



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL  
462 NW HAMILTON ROAD, SUITE 120  
FORT SILL, OKLAHOMA 73503

REPLY TO  
ATTENTION OF:

**MEMORANDUM OF AGREEMENT  
BETWEEN  
UNITED STATES ARMY GARRISON (USAG)/IMCOM, FORT SILL  
AND  
UNITED SERVICE ORGANIZATIONS (USO), INC.**

**SUBJECT:** Amendment to the USO Operations on Fort Sill Oklahoma Agreement (MU06)

**1. REFERENCE:**

- a. Memorandum of Agreement between United States Army Garrison (USAG)/IMCOM, Fort Sill and United Service Organizations effective on 13 July 2016, subject: USO Operations on Fort Sill Oklahoma (attached).
- b. Army Regulation 25-50, Preparing and Managing Correspondence, 15 May 2013.
- c. USO and DOD MOU (Jan 2008)
- d. USO Congressional Charter (36 U.S.C 220101 and 220102).

**2. PURPOSE:** The purpose of this amendment is to provide additional building space that will be used by USO for its Transition 360 Alliance program. Compliance with the same responsibilities as stated in the original Memorandum of Agreement (MOA) continue to be required.

**3. RESPONSIBILITIES OF THE PARTIES**

3.1. The Garrison will provide facility space at building 2502, room 167, and the conference type room east of room 167, and the bathroom in the hallway south of room 167 for USO usage.

3.2. The USO will -

3.2.1. Provide services 8 am to 5 pm Monday – Friday in building 2502. .

3.2.2. Provide funding for USO desired renovations and upgrades to building 2502, and ensure Directorate of Public Works (DPW) approves all facility alterations, relocations, or renovations prior to start of the aforementioned. In the event a facility is

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modified without approval from DPW, the USO will reimburse the Garrison for all costs to restore the facility to an acceptable condition at the sole discretion of the Garrison.

3.3 Both parties will agree the Garrison Directorate of Human Resources (DHR) liaison and USO liaison will remain in close contact and notify each other as soon as possible of any adjustments required to procedures documented in this Amendment.

**4. POINTS OF CONTACT:** The following points of contact (POC) will be used by the Parties to communicate in the implementation of this Amendment. Each Party may change its POC upon reasonable notice to the other Party.

4.1.1. For the Garrison.

4.1.1.1. Carleen Pilcher, [carleen.l.pilcher.civ@mail.mil](mailto:carleen.l.pilcher.civ@mail.mil) or (580) 442-3111.

4.1.1.2. James A. Miller, [james.a.miller.civ@mail.mil](mailto:james.a.miller.civ@mail.mil) or (580) 442-0145.

5.1.2. For the USO.

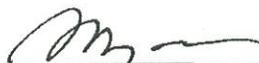
5.1.2.1. Jennifer Kirby, [jkirby@uso.org](mailto:jkirby@uso.org), Center Director, (580) 583-3509.

**5. EFFECTIVE DATE:** This amendment becomes effective immediately upon the final signature below.

**6. AGREED:**

For the USO –

For the Garrison –

  
\_\_\_\_\_  
ALAN REYES  
Sr. VP Operations,  
Programs & Entertainment  
United Services Organizations

  
\_\_\_\_\_  
SAMUEL W. CURTIS  
COL, SF  
Commanding

9/23/16  
\_\_\_\_\_  
(Date)

30 Sep 2016  
\_\_\_\_\_  
(Date)