



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL
462 NW HAMILTON ROAD, SUITE 120
FORT SILL, OKLAHOMA 73503

REPLY TO
ATTENTION OF:

**MEMORANDUM OF AGREEMENT
BETWEEN
UNITED STATES ARMY GARRISON (USAG)/IMCOM, FORT SILL
AND
STARBASE OKLAHOMA
AN OKLAHOMA NATIONAL GUARD YOUTH PROGRAM**

SUBJECT: Memorandum of Agreement (MOA) between USAG Fort Sill and STARBASE Oklahoma Youth Program. (KO03)

This is a Memorandum of Agreement (MOA) between the USAG/IMCOM, Fort Sill, and STARBASE Oklahoma Youth Program. When referred to collectively, the USAG/IMCOM and STARBASE Oklahoma Youth Program are referred to as the "Parties". USAG/IMCOM, Fort Sill is referred to as the "Garrison" or Directorate Family Morale Welfare and Recreation (DFMWR).

1. AUTHORITIES:

1.1. Memorandum dated September 1, 2010 from the Office of the Assistant Secretary of Defense for Reserve Affairs, Ernie Gonzales (specifically addressing STARBASE 2.0 Clubs).

1.2. DOD 4000.19-1, Support Agreements, 25 April 2013.

1.3. NGR 5-1, National Guard Grants and Cooperative Agreements, 3 April 2008.

1.4. NGR 5-2, Interservice/Intragovernmental Support Agreements, 1 September 1999.

2. PURPOSE: To stipulate terms and areas of responsibility and prescribe policies and procedures between USAG and STARBASE Oklahoma for coordinating between agencies and promotion of the program. To outline the agreement between the Oklahoma Military Department (OMD) on behalf of STARBASE OKLAHOMA and USAG Fort Sill Child, Youth and School Services to create mutually beneficial programming which provides a no cost, safe, positive learning opportunity for every child, teacher and mentor while attending STARBASE programs (5th grade STARBASE Programs and 6th-8th grade STARBASE 2.0 After School Clubs). The vision of DOD STARBASE (all programming 5th-8th grades) is to raise the interest and improve the knowledge and skills of at-risk youth in science, technology, engineering and mathematics (STEM), providing for a highly educated and skilled American workforce that can meet the advanced technological requirements of the Department of Defense. Fifth grade

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Programs provide STEM educational enrichment through five full days of instruction in STARBASE classrooms plus a STEM Career Day at Fort Sill. STARBASE 2.0 Clubs combine STEM activities with a relationship-rich, school-based environment to provide the missing link for at-risk youth making the transition from elementary to middle school. It extends the positive impact of STARBASE through a team mentoring approach which solidifies students' attachment to an engagement with school. Each club will meet for four hours per month during the school year.

3. RESPONSIBILITIES OF THE PARTIES

3.1. The Garrison will –

3.1.1. For STARBASE Programs for 5th grade students.

3.1.1.1 Provide minimal area of 1200 square feet per classroom suitable for classroom instruction including utilities, maintenance and security.

3.1.1.2. Provide classroom and office furnishings for a classroom already in their possession.

3.1.1.3. Provide STEM Career Day scheduling of speakers and activities at Fort Sill.

3.1.1.4. Be responsible for behavior of participating students. Upon the recommendation of STARBASE teachers, the center will deny participation for unruly students.

3.1.2. For STARBASE 2.0.

3.1.2.1. Select students (10-15 for each club) for participation.

3.1.2.2. Provide computer classrooms for up to three clubs.

3.1.2.3. Provide an after school snack for each participating student.

3.1.2.4. Be responsible for behavior of participating students. Upon the recommendation of STARBASE 2.0 staff, the center will deny participation for an unruly student.

3.1.2.5. Be responsible for recruitment of mentors and students.

3.1.2.6. Provide assurance that all potential participating staff attends the introductory mentor training workshop.

3.1.2.7. Conduct background checks on all mentors.

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3.2. STARBASE OKLAHOMA will:

3.2.1. For STARBASE Programs for 5th grade students..

3.2.1.1. Provide funding of the program.

3.2.1.2. Hire and train teaching staff.

3.2.1.3. Schedule classes for six, five-week sessions with an average of four-five classes per session.

3.2.1.4. Provide curriculum of stimulating learning activities involving DoD designated STEM projects, teamwork, hands-on student involvement, and self-esteem building.

3.2.1.5. Provide all instructional materials, support materials, and assistance associated with the STARBASE programs. Copies of materials are available upon request. All printed material distributed to students becomes their property.

3.2.2. For STARBASE 2.0.

3.2.2.1. Provide funding of the program.

3.2.2.2. Hire and train teaching staff.

3.2.2.3. Provide curriculum of stimulating learning activities involving STEM projects, teamwork, hands-on student involvement, and self-esteem building.

3.2.2.4. Provide all instructional materials, support materials, and assistance associated with the STARBASE programs. Copies of materials are available upon request. All printed material distributed to students becomes their property.

3.2.2.5. Provide a program orientation Mentor Training workshop for all participating mentors to introduce them to STARBASE 2.0.

