



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
PLANS, ANALYSIS, AND INTEGRATION OFFICE
463 HAMILTON ROAD, SUITE 206
FORT SILL, OKLAHOMA 73503-9004

IMWE-SIL-PAI

7 April 2010

Memorandum for Reference

SUBJECT: GC Brown Bag Lunch

1. **PURPOSE:** To actively support the USAG Fort Sill strategic objective of fostering a culture of open communication and workforce engagement
2. **BACKGROUND:** The US Army Garrison Fort Stewart (ACOE gold medal winner 2009) has implemented a brown bag lunch with the Garrison commander which has increased
 - speedy solution of issues
 - command awareness of issues
 - trust ("the commander cares")
 - employee engagementThe Garrison Performance Improvement Council recommends Garrison-wide implementation of the program for Fort Sill.
3. **CONCEPT OF OPERATIONS:** Garrison commander will schedule monthly brown bag lunch with a Garrison cross-section of 5-10 employees. Supervisory and non-supervisory employees will rotate on a monthly basis. PAIO will ask directors to identify supervisory or non-supervisory employees that want to participate at least 2 weeks prior to lunch date. To comply with union requirements, participation needs to be voluntary. Invites will be prepared by PAIO and sent by PAIO.
4. **LOCATION:** tbd
5. **SUSPENSE DATE:** Brown bag lunch to start 1 July 2010, and schedule to be submitted to PAIO nlt 1 May, 2010

IMWE-SIL-PAI, 7 April 2010
SUBJECT: BROWN BAG LUNCH

6. POC for this memorandum is Mrs. Bea Floor at (580) 442-3671 or
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Raymond P. Lacey
Colonel, US Army
Garrison Commander

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