused, choked, strangled, or is admitted to the hospital due to injuries incurred during the incident.</p> <p>(3) Any incident of domestic violence incidents (violence against a Family member or person residing in the home or quarters of a military sponsor or as otherwise defined by state law that involves the use of a weapon, such as a firearm, knife or similar instruments that may cause serious bodily injury or that results in the victim being admitted to the hospital because of the injuries received, or when the victim is sexually abused, choked, or strangled). In cases of restricted reporting of domestic violence, only complete the following sections: reporting individual's name (operations center watch officer, unit representative, etc.), date of initial report, installation name, and summary of incident. Write "Restricted report/Domestic violence" in the summary of incident section. All the other OPREP sections are to remain blank.</p>	XX	XX	XX	XX	XX	XX
<p>w. Significant violations of Army Standards of conduct, to include bribery, conflict of interest, graft, or acceptance of gratuities.</p>	XX	XX	XX	XX	XX	XX
<p>x. Any incident, event, or accident that may generate adverse publicity.</p>	XX	XX	XX	XX	XX	XX
<p>y. Incidents involving prisoners or detainees of Army confinement or correctional facilities on an installation, to include escape from confinement or custody, disturbances which require the use of force, wounding, or serious injury to a prisoner, and all deaths.</p>	XX	XX	XX	XX	XX	XX
<p>z. Violations of Army policy as it pertains to monitoring and recording of conversations (see AR 190-30, AR 190-53, AR 525-1) or acquisition and storage of non-affiliated U.S. person information (see AR 380-13).</p>	XX	XX	XX	XX	XX	XX

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CATEGORY III -Commanders and Directors will report any of these incidents within 2 hours to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240. The FCoE and Fort Sill EOC have 4 hours to forward OPREPs for Category 3 Serious Incidents to the MACOM EOCs. Commanders and Directors will call the USAFCoE and Fort Sill CofS concerning specific incidents to include accidents, incidents, or medical situations resulting in:

CATEGORY / SERIOUS INCIDENT	1st ARMY	DA / ARMY OPERATIONS	TRADOC SUPPLEMENT	FORSCOM SUPPLEMENT	IMCOM-W SUPPLEMENT	106th Signal
a. Serious injury of a Fort Sill Soldier (possible loss of life, limb, eyesight, or hearing; active duty or reserve component Soldier on active duty training status), regardless of cause.	XX	XX	XX	XX	XX	XX
b. All Class A, Class B, or Class C Army aviation (flight, flight related or aircraft ground) accidents. (1) Class A – Army accident, property damage of \$1 million or more, and/or fatality or permanent total disability resulting from accident. (2) Class B – Army accident, property damage between \$200,000 and \$1 million, or injury resulting in permanent partial disability, or 5 or more personnel hospitalized from a single occurrence/accident. (3) Class C – Army accident, property damage between \$10,000 and \$200,000, and/or a non-fatal injury that causes any loss of time from work.	XX	XX	XX	XX	XX	XX
c. Fires or other natural disasters causing the destruction of 500 or more acres of vegetation. This requirement includes all property located on the installation, or Army owned/leased property including USAR centers, not located on but supported by the installations.	XX	XX	XX	XX	XX	XX
d. Death of dependent or DA civilian (to include homicide, suicide, and death resulting from traffic accident, fire, or other incident) regardless of cause.	XX	XX	XX	XX	XX	XX
e. Any incident that may result in adverse publicity for the Army or the USAFCoE and Fort Sill.	XX	XX	XX	XX	XX	XX

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CATEGORY IV-Commanders and Directors will report any of these incidents NLT 0800 of the next duty day to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240

