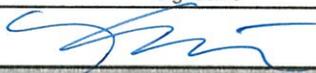
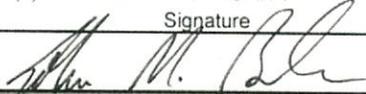


1. AGREEMENT NUMBER (Provided by Supplier) W91WZ7-15070-607	2. SUPERSEDED AGREEMENT # (if this replaces another SA) W44DQ1-85244-607	3. Effective Date	4. Expiration Date is nine (9) years from effective date.
5a. SUPPLYING ACTIVITY (Name and Address) Commander US Army Garrison Fort Sill (IMSI-RMM) 462 NW Hamilton Road Fort Sill, OK 73503-9004 Email <a href="mailto:winona.f.morris.civ@mail.mil">winona.f.morris.civ@mail.mil</a>		6a. RECEIVING ACTIVITY (Name and Address) 301st Fighter Wing/LGRDX 1420 Burke Dr Room 203 NAS Fort Worth JRB, TX 76127  alyssa.pruitt.1@us.af.mil	
5b. MAJOR COMMAND: IMCOM-Central		6b MAJOR COMMAND: AFRC	
<b>7. SUPPORT PROVIDED BY SUPPLIER</b>			
7a. SUPPORT (Specify what, when, where, and how much)	7b. BASIS FOR REIMBURSEMENT	7c. ESTIMATED REIMBURSEMENT	
Administrative Services	Postage		
Airfield Operations	Overtime		
Child & Youth Program			
Command Support	Court Reporter, TDY Expenses		
Common Use Facility Construction, Operations, Maintenance and Repair			
Custodial Services	Square Feet		
Education			
Environmental Compliance	Haz Waste Disposal		
Environmental Conservation			
Environmental Pollution Prevention			
Facilities Acquisition			
Facility Sustainment			
Fire & Emergency Services	Overtime, Extra Equipment		
Additional Support requirements attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Total	Continued
<b>8. SUPPLYING COMPONENT</b>		<b>9. RECEIVING COMPONENT</b>	
8a. COMPROLLER Signature  ALBERT R. HESSER, DIR, RMO	8b. Date Signed <b>AUG 11 2016</b>	9a. COMPROLLER Signature  WILLIAM M. MILLER	9b. Date Signed <b>29 July 2016</b>
8c(1) APPROVING AUTHORITY Typed Name SAMUEL W. CURTIS, COL, SF, Garrison Commander		9c.(1) APPROVING AUTHORITY Typed Name JOHN M. BREAZEALE, COL, 301 FW Commander	
8c(2) Organization USAG Fort Sill IMSI-ZA	8c(3) Telephone No. (580) 442-3106	9c(2) Organization 301st Fighter Wing	9c(3) Telephone No. DSN 739-6874
8c(4) APPROVING AUTHORITY Signature 	8c(5) Date Signed <b>14 Sep 16</b>	9c(4) APPROVING AUTHORITY Signature 	9c(5) Date Signed <b>9 Aug 16</b>
<b>10. TERMINATION (Complete only when agreement is terminated prior to scheduled expiration date)</b>			
<b>SUPPLYING COMPONENT</b>		<b>RECEIVING COMPONENT</b>	
10a. Approving Authority Signature	10b. Date Signed	10c. Approving Authority Signature	10d. Date Signed

# SUPPORT AGREEMENT

1. AGREEMENT NUMBER: W91WZ7-5070-607

**11. GENERAL PROVISIONS** (Complete blank spaces and add additional general provisions as appropriate; e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)

a. The Receiving Components will provide the Supplying Component projections of requested support. (Significant changes in the Receiving Components' support requirements should be submitted to the Supplying Component in a manner that will permit timely modification of resource requirements)

b. It is the responsibility of the Supplying Component to bring any required or requested change in support. Conversely it is the responsibility of the receiving component to bring any required or requested changes in support to the attention of \_\_\_\_\_ (See page 7, para 10b.) \_\_\_\_\_ prior to changing or canceling support.

c. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons such as legislation, DOD directive, and commercial utility rate increases. The Receiver will be notified immediately of such rate changes that must be passed through to the support Receivers. If changes in cost are significant, i.e. an increase or decrease of more than 5%, then a full review of the agreement will be conducted.

d. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

e. In case of mobilization or other emergency, this agreement will remain in force only within Supplier's capabilities.

f. It is agreed that this written statement embodies the entire agreement of the parties regarding this affiliation, and no other agreements exist between the parties except as expressed in this document. All parties to this agreement concur with the level of support and resource commitments are documented herein.

