

**MEMORANDUM OF AGREEMENT
BETWEEN
PEO, SIMULATION, TRAINING AND INSTRUMENTATION
ORLANDO, FLORIDA
AND
U.S. ARMY FIELD ARTILLERY CENTER AND FORT SILL (USAFACFS)
FORT SILL, OKLAHOMA**

SUBJECT: Memorandum of Agreement (MOA) to support U.S. Army Program Executive Office (PEO) for Simulation, Training and Instrumentation (STRI) Command's Field Service Representative (FSR)

1. References:

a. DOD 4000.19-I, Interservice and Intragovernmental Support, dated 9 Aug 95.

b. Contract GS-35F-4721G dated 19 Jan 03.

2. Purpose: To provide guidance relevant to the execution of contractual requirements at Fort Sill, OK and to delineate the responsibilities of PEO STRI and USAFACFS.

3. Scope:

a. The 21st Century brings new concepts such as FORCE XXI, AAN and Strike Force into reality. It is critical that we understand how PEO STRI is performing its mission in support of these major programs and others. PEO STRI's initiatives to span the bridge between users and other technology developers are essential to ensure a coherent integration of all PEO STRI missions and programs and that all-existing and future Army requirements are validated.

b. The liaison contractor employee from ALION Science and Technology will provide the link between PEO STRI and USAFACFS on-site at Fort Sill, OK.

c. This MOA will delineate responsibilities of all parties involved in the execution of the PEO STRI mission as it relates to Fort Sill's managed simulation and training equipment.

4. Duties: Fort Sill requirements in establishing liaison are in direct support of individual and collective training support requirements for individual soldier (Army) systems. The Fort

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Sill liaison will provide insight into work training related issues in the following areas of interest where a liaison could assist both commands:

- a. Support the CG and CSM of the United States Army Field Artillery School (USAFAS) as the liaison for PEO STRI.
- b. Forward recommendations to Fort Sill unit commanders and USAFAS staff directors in the resolution of training aid, device, simulation and simulator related issues.
- c. Communicate USAFAS interests to PEO STRI and facilitate open communications between PEO STRI, users and developers to assist in achieving costs, schedule and performance goals.
- d. Transmit information to PEO STRI as to whether the PEO is meeting USAFAS requirements and expectations.

5. Responsibilities:

- a. USAFACFS, Fort Sill, OK will:

- (1) Fund 50% of the liaison's costs in FY04 and out years, contingent upon available funding.

- (2) A designated representative will serve as the Assistant Contracting Officer's Representative (ACOR) located in Fort Sill.

Director, Directorate of Training and Doctrine
U.S. Army Field Artillery School
ATTN: ATSF-DI (Al Daley, ACOR ALION Contract)
Fort Sill, OK 73503-5600

- (3) Fort Sill ACOR will provide letter of input to PEO STRI concerning the performance of the PEO STRI liaison assigned to Fort Sill. A copy of all written correspondence between PEO STRI and Fort Sill will be provided to the following addressee:

PEO STRI
SFAE-STRI-CE, (Joyce Heine, COR ALION Contract)
12350 Research Parkway
Orlando, FL 32836-3276

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(4) Provide office space for liaison with adequate furnishings to accomplish mission (i.e. desk, chair, and filing cabinet).

(5) Provide Class A phone with DSN capability.

(6) Provide utilities, custodial services, and conference room accessibility as part of the existing service.

(7) Allow liaison access to copier.

(8) Coordinate printing requirements involving Fort Sill systems with the appropriate Fort Sill Liaison point of contact.

(9) Provide security when a need to know has been determined by appropriate Fort Sill/PEO STRI representatives. Contract personnel with appropriate clearances may have access to classified documents or procurement sensitive information or technical data on systems.

(10) Commercial Activities - access to proprietary and procurement sensitive information would exempt ALION from solicitation for service contracts on Fort Sill IAW conditions so stated in contract with PEO STRI.

b. PEO STRI will:

(1) Fund 100% of Fort Sill liaison to ALION for the first FY03, and then 50% in FY04 and out years contingent upon availability of funds.

INITIALS: PEO STRI *DD 2/10/03*
Fort Sill, OK *DD 2/10/03*

(2) Ensure the liaison's performance supports the PEO's strategic plan/vision.

(3) Resolve any issues between ALION and PEO STRI, if applicable.

(4) Coordinate any required actions from PEO STRI's subordinate offices to ALION for assignment and prioritization by the PEO STRI COR.

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(5) Delineate liaison's everyday responsibilities to PEO STRI's subordinate offices (PMs).

(6) Be responsible for all and any additional installation of phones.

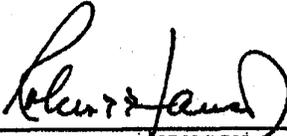
(7) Provide administrative supplies, computer equipment, to include maintenance and repair, and FAX capabilities.

(8) Unit Business Center will establish a pick-up and drop-off point for post distribution. Official mail will be the responsibility of the PEO STRI or ALION.

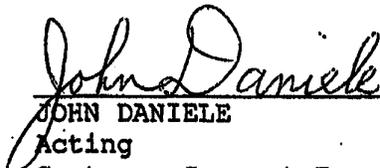
6. PEO STRI and Fort Sill recognize that there are inherent government functions that cannot be delegated to contractors. These include but are not limited to:

- a. Personal Services are not allowed.
- b. ALION cannot financially obligate the government.
- c. ALION cannot supervise government personnel.
- d. Government surveillance of ALION personnel will be accomplished through a letter of input.
- e. PEO STRI will ensure that ALION personnel sign a Non-Disclosure Statement.

7. This MOA is effective when signed by both parties. This MOA is to be reviewed annually or when modifications or changes are requested in writing. Modification and/or termination may be effected at any time by mutual written agreement of both parties.



ROBERT L. HANSON, Jr.
Director, Resource Management



JOHN DANIELE
Acting
Customer Support Executive

9/15/03
(Date)

9/15/03
(Date)