

Property requires accountability

Did you know that one of the services provided by the Fort Sill Garrison to the entire Fires Center of Excellence and Team Sill is the formal property book accountability of all non-expendable installation and non-modification table of organization and equipment items?

Located within the Directorate of Logistics Supply and Services Division, the consolidated installation property book office manages and provides support to more than 450 primary hand receipt holders for every unit and organization on the installation.

The CIPBO provides the formal accounting systems and support for more than \$700 million of property that Team Sill uses on a daily basis for our varied missions. The property book control and formal accounting process is a legally and regulatory mandated process that ensures we maintain formal control and accountability of our property and equipment.

Who is it?

The installation property book officer for CIPBO is an appointed accountable person who is charged with the responsibility of maintaining 100-percent formal property book control of Team Sill's non-expendable installation property equipment.

As we get closer to the holidays and housing residents are putting up decorations, please refer to the Picerne Family Housing handbooks for regulations. Decorations can cause numerous fires and accidents.

Diana Small is the property book officer in DOL and works the myriad processes and procedures with all our unit and directorate supply personnel and primary hand receipt holders.

The basic Army regulations that guide this large and high dollar support mission are AR 710-2, and when property is lost physically or by formal record, AR 735-11.

Every unit has one

In every unit, directorate and section on Fort Sill the more than 450 appointed primary hand receipt holders work and maintain a process of cyclic inventories, sensitive item inventories and mandatory primary hand receipt signature



Did you know?

By Col. Raymond Lacey
Fort Sill Garrison commander

updates to ensure that we maintain 100-percent accountability of the property all these organizations have.

The primary hand receipt holder is an official appointment-based responsibility and carries defined levels of personal responsibility as they perform these duties for their commanders, directors and supervisors.

"We are doing fairly well with the accounting of this

level of challenge and opportunity in the view toward property accountability," said Small. However, she is quick to point out "this is getting better daily and from the property book level to the supported units and hand receipt holders, this is rapidly improving and is the right thing to."

Our Fort Sill, unit and organization based appointed primary hand receipt holders are the crucial component in which to maintain complete formal property book accountability of equipment. As we all know, leadership levels above hand receipt holders ultimately are accountable. The garri-

son CIPBO can support any commander, director or supervisor over the appointed primary hand receipt holder for your awareness of what property and equipment is used and assigned to your organization.

Small is always ready to help and can be contacted at 442-6718.

To reach me

To send questions or comments to me, please e-mail fscms@conus.army.mil or you can mail your comments to Commander, USAG-Fort Sill, 462 Hamilton Road, Suite 120, Fort Sill, OK 73503.

Thanks and have a great Fort Sill day.

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