- g. Attachments:
- A - Supported Units
  - B - Facilities list/Custodial/Grounds Maintenance
  - C - Contractors
  - D - Calculations for FY16 Reimbursable Costs
  - E - Universal Order Form
  - F - Erosion Control Diversions
  - G - Map of Falcon Range

Continued on page 4.

**12. SPECIFIC PROVISIONS** (As appropriate: location and size of occupied facilities; unique Supplier and Receiver responsibilities; and conditions, requirements quality standards, and criteria for measurement/reimbursement of

Continued on page 7.

Additional specific provisions attached:  Yes  No



## GENERAL PROVISIONS

### 1. References:

- a. Letter of Agreement between DPTMS and 301st FW, Subject: Falcon Range Operations and Responsibilities date varies.
- b. Economy Act, 31 USC 1535-36.
- c. AR 5-9, Area Support Responsibilities, 16 Oct 98.
- d. Memorandum, HQ IMA, SFIM-RM-M, 7 Apr 03, subject: Interim Guidance for Support Agreement Management.
- e. Memorandum, IMA SWRO, SFIM-SW-RM, 31 Jul 03, subject: Interim Guidance for Support Agreement Management.
- f. DODI 4000.19, Support Agreements, 25 Apr 13.
- g. SA W44DQ1-85244-607 support provided to the Receiver by Fort Sill, signed 7 Feb 1986, is replaced by this support agreement.

2. This interservice support agreement (ISSA) documents base operations support (BOS) provided by the US Army Garrison, Fort Sill to 301st Fighter Wing USAF. This Agreement is established to provide the 301st Fighter Wing (Receiver Tenant) with joint usage of a specified portion of range facilities, range control tower operations, and logistical support on a continuing basis while operating the air-to-ground weapons range training complex known as Falcon Range, Fort Sill, Oklahoma and enclosed within the following defined boundaries: R5601 sector C, D, E, and western portion of F; grid coordinate of ND122 479 to ND155 397. See attachment G for maps of Falcon Range.

3. 301st FW has 2 DOD Civilians and one contractor. Supported units are listed at attachment A. See attachment C for list of contractors. The 301st Fighter Wing mission is to train and deploy combat ready Airmen. The 301st FW vision is to develop the premiere Active and Classic Associate Teams by providing balanced, agile and ready Reserve and Regular Air Force Airmen and resources to support national objectives.

4. 301st Fighter Wing is a Non-Army customer. Supplier is funded with Operation Maintenance, Army dollars, and Receiver is funded by Air Force dollars. Unless stated otherwise in the specific provisions, services provided to the receiver will be comparable in kind, quality, and scope to those furnished to the Supplier's own activities and will be provided within available capabilities and resources.

5. BOS is the resources (i.e., personnel, equipment, infrastructure, services) required by the Supplier to conduct its mission/operations. These resources and services may be provided to other on-post activities for their missions and to off-post customers to accomplish their missions in a more cost efficient manner. Different activities on Fort Sill provide different types of BOS; see the chart below. BOS may be provided on a reimbursable or non-reimbursable basis depending on the source of funding or type of customer.

Base Operations Support	Major Command Provider	Installation-Level Provider
Buildings	US Army Installation Management Command (IMCOM)	Garrison (Supplier)
Computer Services	US Army Network Enterprise Technology Command (NETCOM)	Network Enterprise Center (NEC)
Medical Services	US Army Medical Command (MEDCOM)	Reynolds Army Community Hospital (RACH)
Civilian Personnel Service	Civilian Human Resource Agency (CHRA)	Civilian Personnel Advisory Center (CPAC)
Purchasing & Contracting Service	Mission and Installation Contracting Command (MICC)	Mission and Installation Contracting Command (MICC)
Dental Services	U.S. Army Dental Activity (DENTAC)	U.S. Army Dental Activity (DENTAC)
Printing Services	Defense Logistics Agency Document Services (DLADS)	Defense Logistics Agency Document Services (DLADS)
Logistics and Supply	Army Sustainment Command	Logistics Readiness Center (LRC)

6. In accordance with DODI 4000.19, non-Army Receivers must reimburse for all increased costs incurred by the Supplier. The level of support provided by the Supplier is based on the amount of funding received from higher headquarters and may fluctuate each year due to budget cuts. Mission unique support may be provided to the Receiver on a case-by-case basis. Mission unique support is a resource and/or service that is not required for the Supplier but is required for the Receiver's uncommon, unusual, or special mission and may be provided on a reimbursable basis.

