



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
462 HAMILTON ROAD, SUITE 112
FORT SILL, OKLAHOMA 73503

APR 18 2011

REPLY TO
ATTENTION OF:

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
UNITED STATES ARMY GARRISON (USAG), FORT SILL
AND
ARMY & AIRFORCE EXCHANGE SERVICE (AAFES)**

SUBJECT: Support for the Installation of below-Grade Vaulted Fuel Storage Tanks at USAG Fort Sill.

1. References:

- a. DOD 4000.19-I, Interservice and Intragovernmental Support, 9 August 1995.
- b. DoD Instruction 1015.15, Procedures for Establishment, Management, and Control of Nonappropriated Fund Instrumentalities and Financial Management of Supporting Resources, dated 31 Oct 07.
- c. AR 215-1, Military Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities, dated 22 Jun 10.
- d. AR 200-1, Environmental Protection and Enhancement, dated 13 Dec 07.
- e. UFC 4-010-01, DoD Minimum Antiterrorism Standards for Buildings, dated 8 Oct 03, including change 1 dated 22 Jan 07.
- f. Oklahoma Administrative Code Title 165. Corporation Commission Chapter 26. Aboveground Storage Tanks, Effective July 1, 2009.
- g. AR 420-1, Army Facilities Management, dated 28 Mar 09.
- h. Nothing contained in this paragraph is intended to limit responsibilities of the parties in reference to other Army regulations, DoD directives or instructions, or other applicable guidance.

2. Purpose. To set forth the conditions and responsibilities between USAG, Fort Sill- Directorate of Public Works (DPW), hereafter referred to as DPW, and Army and Air Force Exchange Service (AAFES) for the installation of below-grade vaulted fuel storage tanks at the request of Fort Sill as an alternative to underground fuel storage tanks.

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3. **Background.** This MOU is necessary to identify and separate the duties and responsibilities of each party involved for the construction of the storage tank system and the installation of the storage tanks as plans are executed for a new AAFES gas station.

4. **Scope.**

- a. This MOU is applicable to DPW and AAFES.
- b. Both DPW and AAFES will use their resources to perform those duties and responsibilities identified for their organization.

5. **Responsibilities of the United States Army Garrison, Fort Sill (GARRISON). DPW will:**

- a. Perform maintenance and repair to real property and real property installed equipment as authorized by Army directives as referenced in paragraph 1 above, in a timely manner that will not require extended downtime or loss of service. This includes vaults, exhaust system, tanks, product lines, transition sumps, valves, and any other real property installed equipment.

- b. Assume all costs for vault/tank cleaning to include groundwater and hazardous materials/hazardous wastes removal, in accordance with previously referenced Army policies.

- c. Assume all costs to upgrade the system, by repair or replacement, should it be determined by the installation that vaulted fuel storage tanks are no longer desirable. Upgrade, repair and replacement of the storage tank system will be IAW previously referenced Army policies.

6. **Responsibilities of AAFES. AAFES will:**

- a. Construct the below-grade vaulted fuel storage tank system using AAFES design standards, plans, and specifications; and subject to review and approval of the Director of Public Works.

- b. Construct a fuel storage tank system that meets or exceeds all applicable local, state and federal rules, regulations, and guidelines for below-grade, vaulted above-ground storage tanks and secondary containment requirements.

- c. Install line leak detection and monitoring equipment based on industry acceptable standards.

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d. Maintain all operational equipment, such as dispensers, (that is not considered real property or real property installed equipment) according to Army directives.

e. Contract for certified calibrations, functionality tests of leak detection systems, and line tightness testing required to operate the storage tank system as required by regulations.

f. Provide designated Oklahoma Corporation Commission Class A, B, and C trained operators to perform daily operational checks, monitor day-to-day aspects of operation, recordkeeping, and an onsite employee responsible for responding to alarms or emergencies. AAFES responsibilities as a Class A operator under Oklahoma rules includes responsibility only for the broader aspects of the statutory and regulatory requirements to achieve and maintain compliance, and does not include actual maintenance of the AST system.

g. Should AAFES periodic checks of the facility identify any required maintenance and repair requirements, AAFES will submit a service order for any required maintenance and repair identified.

7. Agreements and Understandings of All Parties.

a. This document survives the departure or position change of any of the signatories.

b. It remains in effect until canceled by mutual agreement or until canceled by 180 days advance written notice to the other party.

c. It shall be reviewed at least every three years and may be amended upon mutual consent of all parties.

d. No provision of this agreement shall be interpreted to require the payment or obligation of funds in violation of the Anti-Deficiency Act, 31 USC 1341 or the Non-Appropriated Funds Anti-Deficiency Act, 10 USC 2783.

8. Points of Contact (POCs).

a. GARRISON.

(1) Technical POC. Mr. Glen Wheat, Supervising Environmentalist, Environment Division, Directorate of Public Works, 580-442-2715.

(2) MOU POC. Ms. Winona Morris, garrison support agreements manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462

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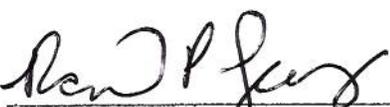
Hamilton Road, Suite 112, Fort Sill, OK 73503, (580) 442-3560 [Bldg 467], fax ext. 7978, e-mail: winona.morris@conus.army.mil.

b. AAFES POC. Mr. Mike Lanham, General Manager, AAFES, 580-248-7006, email: lanhamm@aafes.com.

9. **Effective Date.** Date of the last signature below.


MICHAEL GIVIDEN
SVP Real Estate Director
AAFES

18 Apr 2011
(Date)


RAYMOND P. LACEY
COL, FA
Garrison Commander

11 May 2011
(Date)