

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
462 NW HAMILTON ROAD, SUITE 120
FORT SILL, OKLAHOMA 73603



REPLY TO
ATTENTION OF:

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
DIRECTORATE OF FAMILY AND MORALE, WELFARE AND RECREATION
AND
DIRECTORATE OF EMERGENCY SERVICES (DES)

SUBJECT: Handling of Intoxicated Parents Who Pick up Children from Child, Youth and School (CYS) Services Programs and Family Child Care Homes.

1. Reference:

- a. Army Regulation 608-10, 4-8c (5), Child Development Services, 15 July 1997.
- b. DoDI 4000.19, Support Agreements, 25 April 2013

2. Purpose. To clarify the steps to be taken if an intoxicated parent arrives to pick up a child from a CYS Services Program or Family Child Care Home.

3. Responsibilities of DFMWR.

- a. The CYS Services staff member of Family Child Care (FCC) provider will offer to call a taxi or another person/designee to drive the patron and child home.
- b. If the patron refuses the above offer and insists on driving, the staff member or provider will inform the patron the Military Police must be notified.
- c. The staff member or provider will immediately notify Military Police of the patron's name, and the make, color, and license plate number of the car they are driving by dialing 2-2102.
- d. The staff or provider will not forcibly detain the patron or child.

4. Responsibility of DES. When the call is received, dispatch police to handle the situation IAW standard police procedures.

5. Agreements and Understandings of All Parties.

- a. This document survives the departure of position change of any of the signatories. It remains in effect until canceled by mutual agreement or until canceled by 180 days advance written notice to the other party. It shall be reviewed at least every three years and may be amended upon mutual consent of all parties.
- b. Each party shall provide sufficient advance notice in writing to the other prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.

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c. Each party shall waive all claims against the other for compensation of any loss, damage, injury, or death occurring as a consequence of the performance of this agreement.

8. Points of Contact (POCs).

a. Garrison MOA. Ms Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 NW Hamilton Road, Fort Sill, OK 73503-9004, (580) 442-3560 [Bldg 467], fax ext. 7978, e-mail: winona.f.morris.civ@mail.mil.

b. DFMWR Technical POC. Arliecn Montero, CYSS Director, (580) 442-5197, email arliecn.v.montero.naf@mail.mil.

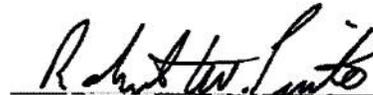
c. DES. Mr. Alan J. Glanzer, Chief of Police, 5030 Hatch Road, Fort Sill, OK 73503, (580) 558-6530, [bldg 5030, room 103] e-mail: alan.j.glanzer.civ@mail.mil.

9. Effective date. Date of the last signature below.



WILLIAM S. BARWICK
Interim Director, Family and Moral,
Welfare and Recreation

12 July 13
(Date)



ROBERT W. PIRTLE
Director of Emergency
Services

18 July 13
(Date)



THOMAS R. KELLY
Deputy Garrison Commander

31 July 2013
(Date)