



The Inspector General Information Railroad

Keeping you on Track



Freedom of Information Act

The Freedom of Information Act (FOIA) generally provides any person with the statutory right of access to Government information in the Executive Branch agency records. This right of access is limited when such information is protected from disclosure by one or more of the nine FOIA statutory exemptions.

The Fort Sill Inspector General office often receives requests for IG records from people who have been part of an inquiry where they are either a complainant, witness, and/or subject. However, all Inspector General records are property of the Secretary of the Army (SA); local Inspectors General maintain these records on behalf of the SA.

It is extremely important to note that in accordance with AR 20-1, the SA's designated authority for IG records is The Inspector General (TIG). TIG, Deputy TIG, and Principal Director to the Inspector General for Inspections have the authority to release IG records.

How to make a FOIA request for Army IG Records:

- The FOIA request must be in writing.
- The request must provide an adequate description of the records being sought.
- The FOIA request must be sent to the Army IG FOIA office via the following delivery methods:

Mail: Office of the Inspector General
ATTN: SAIG-ZXR (Records Release)
1700 Army Pentagon, RRM 1E132
Washington, D.C. 20310

E-mail: usarmy.pentagon.hqda-otig.mbx.saig-zxl@mail.mil



- The FOIA request should be as specific with regard to names, dates, time frames, places, events, subjects, etc. In other words, describe the records being sought as accurately and definitively as possible.

If you have further questions, please contact your local IG office

References

- AR 20-1, Inspector General Activities
- 5 U.S.C 552, Freedom of Information Act
- DoD IG FOIA Office: www.dod.mil/pubs/foi/dfoipo
- DA FOIA Office: www.rmda.army.mil/foia/RMDA-FOIA-Division.html

IG Contact Numbers

IG Assistance	(580) 442-6007
IG Inspections	(580) 442-2988
IG NCOIC	(580) 442-3176

Always give your COC the chance to resolve any issues!!!