7. The USAG providing reimbursable support in this agreement will submit statements of cost to 301 FW/FM/Comptroller, 1654 Lyons Dr., Suite 169, Naval Air Station (NAS) Joint Reserve Base (JRB), Fort Worth, Texas 76127. This SA does not document the obligation of funds between the Parties. Any obligation of funds in support of this SA will be accomplished using a Military Interdepartmental Purchase Request (DD Form 448) or equivalent form. The obligation of funds by the Parties is subject to the availability of appropriated funds pursuant to the DoD Financial Management Regulation.” Reimbursement will be executed with a funds transfer instrument, to be managed by the respective financial management office. For a customer that uses a Non GFEBs financial system, a Universal Order form will be required which can be found at attachment E. The form will be provided by the Garrison Budget Analyst and completed by the Customer. Return completed form and check to Garrison's Budget Office.

a. 301st FW is required to make advance payments. Receiver shall submit Universal Order form for the total amount of the estimated services to be reimbursed in the SA to USAG Fort Sill (IMSI-RMB), 462 NW Hamilton Road, Suite 102, Fort Sill, OK 73503-9004, DSN 639-4909.

b. Garrison Budget Office shall require Advance Payments annually/quarterly. Garrison Budget Office will send out monthly consumption statements as required. Method of payment is by check made out to the US Treasury with accompanying Universal Order form and reference this Agreement number. Supplier has the option to waive reimbursement when the reimbursement would be less than the anticipated expense of billing and disbursing funds.

8. Receiver has determined/shall ensure that the purchase of goods or services described in this agreement is in the best interest of the Government and serves a bona fide need. Pursuant to the Economy Act, 21 USC para 1535, the parties agree that: (1) the labor and materials provided here are available; (2) the transfer is in the best interest of the United States government; (3) Fort Sill is able to provide or get by contract the ordered labor and materials; and (4) 301st Fighter Wing has decided that labor and materials cannot be provided by contract as conveniently or cheaply by a commercial enterprise (payments must be made on the basis of actual cost of goods or services provided). Receiver shall comply with Supplier's policies, procedures, and regulations that apply to the services provided and financial arrangements made. Receiver is responsible for categories of support not listed in this agreement until negotiated with and approved by the Supplier to be provided. Receiver shall negotiate directly with other Fort Sill tenants for their tenant-provided services (i.e., MEDDAC/DENTAC, DLADS, NEC, LRC-reference table in paragraph 4). The receiving component will provide the supplying component projections of required support. Significant changes in the receiving component's support requirements should be submitted to the supplying components in a manner that will permit timely modifications of resource requirements.

9. Supplier will not change, reduce, or terminate the agreement unilaterally without giving sufficient advance notice to the Receiver. The agreement remains in effect for the earlier of 9 years from the date that the last party signs or until canceled by mutual agreement or until canceled by 180 days advance written notice to the other party. It shall be reviewed at least every 3 years.

a. When possible, both parties shall effect significant changes to support provided by giving sufficient advance notice to the other to allow appropriate funding adjustments to be made during the budget formulation process (at least 180 days). Minor changes may be made by pen and ink or by attaching a memorandum; both parties shall initial these changes.

b. Supplier reserves the right to reduce/terminate support based on customer demand and will apply any reductions in support on an equitable basis to all receivers of support.

c. If this agreement is unilaterally terminated with less than 180 days prior notice to the other party, the terminating party may be billed by the nonterminating party for reimbursement of unavoidable termination and re-procurement expenses incurred during the 180-day period following notification.

d. This agreement survives the departure or position change of any of the signatories.