CATEGORY / SERIOUS INCIDENT	1st ARMY	DA / ARMY OPERATIONS	TRADOC SUPPLEMENT	FORSCOM SUPPLEMENT	IMCOM-W SUPPLEMENT	106th Signal
a. Actual or possible compromise of operational codes. The initial SIR is considered classified (Exact classification will be determined through consultation with security managers.) Reporting is accomplished as soon as possible through secure means only.	XX	XX	XX	XX	XX	XX
b. Actual or alleged incidents of rape or sexual assault involving a Fort Sill Soldier or Family Member.	XX	XX	XX	XX	XX	XX
c. Suicide ideation, gesture, or attempt by a Fort Sill Soldier (Actual suicide is Category 2) or Family Member.	XX	XX	XX	XX	XX	XX
d. Driving under the influence (DUI) or Driving while intoxicated by any Fort Sill Soldier.	XX	XX	XX	XX	XX	XX
e. Missing Person. (1) A person determined by the Provost Marshal to be missing from a unit or post activity. (2) Missing Children. Children determined by the Provost Marshal to be missing from an on-post residence or missing from the Army's care at a non-medical facility (such as a child development center, youth activities center, gymnasium, or quarters-based child care home, etc.) or an Army-sponsored or sanctioned activity	XX	XX	XX	XX	XX	XX
f. Any heat or cold weather injury involving a Fort Sill Soldier.	XX	XX	XX	XX	XX	XX
g. Training incidents. Accidents involving groups of Soldiers, any incident involving a weapon during training, any incident considered to be unusual in nature, or any training incident involving the hospitalization of a Soldier.	XX	XX	XX	XX	XX	XX
h. Actual or alleged instances of child or spouse abuse involving a Fort Sill Soldier or Family Member.	XX	XX	XX	XX	XX	XX
i. Any damage to government property estimated at over \$10,000.	XX	XX	XX	XX	XX	XX

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j. On post or off post non-training related firearm incident involving a USAFCoE or Fort Sill Soldier.	XX	XX	XX	XX	XX	XX
k. Actual or alleged incidents of significant security violations at an Access Control Point (ACP).	XX	XX	XX	XX	XX	XX
l. Any other incident determined by the Senior Commander to be of immediate concern to the Senior Mission Commander or MACOM Commander. Decision will be based on the nature, gravity, and potential for adverse publicity, and consequences as the result of the incident.	XX	XX	XX	XX	XX	XX
m. Uncontained release of HAZMAT involving clean-up or monitoring by non-organic activities (Fire Department, Environmental, etc).	XX	XX	XX	XX	XX	XX
n. Firing Incident/Range Safety Violation. (1) Impact outside of Fort Sill Reservation/or Bomb explosion off Post. (2) Violation of Safety Box (3) Violation of Range Safety Regulations that results in suspension of training or loss of OIC or RSO authority.	XX	XX	XX	XX	XX	XX
o. Any loss of classified material either physical or digitally.	XX	XX	XX	XX	XX	XX
p. Domestic Assault with injury involving a Soldier, Airman, Marine or Family Member.	XX	XX	XX	XX	XX	XX
CATEGORY V -Commanders and Directors will report any of these incidents <u>NLT 0800 of the next duty day</u> to the USAFCoE and Fort Sill Headquarters via email atzrtae@conus.army.mil and by calling the USAFCoE and Fort Sill EOC, 580-442-3240.						
a. Any Fallen Warrior flight arrival into the Fort Sill Casualty Assistance Region.						
b. Minor release of HAZMAT (5 gallons or less)						
c. Any Class A or B ground accident.						
d. Officer or Senior NCO (E-7+).						
e. Hospitalization of a Soldier for greater than 24hrs.						

