



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL  
462 HAMILTON ROAD, SUITE 112  
FORT SILL, OKLAHOMA 73503

REPLY TO  
ATTENTION OF:

**MEMORANDUM OF AGREEMENT  
BETWEEN  
UNITED STATES ARMY GARRISON, FORT SILL (USAG)  
AND  
SOUTHWESTERN MEDICAL CENTER  
AND  
COMANCHE COUNTY MEMORIAL HOSPITAL**

SUBJECT: Provision of Services through Southwestern Medical Center Labor and Delivery Ward, and Comanche County Memorial Hospital for New Parent Education and Support Program.

**1. References:**

- a. DOD 4000.19-I, Interservice and Intragovernmental Support, 9 August 1995.
- b. Army Regulation 608-18, The Army Family Advocacy Program, 30 October 2007.

**2. Purpose.** Provide parents with information on positive parenting styles, and reducing family violence and child abuse rates within the Lawton-Fort Sill community in the interest of ensuring safety of newborn infants.

**3. Background.** The Family Advocacy Program (FAP) is organized to coordinate available local and military resources designed for the prevention, identification, reporting and treatment of child and spouse abuse. The availability of services and knowledge is important in child abuse and/or child neglect prevention. The New Parent Support Program is organized to provide support services to Military Families who are pregnant and/or who have children through the age of three years. New Parent Support is staffed by licensed clinical social workers or registered nurses who have training and experience in child development. Southwestern Medical Center and Comanche Memorial Hospital are professional agencies that provide services, support and knowledge to new parents on positive parenting styles in an attempt to reduce family violence and child abuse rates.

**4. Scope.** USAG, Directorate of Family, Morale, Welfare and Recreation (DFMWR), Family Advocacy Program (FAP), Southwestern Medical Center Labor and Delivery Ward, and Comanche Memorial Hospital make up the parties involved in this MOA. Customers serviced by this agreement are any military ID card holder, regardless of the number of children.

**5. Responsibilities of the United States Army Garrison, Fort Sill (USAG). DFMWR will:**

- a. Accept referrals from Southwestern Medical Center and Comanche County Memorial Hospital.

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- b. Provide Southwestern Medical Center and Comanche County Memorial Hospital staff with information on programs and services offered at the Army Community Service (ACS).
- c. Provide military affiliated parents the opportunity to access resources and services through the New Parent Support Program.
- d. Invite military affiliated parents to participate in the home visitation program by contacting the Point of Contact.

**6. Responsibilities of Southwestern Medical Center. Southwestern Medical Center Labor and Delivery Ward Nurse/Staff shall:**

- a. Maintain supply of New Parent Support Program brochures and notify the New Parent Support Program Lead RN for restocking.
- b. Maintain contact with DFMWR, ACS, New Parent Support Program Lead RN for additional resources as needed (580) 442-4916 or 6801. Also, report monthly the number of families presented with the referral information.

**7. Responsibilities of Comanche County Memorial Hospital. Comanche County Memorial Hospital shall:**

- a. Maintain supply of New Parent Support Program brochures and notify the New Parent Support Program Lead RN for restocking.
- b. Maintain contact with DFMWR, ACS New Parent Support Program Lead RN for additional resources as needed (580) 442-4916 or 6801. Also, report monthly the number of families presented with the referral information.

**8. Agreements and Understandings of All Parties.**

- a. In order to successfully implement this program, families that obviously should be strongly referred are those such as young parents, stressed parents, children or parents with special needs, families with a deployed parent(s), multiple children, blended families, or any family that medical staff has concerns about.

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- b. The New Parent Support Program services families with children pre-natal to 36 months old. Families with children over the age of 3 should be referred to the installation child victim advocate at DFMWR, ACS (580) 442-4916 or 6801.
- c. Administration personnel of Southwestern Medical Center, Comanche County Memorial Hospital and the Family Advocacy Program Manager agree to meet as necessary to review program issues and this MOA.
- d. This document survives the departure or position change of any of the signatories.
- e. This document remains in effect until specifically abrogated by one of the parties to this agreement with a 60 day notice to the other party.
- f. It shall be reviewed every 3 years and may be amended upon mutual consent of all parties.
- g. Each party shall provide sufficient advance notice in writing to the other prior to changing, reducing, or terminating this agreement and/or any aspect of support provided.
- h. Each party shall waive all claims against the other for compensation of any loss, damage, injury, or death occurring as a consequence of the performance of this agreement.
- i. Effective execution of this agreement can be achieved only through continuing communication and dialogue between the parties. It is the intent of this MOA that channels of communication will be used to resolve questions, misunderstandings or complaints that may arise which are not specifically addressed in this MOA.

**8. Points of Contact (POCs).**

a. GARRISON.

- (1) TECHNICAL POC. Ms. Lisa E. Jansen-Rees, MSW, Family Advocacy Program Manager, Directorate of Family, Morale, Welfare and Recreation (DFMWR), 4700 Mow Way Rd., Fort Sill, OK 73503, 580-442-6450, e-mail: [Lisa.jansenrees@us.army.mil](mailto:Lisa.jansenrees@us.army.mil).
- (2) MOA POC. Ms. Winona Morris, Garrison Support Agreements Manager (SAM), Manpower and Agreements Division, Resource Management Office (RMO), 462 Hamilton Road, Suite 112, Fort Sill, OK 73503, (580) 442-3560 [Bldg 467], fax ext 7978, e-mail: [winona.morris@conus.army.mil](mailto:winona.morris@conus.army.mil).

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(3) SOUTHWESTERN MEDICAL CENTER LABOR AND DELIVERY POC. Ms. Angie Smith, 5602 SW Lee Blvd, Lawton, OK, 73501, phone 580-531-4721, e-mail: Angelina.smith@capellahealth.com.

(4) COMANCHE COUNTY MEMORIAL HOSPITAL LABOR AND DELIVERY POC. Ms. Kathy Graham, 3401 West Gore Blvd., Lawton, OK 73505, (580) 355-8620, e-mail: grahamK@ccmhonline.com.

9. **Effective Date.** Date of the last signature below.

Angelina Smith, RN  
ANGELINA SMITH, RN  
Director, OB  
Southwestern Medical Center  
4-22-2011  
(Date)

Brando Spencer Rayland  
THOMAS R. KELLY  
Deputy to the Garrison Commander  
17 June 11  
(Date)

Kathy Graham  
KATHY GRAHAM, RNC-OB, MSN  
Director Women's Services  
Comanche County Memorial Hospital  
6-9-11  
(Date)