10. Points of contact (POCs) for the administration of this support agreement are as follows:

a. Supplier: Ms. Winona Morris, Garrison Support Agreements Manager (SAM), and Carleen Pilcher, Resource Management Office (RMO), (IMSI-RMM), 462 NW Hamilton Road; Fort Sill, OK 73503-9004, DSN 639-3560/5803 or (580) 442-3111 (in Bldg. 467), fax ext. 7978. e-mail address: [winona.f.morris.civ@mail.mil](mailto:winona.f.morris.civ@mail.mil) or [carleen.l.pilcher.civ@mail.mil](mailto:carleen.l.pilcher.civ@mail.mil).

b. Receiver: SSgt Alyssa Pruitt 301st SAM  
1420 Burke Dr Room 203  
NAS Fort Worth JRB, TX 76127  
DSN-739-7458 Fax 739-3331 Commercial 817-782-7458  
[alyssa.pruitt.1@us.af.mil](mailto:alyssa.pruitt.1@us.af.mil)

c. Supported Unit: COL John Breazeale Commander 301st FW  
1654 Lyons Dr Suite 169  
NAS Fort Worth JRB, TX 76127  
DSN 739-6874 Commercial 817-782-6874

SAW91WZ7-16027-607	
Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Administrative Services: Nonreimbursable</b>	
1. Provide locally stocked forms and Fort Sill publications. Order blank forms not available on the Army Electronic webpage at: <a href="http://www.apd.army.mil/">http://www.apd.army.mil/</a> . Provide guidance on obtaining printing services from Document Automation & Production Services (DLADS).	1a. To establish an account, submit DA Form 12-R (Request for Establishment of a Publications Account)—original plus two copies—to the Directorate of Human Resources (DHR), Administrative Services Division (Admin Svcs Div), IMSI-HRA, Bldg 4700, 2-3907.
	1b. To place an order, complete and forward DA Form 17 (Requisition for Publications and Blank Forms) as required to DHR Admin Svcs Div. Pick up items when notified. Maintain pinpoint distribution files (DA Form 12-series).
	1c. Maintain and use electronic forms and publications contained on the Army webpage at: <a href="http://www.apd.army.mil/">http://www.apd.army.mil/</a> . Locally produce up to 25 copies of any form or publication contained on the webpage. If more than 25 copies are required, reproduce them through the DLADS, a tenant activity at Fort Sill.
	1d. Access the Fort Sill internet at <a href="https://sillc2nnec002mv.nasw.ds.army.mil/intranet/forms.htm">https://sillc2nnec002mv.nasw.ds.army.mil/intranet/forms.htm</a> to locate and access Fort Sill publications, Fort Sill blank forms, and other administrative support functions.
2. Exclude Tenant from the official distribution route.	2. Receiver will use off post mail and postage facilities.
<b>Airfield Operations: Partially Reimbursable</b>	
1. Provide airfield and flight management services. Provide ATC services for aircraft within the Fort Sill Army Radar Approach Control (ARAC).	1. Reimburse for overtime as required. Submit flight plans for each flight per DOD Directives. Attend Airfield and Operational Briefings in Bldg 4907. Submit a copy of the units' most current pre-accident plan to Airfield Operations. Comply with Suppliers regulations, policies and directives.
2. Authorize the use of Henry Post Army Airfield (HPAAF) facilities. Store Tenant's aircraft and associated equipment in available hangars.	2. Coordinate use with the airfield manager (Bldg 4907, 2-4643) as required.
2a. Provide ground support equipment (i.e., tugs, jacks, tow bars, tools, etc.) however, support is limited.	2a. Reimburse for overtime of Airfield Operations personnel as required. Reimburse for cleanup of damages as a result of Receivers actions and investigation findings.
2b. Provide fuel when possible.	2b. Request fuel as needed. Be aware that fuel and services are extremely limited at HPAAF. Use aircraft identification plates or DOD fuel cards to pay for aviation fuel received.
<b>Command Support: Partially Reimbursable</b>	
<b>1. GC authorizes access to Fort Sill.</b>	
1. Provide command/staff personnel to manage base operations support provided to all customers. Include the command group (Garrison Commander, Deputy to the Commander, and Command Sergeant Major), its administrative team, the Headquarters and Headquarters Battery, and those described in the following paragraphs.	1. Present identification as may be required by the Provost Marshall, IMCOM or DoD Policy or regulation. All personnel entering Fort Sill will undergo background screening at the Visitor Control Center (VCC) prior to being granted access, be in compliance with laws of the State of Oklahoma and will be subject to search under Federal regulations.
2. Coordinate and collect internal and external information as required for situational awareness, required reporting, updating operating plans, installation events, and other requests for support/information.	2. Respond as required to requests from the Installation Operations Center (IOC), Bldg 455, 2-3241/3828.
3. Request Tenant's input in order to update and maintain the Army Stationing and Installation Plan (ASIP).	3. Submit Tenant's personnel strength to the Plans, Analysis, and Integration Office (PAIO), 2-4269, Bldg 463, for the Supplier's annual ASIP update.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>2. Provide Public Affairs. Partially Reimbursable</b>	