FCoE and Fort Sill Supplement (FOR EOC USE ONLY)

CATEGORY / SERIOUS INCIDENT	1st ARMY	DA / ARMY OPERATIONS	TRADOC SUPPLEMENT	FORSCOM SUPPLEMENT	IMCOM-W SUPPLEMENT	106th Signal BDE
1. Actual or alleged incidents involving the following:						
a) Serious injury of a FORSCOM Soldier (active duty or reserve component Soldier on active duty training status), regardless of cause. (Not in AR 190-45)				XX		
b) Any loss of weapons. (More stringent than AR 190-45)				XX		
c) All Class A, B, or C Army Aviation (flight, flight related or aircraft ground) accidents. (Not reportable under AR 190-45)				XX		
(1) Class A accident - (Class A ≥ \$2M) with or without loss of life at IMCOM Airfields. (Not reportable under AR 190-45)				XX		
(2) Class B accident - Army accident, property damage is \$200K or more but less than \$1M; and/or injury resulting in permanent partial disability, or when five or more personnel are hospitalized from single occurrence. (Not reportable under AR 190-45)				XX		
(3) Class C accident - Army accident property damage is \$10K or more but less than \$200K; a nonfatal injury that causes any loss of time from work. (Not reportable under AR 190-45)				XX		
d) Fires or other natural disasters causing the destruction of 500 or more acres of vegetation. This requirement includes all property located on the installation, or Army owned / leased property including USAR Centers, not located on but supported by the Installation. (More stringent than AR 190-45, CAT II, 15.)				XX		

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e) Any incident that may result in adverse publicity for the Army, Forces Command or 1 st Army. (Directly related to FORSCOM Soldier)	XX			XX	XX	
2. Any serious injury of a service member, Family member, or a civilian occurring on an installation, and any serious injury of a service member or Family member occurring off the installation. (Not listed in AR 190-45, more stringent in that it calls for serious injury status)			XX			
3. Any training accident that results in any injury of a service member or civilian. (Not in AR 190-45: Cites any training accident)			XX			
4. Property damage or loss of property or equipment exceeding \$10K (Not in AR 190-45)			XX			
5. Aircraft Accidents or Incidents			XX			
a) Manned. Any type of aircraft accident or incident that causes damage to aircraft or injury of personnel. Extends to tenant to transient aircraft from other services or major Army commands (MACOMs) using TRADOC facilities or in geographic area of responsibility. (Differentiates from FORSCOM CAT III, c., by stating manned aircraft.)			XX			
b) Unmanned. Any type of Unmanned Aerial Vehicle (UAV) accident or incident that causes damage to the UAV. Extends to tenant or transient aircraft from other services or MACOMs using TRADOC facilities or in geographic area of responsibility. (Differentiates from FORSCOM CAT III, 1.c., by stating unmanned aircraft.)			XX			
6. Report all crimes being investigated by Criminal Investigative Division. (Not in AR 190-45)			XX			
7. Accidental fires or arson on an installation that result in death, serious injury, or property damage exceeding \$10K. (Different from FORSCOM CAT III, 1.d., in that it requires accidental)			XX			

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8. Theft, loss, suspected theft, or recovery of weapons, explosives and munitions in the following quantities, as well as discovery of a loss of accountability:			XX			
a) Any type and amount of semi-automatic or manually operated firearm. (More stringent - States Any type)			XX			
b) Any amount of ammunition of any type greater than .50 caliber. (More stringent - States Any amount)			XX			
c) Any Ball, Tracer, or Tracer Linked ammunition .50 cal or smaller in the amount of 100 rounds or greater for .50 cal, and 200 rounds or greater for small arms ammunition (that is, 5.56, 7.62, or 9mm). (More stringent - states any type of ammo)			XX			
d) Any type of blank ammunition when amount is equal to or greater than the issue amount in a Wire Bound Wooden Box. (More stringent - lists blank ammo)			XX			
9. Allegations of trainee abuse as defined in TRADOC Reg. 350-6. However, if the credibility of the allegation can be quickly assessed (within a few hours) and the command considers it not credible, report not required. The non-credible allegation will be recorded and kept on file at the unit. (More stringent - Cites allegations of trainee in addition to specific guidance if command deems not credible within short period of time.)			XX			
10. Allegations of drill sergeant/AIT PSG misconduct not related to trainee abuse. (Not listed in AR 190-45)			XX			
11. Major outages of communication services in excess of 2 hours or outages that cannot be resolved by alternate routing or that require support from an outside command. (Not listed in AR 190-45)			XX			XX
12. Incidents of hacking of government web sites and computer virus attacks that impact installation computer operations. (Not listed in AR 190-45)			XX			