4. AGREEMENTS AND UNDERSTANDINGS OF ALL PARTIES:

4.1. Each party agrees to assume liability for its own risk associated with activities under or pursuant to this MOU.

4.2. This document survives the departure or position change of any of the signatories. It remains in effect until canceled by mutual agreement or until canceled by 180 days advance written notice to the other party. It shall be reviewed at least every three years and may be amended upon mutual consent of all parties.

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4.3. No provision of this agreement shall be interpreted to require the payment or obligation of funds in violation of the Anti-Deficiency Act, 31 USC 1341.

4.4. The locations of the premises for the operation of a 5th grade STARBASE classroom or a 6th-8th grade STARBASE 2.0 Club sponsored by USAG will be the Fort Sill School Age Center or the Fort Sill Youth Center, respectively.

4.5. Each party commits to provide oversight of equipment and supplies.

4.6. Each party commits to public relations and school recruitment jointly by Fort Sill and STARBASE Oklahoma for 5th grade STARBASE Programs and 6th-8th grade STARBASE 2.0 Clubs.

4.7. Fort Sill's School Liaison Officer and STARBASE Oklahoma shall discuss clubs and programs to implement and gain approval from USAG Directorate of Family, Morale and Recreation (DFMWR) before starting any programming.

4.8. STARBASE Oklahoma and USAG will not discriminate against any person or persons or exclude them from participation in the joint program operations, programs or activities because of race, color, religion, sex, age, handicap or national origin.

4.9. The organizations will comply with the Americans with Disabilities Act and attendant Americans with Disabilities Act Accessibility Guidelines (ADAAG) published by the Architectural and Transportation Barriers Compliance Board.

4.10. First priority for 5th grade STARBASE classroom participation will be schools located within the physical boundary of Fort Sill.

5. GENERAL PROVISIONS:

5.1. POINTS OF CONTACT: The following points of contact (POC) will be used by the Parties to communicate in the implementation of this MOA. Each Party may change its POC upon reasonable notice to the other Party.

5.1.1. For the Garrison.

5.1.1.1. Joe Ragsdale, joe.p.ragsdale.civ@mail.mil or (580-442-5803).

5.1.2. For DFMWR.

5.1.2.1. Brenda Spencer-Ragland, brenda.j.spencer-ragland.civ@mail.mil or (580) 442-3001.

5.1.4. For STARBASE of Oklahoma.

5.1.4.1. Pamela Kirk, pamela.kirk@ang.af.mil or (918) 833-7757.

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5.2. CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOA may be mailed to the following addresses.

5.2.1. To the Garrison. Ms. Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 NW Hamilton Road, Fort Sill, OK 73503-9004.

5.2.2. To DFMWR. Ms. Brenda Spencer-Ragland, Director F&MWR, 4700 Mow-Way Road, Suite 100, Fort Sill, OK 73503.

5.2.3. To STARBASE of Oklahoma. Ms. Pamela Kirk, STARBASE Oklahoma, 9131 E Viper Street, Tulsa, OK 74115.

5.3. REVIEW OF AGREEMENT: This MOA will be reviewed annually on or around the anniversary of its effective date for financial impacts and triennially in its entirety.

5.4.. MODIFICATION OF AGREEMENT: This MOA may only be modified by the written agreement of the Parties and duly signed by their authorized representative. Each Party shall provide sufficient advance notice in writing to the other Party prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.

5.5. DISPUTES: Any disputes-relating to this MOA will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties in accordance with DoDI 4000.19.

5.6. TERMINATION OF AGREEMENT: This MOA may be terminated by either Party by giving at least 180 days written notice to the other Party. The MOA may also be terminated at any time upon the mutual written consent of the Parties.

5.7. TRANSFERABILITY: This Agreement is not transferable except with the written consent of the parties. The document survives the departure or position change of any of the signatories.

5.8. ENTIRE AGREEMENT: It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter.

5.9. EFFECTIVE DATE: This MOA takes effect beginning on the day after the last Party signs. It remains in effect for nine years or until canceled by mutual agreement or until canceled by 180 days written notice to the other Party.

5.10. EXPIRATION DATE: This Agreement expires nine years after the date of the last signature.

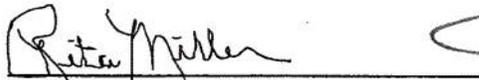
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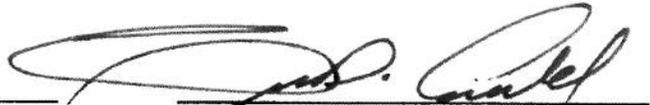
5.11. CANCELLATION OF PREVIOUS AGREEMENT: This MOA cancels and supersedes the previously signed agreement between the same parties with the subject STARBASE of Oklahoma, Agreement # KO03 and effective date of 1 Dec 2011.

6. AGREED:


ROBBIE L. ASHER
Major General, OKARNG
The Adjutant General
24 Mar 15
(Date)


GLENN A. WATERS
COL, FA
Garrison Commander
20 April 2015
(Date)


RITA A. MILLER
COL, OKANG
Federal Budget Program Manager
OKNG Youth Programs
01 Apr 15
(Date)


CURTIS D. ARNOLD
COL, NGB
USPFO for Oklahoma
6 Apr 15
(Date)