1. Perform activities aimed toward responding directly or through news media to the general public's right and need to know how DOD components accomplish assigned tasks. Missions include public information, community relations, and internal (troop) information.	1. Reference AR 360-1 with Fort Sill supplement. Fort Sill PAO will provide support to Falcon Gunnery Range upon request.
2a. Handle all civilian news media queries, announcements, releases, and visits concerning Fort Sill activities on the installation. Coordinate matters having larger impact with appropriate higher-level PAOs (within the Army or outside Commands). Prepare news releases for Tenant-sponsored activities as appropriate. Process hometown news releases for military personnel. Invite media to cover newsworthy events. Provide the appropriate information to Air Force commands concerning matters that impact upon the Air Force beyond the local Fort Sill area for the Air Force to handle.	2a. Refer all media requests for information pertaining to Fort Sill activities or personnel to the Fort Sill Public Affairs Office (PAO) (2-2521/2384, Bldg 455).
2b. Fort Sill PAO will be responsible for public affairs support for parades, review, etc., conducted in the Fort Sill area. Fort Sill PAO is also responsible for publication, including negotiations, for the Unofficial Post Guide and Map.	2b. Request, coordinate, and supervise all photographic support for Tenant-sponsored ceremonies and activities directly with PAO.
2c. Band and color guard performance/appearances in the civilian domain will be scheduled by Fort Sill PAO.	2c. Coordinate with the Fort Sill PAO before inviting civilian news media onto the installation.
3a. PAO, Fort Sill, will be responsible for the immediate public affairs response to an accident or incident that occurs on Fort Sill. In such instances, DA regulations and directives, and Fort Sill SOP, will apply. When the accident or incident involves aircraft that are not from Fort Sill, PAO will refer inquiries about casualties, and those that pertain to the official investigation into the cause of the accident or incident, to the operational command of the aircraft concerned. When deceased and injured personnel are from commands other than Fort Sill, their identities will be released by the parent units IAW their regulations and policies.	3a. Media representatives who contact the Falcon Gunnery Range regarding accidents and serious incidents involving military aircraft, equipment or personnel operating at the Falcon Gunnery Range shall be referred to PAO, Fort Sill. May attract media interest of such intensity that immediate public affairs action is necessitated. A serious incident may consist of but not limited to mis-firing of ammunition, collision causing critical injury or death to personnel.
3b. The Fort Sill PAO will assist as appropriate until the parent unit of the aircraft concerned designates a public affairs point of contact when an accident or incident involving Falcon Gunnery Range Operations occurs outside the boundaries of Fort Sill, but Fort Sill is the nearest military installation to the scene.	3b. Immediately notify Fort Sill Range Operations if an accident or serious incident involving Falcon Gunnery Range Operations occurs. Range Operations will then inform PAO when Fort Sill is the nearest military installation to the scene.
4. Coordinate appropriate community relations programs and Fort Sill support to civilian organizations consistent with Fort Sill's AR 5-9 area of responsibility.	4. Provide assistance for selected community relations projects as required.
5. Provide space in the post newspaper, The CANNONEER, to publicize unit events/activities consistent with news value and space availability.	5. Submit items of interest to The TRIBUNE, Bldg 455, 2-5150, by close of business Friday.
6. PAO and the Falcon Range Safety Officer will coordinate speaking engagements. Fort Sill PAO will have final approval.	6. Falcon Range Safety Officer will notify Fort Sill PAO regarding any proposed speaking engagements. Speaking engagements may be scheduled for range personnel about their activities at Fort Sill, provided the Range Safety Officer coordinates with the Fort Sill PAO of his AFRC unit on any discussion of the mission of the Air Force Reserve and its units.
	7. <u>Reimburse for support requests requiring TDY.</u>
<b>3. Provide Religious Support. Nonreimbursable</b>	
1. Provide comprehensive free exercise of religion to military personnel and their Families and to DOD OR Federal civilians. Include opportunities for worship, religious rites, Family enrichment, pastoral visits, spiritual counseling, and religious education	1. Request services as required from the Religious Support Office (RSO) (IMSI-RS), Bldg 463, 2-3302. Ensure military personnel have the time and opportunity to use chaplain and religious services. Assist chaplains as required.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>4. Provide Administrative &amp; Civilian, Criminal Law &amp; discipline, Client Services, and Claims Service.</b>	