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13. Bomb threats involving TRADOC installations, TRADOC schools, or TRADOC activities on other installations. (More stringent than AR 190-45, in that it cites bomb threats.)			XX			
14. Environmental accidents or incidents on an installation that result in:			XX			
a) Any release of a hazardous substance, to include fuel, resulting in evacuation of facilities, injuries or deaths, or potential severe degradation of the environment. Examples include spills of petroleum, oil, and lubrication products into storm drains or waterways and releases of substances such as chlorine gas and other hazardous substances in amounts greater than reportable quantity, as defined in federal, state, and local regulations. (Not listed in AR 190-45)			XX			
b) Serious or catastrophic failure of the operating system at a facility permitted by a state or federal regulatory agency (for example, sewage treatment plant, drinking water treatment plant, hazardous waste treatment or storage facility, etc.), particularly if provisions in the permit and / or governing regulations require a timely report to be issued to the regulatory agency with oversight authority, and it is reasonable to expect an enforcement action will follow. (Not listed in AR 190-45)			XX			
15. Suicide or attempted suicide by a service member, Family member or DoD / DA civilian occurring on an installation, and suicide or attempted suicide by a service member occurring off an installation. Also suicide by a dependent Family member occurring off an installation. (More stringent than AR 190-45 - cites attempted suicide)			XX			
16. Change in Threat Condition or Force Protection Conditioning or a specific to 1A unit/ personnel or facilities. (Not listed in AR 190-45).	XX		XX		XX	XX

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17. Incidents involving international students / personnel assigned to TRADOC schools, commands, or activities. Reportable incidents / accidents include absent without leave, disciplinary problems, any training accident, or any accident causing injury or death. (Not listed in AR 190-45)			XX			
18. Significant violations of Army standards. (More stringent than AR 190-45)			XX			
19. Death or serious injury to any IMA Soldier, civilian or contract employee. (Directed at IMA personnel)					XX	
20. Disasters or crisis disrupting installation operations ≥ 24 hours. (Not listed in AR 190-45)					XX	
21. Serious senior IMA leader incident E8 or GS-13 and above. (Not listed in AR 190-45)					XX	
22. Potentially adverse public affairs issues which may discredit the Army, IMA or its members. (Not listed in AR 190-45)			XX		XX	
23. Notification of an increase in FPCON, THREATCON or DEFCON by DOD, COC or ASCC (Not listed in AR 190-45)			XX		XX	
24. Initiation of contingency operations. (Not listed in AR 190-45)					XX	
25. Any aircraft accident on military property or which has IMA Air Traffic Control (ATC) involvement or culpability. (More stringent than FORSCOM and TRADOC in that it cites IMA ATC)					XX	
26. Reportable "disasters or crisis" also include terrorist or other criminal attacks on the installation or its facilities by any means (small arms fire, improvised explosive devices (IED), aerial attack, or WMDs (chemical, biological, radiological, nuclear, or high-explosive bombs or devices).					XX	

