



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
462 HAMILTON ROAD, SUITE 112
FORT SILL, OKLAHOMA 73503

MEMORANDUM OF AGREEMENT
BETWEEN
UNITED STATES ARMY GARRISON (USAG)/IMCOM, FORT SILL
AND
MISSION AND INSTALLATION CONTRACTING COMMAND (MICC), FORT SILL
FOR

SUBJECT: Support Of The Sexual Harassment/Assault Response Program (SHARP)
Coverage MOA # KM05.

1. **PURPOSE:** This Memorandum of Agreement (MOA) establishes the parameters for cooperative support among the Fort Sill Garrison and the Mission and Installation Contracting Command, Fort Sill to provide Sexual Assault Response Coordinator (SARC) and Victim Advocate support services. When referred to collectively, the USAG/IMCOM and Fort Sill MICC are referred to as the "Parties" and USAG/IMCOM, Fort Sill is referred to as the "Garrison".

2. **AUTHORITIES:**

2.1. Army Regulation (AR) 600-20, Army Command Policy, 6 November 2014.

2.2. ALARACT 007-2012, SHARP Program Implementation Guidance, 12 January 2012.

2.3. Local Directives.

3. **RESPONSIBILITIES OF THE PARTIES:**

3.1. **THE GARRISON WILL –**

3.1.1. Provide access to the Sexual Assault Response Coordinator (SARC). The SHARP is considered the center of gravity when it comes to ensuring that victims of sexual assault receive appropriate and responsive care. They serve as the single point of contact to coordinate sexual assault victim care. The term SARC is a standardized term utilized throughout the Department of Defense and the services to facilitate communication and transparency regarding sexual assault response capability.

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3.1.2. Provide essential support and care to the victim to include providing non-clinical information on available options and resources to assist the victim in making informed decisions as they progress through resolution and healing. While any advocate can provide services, the Fort Sill Garrison Victim Advocate will serve as the advocate assigned directly to support the Fort Sill MICC office.

3.1.3. Open attendance to MICC employees for mandated SHARP training sessions scheduled on the 3rd Wednesday of each month at the Fort Sill Conference Center, and keep original sign in roster of all MICC attendees.

3.2. MICC FORT SILL WILL-

3.2.1. Attend all SHARP training mandated from higher headquarters.

3.2.2. Supply all Computer Base Training certificates and updated employee roster upon changes to the SARC, and maintain office training records for mandated SHARP training sessions for the organization.

3.2.3. Provide Garrison SARC POC information to victims requesting information. POC is in 6.1.1.1.

4. PERSONNEL: Each party is responsible for all costs of its personnel including pay and benefits, support, and travel. Each party is responsible for supervision and management of its personnel.

5. GENERAL PROVISIONS:

5.1. POINTS OF CONTACT: The following points of contact (POC) will be used by the Parties to communicate in the implementation of this MOA. Each Party may change its POC upon reasonable notice to the other Party.

5.1.1. For the Garrison.

5.1.1.1. David Carnahan, david.carnahan.civ@mail.mil or (580) 442-2567.

5.1.1.2. Winona Morris, Winona.f.morris.civ@mail.mil or (580) 442-3560.

5.1.1.3. Carleen Pilcher, carleen.l.pilcher.civ@mail.mil or (580) 442-3111.

5.2.1. For MICC, Timothy Short, timothy.r.short6.civ@mail.mil or (580)-442-6561.

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5.2. **CORRESPONDENCE:** All correspondence to be sent and notices to be given pursuant to this MOA may be mailed to the following addresses.

5.2.1. To the Garrison. Ms. Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 Hamilton Road, Fort Sill, OK 73503-9004.

5.2.2. To MICC. Mr. Timothy Short, MICC Purchasing Agent, MICC-Fort Sill, 1803 Macomb Road, Fort Sill, OK 73503-9004.

5.3. **REVIEW OF AGREEMENT:** This MOA will be reviewed annually on or around the anniversary of its effective date for financial impacts and triennially in its entirety.

5.4. **MODIFICATION OF AGREEMENT:** This MOA may only be modified by the written agreement of the Parties and duly signed by their authorized representative. Each Party shall provide sufficient advance notice in writing to the other Party prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.

5.5. **DISPUTES:** Any disputes relating to this MOA will be subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties in accordance with DoDI 4000.19. The Garrison Commander has final decision making authority after consulting with all signatories.

5.6. **TERMINATION OF AGREEMENT:** This MOA may be terminated by either Party by giving at least 90 days written notice to the other Party. The MOA may also be terminated at any time upon the mutual written consent of the Parties.

5.7. **TRANSFERABILITY:** This Agreement is not transferable except with the written consent of the Parties. The document survives the departure or position change of any of the signatories.

5.8. **ENTIRE AGREEMENT:** It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter.

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5.9. **EFFECTIVE DATE:** This MOA takes effect beginning on the day after the last Party signs. It remains in effect for nine years or until canceled by mutual agreement or until canceled by 90 days written notice to the other Party.

6. **AGREED:**

For the Garrison—



GLENN A. WATERS
COL, FA
Garrison Commander

July 16th, 2015
Date

For the MICC—

MCKINZIE.SHARO 1230919093
N.KAY.1230919093 1230919093

SHARON K. MCKINZIE
Director
MICC-Fort Sill

10 July 2015
Date