



REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
US ARMY SIGNAL NETWORK ENTERPRISE CTR - FORT SILL  
475 GANAHL ROAD, SUITE 323  
FORT SILL, OKLAHOMA 73503-9005

**MEMORANDUM OF AGREEMENT  
BETWEEN  
UNITED STATES ARMY GARRISON (USAG)/IMCOM, FORT SILL  
AND  
NETWORK ENTERPRISE CENTER (NEC)**

**SUBJECT:** Computer Support of USAG, Directorate of Emergency Services (DES) K9 Kennels.

**1. References:**

- a. Army Regulation (AR) 25-2, Information Assurance, 23 March 2009.
- b. LandWarNet Services Catalog Version 2.0, October 2013.
- c. DoDI 4000.19, Support Agreements, 25 April 2013.
- d. Army Regulation 25-1, Army Knowledge Management and Information Technology Management, 25 June 2013.

**2. Purpose.** To properly monitor the DES K9 kennels as required, this MOA sets forth the roles and responsibilities for all parties involved. This MOA covers all actions required prior to and during the use of the non-Common Access Card (CAC) enabled computer connected to the Fort Sill Installation Campus Area Network (ICAN).

**3. Background.** The Garrison, DES, has requested access to the Fort Sill ICAN for the purpose of allowing the Military Police duty personnel to have non-CAC user logon to a computer. This computer will be used to remotely monitor the cameras at the K9 kennel. Access by CAC is not feasible because the computer would lock and be unmonitored when duty personnel must use his/her CAC to logon to the blotter computer. This Memorandum of Agreement (MOA) delineates specific roles and responsibilities required for the connection of this computer to the Fort Sill ICAN.

**4. Scope.** This MOA is applicable to NEC, Fort Sill, OK and USAG, DES, Fort Sill, OK.

**5. Responsibilities of the Garrison.**

- a. Will acknowledge that the "kennel monitoring" workstation is to be treated as, and will adhere to, all requirements, Information Assurance (IA) or otherwise, to which any other workstation that is connected to the Fort Sill ICAN must adhere.

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b. Will accept organizational/Information Assurance Security Officer responsibilities identified in referenced Army Regulations specific to ICAN workstations.

(1) Maintain user logs containing date/time/name of individual(s) using the non-CAC enabled workstation.

(2) Maintain password on the non-CAC user account that adheres to all guidelines identified in AR 25-2 and take appropriate measures to safeguard both the user ID and password.

(3) Verify every user that utilizes the "kennel monitoring" PC has completed the required Cyber Awareness Training and Acceptable Use Policy IAW provisions of AR 25-2.

#### **6. Responsibilities of Network Enterprise Command.**

a. Will provide customer service and support, identified in the LandWarNet Services Catalog, which is common to all users and computer systems on the Fort Sill ICAN.

b. Will configure the kennel monitoring workstation on the Fort Sill ICAN. Upon approval of the Exception to Policy request by the 7<sup>th</sup> Signal Command (SC) Designated Approving Authority (DAA), duty personnel will be allowed to login to the computer using a domain non-CAC account.

c. Will perform all applicable IA scans/pushes/requirements as would be performed for any other workstation connected to the Fort Sill ICAN.

#### **7. Agreements and Understandings of All Parties.**

a. This document survives the departure or position change of any of the signatories. It remains in effect for nine years or until canceled by mutual agreement or until canceled by 180 days advance written notice to the other party. It shall be reviewed at least every three years and may be amended upon mutual consent of all parties.

b. Each party shall provide sufficient advance notice in writing to the other prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.

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c. Each party shall waive all claims against the other for compensation of any loss, damage, injury, or death occurring as a consequence of the performance of this agreement.

**8. Points of Contact (POCs).**

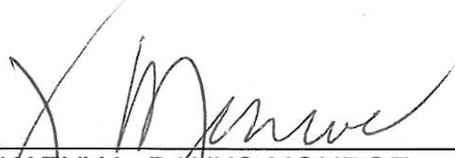
a. GARRISON.

(1) Technical POC. Ms. Adrienne Caveny, DES Security Specialist, (580) 558-6027 or email [adrienne.caveny.civ@mail.mil](mailto:adrienne.caveny.civ@mail.mil).

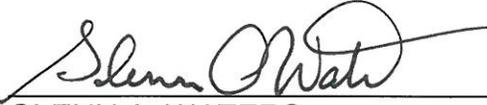
(2) MOA POC. Ms Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 Hamilton Road, Fort Sill, OK 73503-9004, (580) 442-3560 [Bldg 467], fax ext. 7978, e-mail: [winona.f.morris.civ@mail.mil](mailto:winona.f.morris.civ@mail.mil).

b. NEC. Mr. Jon Fields, Chief, Business Management Branch, Fort Sill NEC. (580) 442-1199 or email [jon.j.fields2.civ@mail.mil](mailto:jon.j.fields2.civ@mail.mil).

**9. Effective Date.** Date of the last signature below.

  
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KATHY L. BANKS-MONROE  
Director, Network Enterprise Center  
Fort Sill, OK

05 May 2014  
(Date)

  
\_\_\_\_\_  
GLENN A. WATERS  
COL, FA  
Garrison Commander

14 May 2014  
(Date)