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<p>27. "Any security breach" means breaches of a significant nature to include sensitive physical structures and facilities (e.g. safes, vaults, arms rooms, SCIFs, etc), loss or compromise of classified materials (e.g. COMSEC, documents, etc.), malicious intrusion of electronic information storage and transmission devices (e.g., computers, servers CDs, floppy discs, etc.), and illegal penetration of installation perimeter defenses (e.g., guards, fences, barriers, etc.). Of particular interest for immediate reporting is any weapons discharge from a guard (Soldier, MP, DA police, or contract guard) in response to any security breach as listed above.</p>					<p>XX</p>	
<p>28. Infiltration of high impact viruses into information systems. (Not listed in AR 190-45)</p>					<p>XX</p>	
<p>29. Unscheduled loss of major information systems directly supporting the installation for more than 6 hours. (Not listed in AR 190-45)</p>	<p>XX</p>				<p>XX</p>	
<p>30. Garrison Cdr out of communications or temporarily away from the organization including TDY, leave.</p>					<p>XX</p>	
<p>31. Significant changes to normal activities on the installation that prompts interest from senior occupants: includes changes that negatively affect mission commander's readiness and non-routine or unusual support to sister services or other governmental agencies.</p>					<p>XX</p>	
<p>32. Visits by a Brigadier General (O7) or above and elected officials for official business involving installation operations to region headquarters and/or installations.</p>					<p>XX</p>	
<p>33. Changes to projects that have command interest; i.e., delays in completion dates and increased funding requirements.</p>					<p>XX</p>	
<p>34. Any AC or RC unit deploying, mobilizing or demobilizing that may miss latest arrival date (LAD) due to perceived or actual baseops shortfall.</p>					<p>XX</p>	

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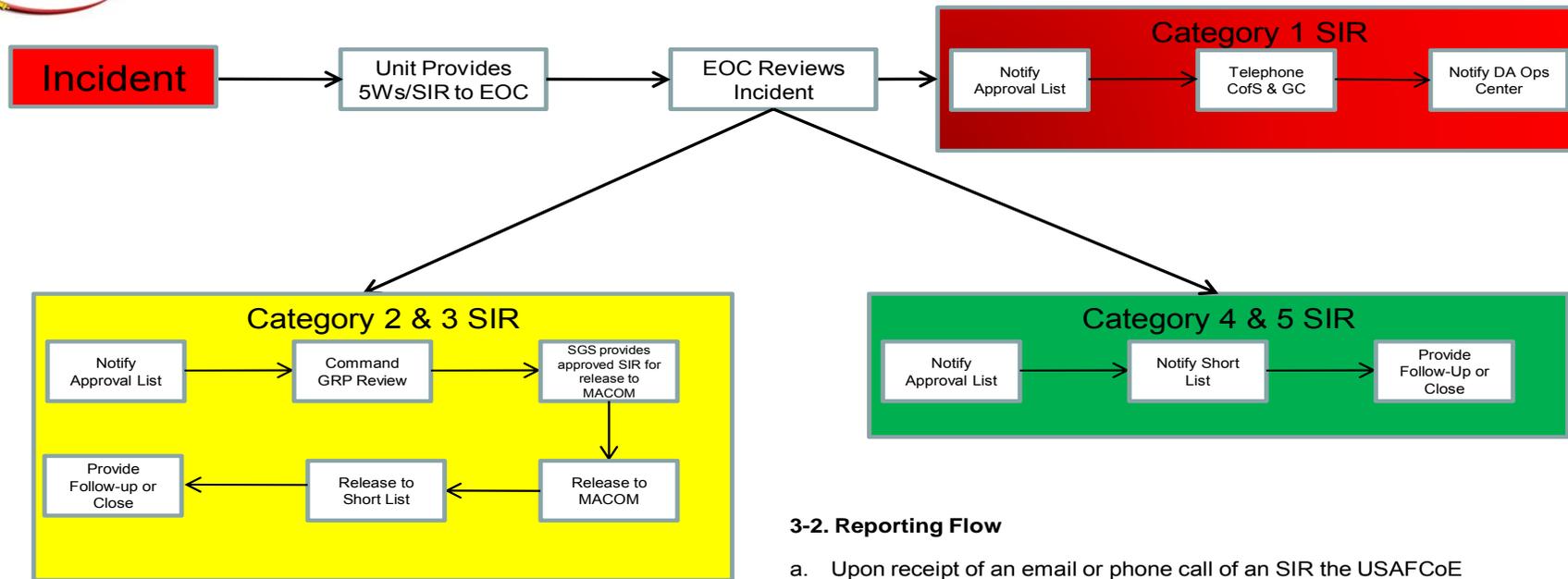
35. Any changes negatively affecting a mission commander's readiness or IMA missing accomplishment which includes any significant incident involving Medical Holdover Soldier support issues (e.g., billeting, command and control etc.) that negatively impacts Soldiers and/or may result in negative publicity.					XX	
36. Off-duty deaths or serious injuries of IMA Soldiers, Civilians or Contractors.					XX	
37. Other as determined by commander to be of immediate concern to IMSOM.					XX	
38. Any event that the MSC commander deems of command interest. (Fort Sill peculiar)						
39. Death, critical illness or serious injury (hospitalized in ICU) of a Soldier, civilian employee, or Family member.		XX	XX		XX	
40. Receipt of higher headquarters deployment notification, unit notification, or orders / messages that may have an impact on Fort Sill units / Soldiers. (In these instances a copy of the notification message may be submitted in lieu of a SIR.) This includes any change in AT/FP condition levels. (Not listed in AR 190-45)	XX	XX				
41. Serious crimes committed by or against a Soldier or Family member. This includes, but is not limited to murder, manslaughter, aggravated assault, kidnapping, rape, robbery, and distribution of controlled substances. (More stringent - cites serious crimes)			XX			
42. Any aircraft accident at Fort Sill or involving Fort Sill personnel or assets. (More stringent - adds Fort Sill personnel)					XX	
43. Attempted suicide or gesture. (More stringent than AR 190-45 - adds gesture)			XX			

