



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
462 HAMILTON ROAD, SUITE 120
FORT SILL, OKLAHOMA 73503

REPLY TO
ATTENTION OF:

MEMORANDUM OF AGREEMENT
AMONG
DIRECTORATE OF FAMILY AND MORALE, WELFARE, AND RECREATION
(DFMWR), FORT SILL
AND
PERSONNEL CONTROL FACILITY (PCF), FORT SILL
AND
RESOURCE MANAGEMENT OFFICE (RMO), FORT SILL

SUBJECT: Haircut Services Provided by DFMWR at the Patriot Club Barbershop.

1. References:

- a. DOD 4000.19-I, Interservice and Intragovernmental Support, 9 August 1995.
- b. AR 215-1, Military Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities.

2. Purpose. This MOA covers funding for bona fide needs for haircuts for PCF Soldiers at the Patriot Club Barbershop.

3. Background. DFMWR is providing haircut services to Soldiers of the Personnel Control Facility at a rate of \$5.00 per Soldier per haircut.

4. Responsibilities.

a. DFMWR will:

- (1) DFMWR's Patriot Club Barbershop will provide requested haircuts to Soldiers assigned to the Personnel Control Facility on Mondays through Fridays from 0800 to 1000.
- (2) DFMWR's Patriot Club Barbershop will provide a sign-in roster, (see enclosure) for Soldiers and their escorts to sign-in prior to receiving the haircut.
- (3) DFMWR's Patriot Club will forward the sign-in roster to the DFMWR Financial Management Division (FMD) section at month end for processing for payment.

SUBJECT: Haircut Services Provided by DFMWR at the Patriot Club Barbershop.

(4) DFMWR's FMD will invoice the Personnel Control Facility for payment via the Personnel Control Facility's Government Purchase Card. Payment is to be made not later than three (3) business days from receipt of invoice.

b. PCF will:

(1) PCF will escort soldiers requesting haircuts to the Patriot Club Barbershop on Mondays through Fridays from 0800 to 1000 to receive haircuts.

(2) PCF will ensure both the Soldier and escort signs in on the sign-in roster provided by the Patriot Club Barbershop.

(3) PCF will render payment to DFMWR FMD Section, Building 4700 via Government Purchase Card upon receipt of invoice provided by DFMWR FMD Section.

(4) PCF will monitor usage of the Government Purchase Card (GPC) to ensure annual usage does not exceed the \$2500.00 limit.

c. RMO will: Certify funds not to exceed the annual \$2500.00 GPC limit.

5. Agreements and Understandings of All Parties.

a. This document survives the departure or position change of any of the signatories.

b. It shall be reviewed at least every three years and may be amended upon mutual consent of all parties.

c. Each party shall provide sufficient advance notice in writing to the other prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.

6. Points of Contact (POC)

a. DFMWR technical POC William Barwick, Chief Resource Management, DFMWR, 4700 Mow Way Road, Fort Sill, OK 73503, (580) 442-2025/6180 william.s.barwick.naf@mail.mil.

SUBJECT: Haircut Services Provided by DFMWR at the Patriot Club Barbershop.

b. MOA POC. Ms Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 Hamilton Road, Suite 120, Fort Sill, OK 73503, (580) 442-3560 [bldg 467], fax ext. 7978, winona.f.morris.civ@mail.mil.

c. PCF POC. CPT Gregory Bowie, HHD/PCF Commander, Garrison Support Unit, 3430 Wilson St, Fort Sill, OK 73503, 580-442-5946, gregory.p.bowie.mil@mail.mil.

7. Effective Date. Date of the last signature below.

Gregory P Bowie

GREGORY P. BOWIE
CPT
HHD/PCF Commander

10 May 2012

(DATE)

Brenda Spencer Ragland

BRENDA SPENCER-RAGLAND
Director of Family Morale, Welfare,
and Recreation (DFMWR)

10 May 2012

(DATE)

Dennis D. Porter

DENNIS D. PORTER
Director, Resource Management Office
(RMO)

11 May 2012

(DATE)

Thomas R Kelly

THOMAS R. KELLY
Deputy to the Garrison Commander

11 May 12

(DATE)

Encl
as



Sign-In Roster

INVOICE

DATE: APRIL 18, 2012
 INVOICE # 1201
 DUE DATE: MAY 4, 2012

TO: Fort Sill Personnel Control Facility
 Building 3430
 Fort Sill, OK 73503
 (580)442-3452/5641

FROM: Directorate of Family, Morale, Welfare, & Recreation
 Financial Management Division
 4700 Mow-Way Road
 Fort Sill, OK 73503
 (580) 442-0954

LINE #	NAME OF RETURNEE	SIGNATURE OF RETURNEE	DATE OF SERVICE MM/DD/YY	SIGNATURE OF PCF ESCORT
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

KEVIN O CHERILUS
 FINANCIAL MANAGEMENT OFFICER
 Directorate of Family, Morale, Welfare, & Recreation

Thank you for your business
 Soldiers, Families, Retires, Civilians