*USAFCOEFS Regulation 1-8, 12 July 2010

44. All sexual-related offenses or attempts (rape, sodomy, assault, or indecent acts). This includes all sexual-related offenses, abuse, or assaults involving a child under 18 years of age. (More stringent than AR 190-45)			XX			
45. Any inquiry by the media pertaining to incidents or Soldiers and Family members assigned to Fort Sill. (Not listed in AR 190-45)					XX	
46. Incidents of interest involving senior leaders (O4 / CW3 / E8 and above - including drill sergeants/AIT PSG), the death of a retired general officer, the death of a civilian on the installation, or any incidents involving or the status of other persons of special interest to the Commanding General.			XX		XX	
47. Real property damage in excess of \$10K or damage that may cause death of soldiers / civilians. (More stringent than AR 190-45)			XX			
48. Any training accident involving the potential for death, serious injury of any involved persons, or that result in the damage or loss of property or equipment exceeding \$5K. (More stringent than AR 190-45)			XX			
49. Loss of communications from Fort Sill to higher headquarters, to include loss of DOIM TCC. (Not listed in AR 190-45)					XX	XX
50. Any Reportable incident or event involving Soldiers(regardless of Army Command (ACOM)) assign or attached to warrior transition unit on installations with TRADOC SC			XX		XX	
51. Designation of TRADOC facility or assets as a DOD Base support Installation of FEMA Mobilization Center for disaster relief			XX		XX	



USAFCoE & FS Serious Incident Flow Chart



3-2. Reporting Flow

- a. Upon receipt of an email or phone call of an SIR the USAFCoE and Fort Sill EOC will notify the "Approval List" via email immediately.
 - (1) All Category 1 Incidents require immediate telephonic notification to the USAFCoE and Fort Sill CofS. (The approval list will be notified immediately via email.)
 - (2) All Category 2 & 3 SIRs will be reviewed by the Command Group for consideration for forwarding to the appropriate MACOM. The USAFCoE and Fort Sill SGS will provide the EOC with the approved SIR to forward to the appropriate MACOM.
 - (3) All Category 4 & 5 SIRs will be automatically distributed to the "Short List".

FIT TO FIGHT... FIRES STRONG!

Appendix E.

Army Regulation 190-45

TRADOC Regulation 1-8

Fort Carson Colorado Reporting Requirements

1st Army Division West Reporting Requirements

ATZR-CS



Eddie Henderson
Chief, CIO/CKO/G6 Office

MATT R. MERRICK
COL, GS
Chief of Staff