<b>Partially Reimbursable</b>	
1. Provide claims/legal service on the same basis as for other DOD personnel in the event of aircraft crashes and /or inadvertently releases their ordnances on and off ranges resulting in injury to persons or damage to property.	1. Ensure appropriate investigation in accordance with AFI 51-503 and AFMAN 91-223 and applicable directives.
2. Do not provide ethics training/advice nor collect OGE Form 450 from the Receiver.	2. Complete and submit Office of Government Ethics (OGE) Form 450/Confidential Financial Disclosure Report to higher headquarters. Obtain ethics training/advice from higher headquarters.
3. Exclude military justice support.	3. Provide own military justice. Provide related administrative law support (i.e., letters of reprimand, investigations involving criminal matters, officer and enlisted separations, etc.).
4. Furnish claims service IAW AR 27-20 and DA Pam 27-162 for DOD civilian personnel and for Government contract employees sent TDY at Government expense. Exclude claims service for Receiver's military personnel.	4. Furnish own claims service for military personnel.
<b>5. Installation Safety and Occupational Health</b>	
<b>Partially Reimbursable</b>	
1. Fort Sill Installation Aviation Safety Officer (IASO), DPTMS, will respond to aircraft accidents in accordance with (IAW) Fort Sill's Aviation Pre-accident Plan. Provide such services as applicable and required in order to accomplish the safety mission. If an accident/mishap occurs, treat it in the same manner as an Army aircraft accident and put all applicable contingency plans into effect with the exception of convening the Accident Investigation Board.	1. Shall comply with Supplier's safety regulations and policies. Upon request, furnish the Fort Sill IASO (DSN 639-2023/4643) with flight and safety checklists. Exercise every precaution to prevent accidents whenever possible. Be responsible for accident/incident reporting and/or investigation of all accidents/incidents involving Receiver's aircraft. When conducting investigations, include Fort Sill and adjacent lands/property subject to overflight and/or accident/incident involvement.
<b>Common Use Facility Construction, Operations, Maintenance &amp; Repair:</b>	
<b>Partially Reimbursable</b>	
1. Provide for the operation, maintenance, repair, and minor construction/alteration of common/public use infrastructure, roads, grounds, surfaced areas, miscellaneous structures, real property, installed equipment, common benefit signs, and energy consumption and beautification projects.	1. See Facility sustainment category for Tenant's real property responsibilities.
2. South boundary road and the Falcon Range access Road will be maintained by Fort Sill.	2. All roads and firebreaks within the DUD area boundary of Falcon Range will be maintained by 301st. If 301st requests DPW to do any work, 301st will reimburse Fort Sill for those services.
	2a. Any modifications to roads, firebreaks or any surface area must have prior written approval from DPW - unauthorized changes to real property could have legal ramifications.
<b>Environmental Compliance:</b>	
<b>Reimbursable</b>	
1. Administer programs for the control of air, water, noise, hazardous material (HM), and other forms of pollution including resource recovery programs. Inspect the Tenant as required.	1a. Request services from Environmental Quality Division, Directorate of Public Works (DPW), 2-3266, Bldg 2515, as needed. Actively support post conservation, pollution control, and environmental programs. Submit an annual inventory of HM to Compliance Assurance Br, Bldg 2515, to meet SARA Title III reporting requirements. Comply with requirements in the Fort Sill Spill Prevention, Control, and Countermeasure Plan/ Installation Spill Contingency Plan. Coordinate with Compliance Assurance Br for semi-annual environmental compliance inspections.
	1b. Notify DPW of any suspected violation of hazardous waste handling/storage/disposal; personnel knowledgeable of such violations who fail to report them to appropriate authorities may be held personally liable in conjunction with the violator.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Environmental Compliance: Cont</b>	
3a. Include the Tenant in the installation's hazardous waste (HW) disposal program. Provide advice and guidance on the proper storage, handling, transportation, and disposal of HW upon request.	3a. Reference AR200-1. Comply with applicable Environmental Protection Agency (EPA), Occupational Safety and Health Act (OSHA), State, Department of Transportation (DOT), DOD, and other appropriate regulations concerning HW. Notify Environmental Quality Division for prior approval before purchasing used oil or fuel storage tanks and associated storage tank auxiliary equipment. Request assistance as required from DPW, 2-3266, Bldg 2515.
3b. Assist Tenant's personnel to ensure HW designated for turn-in meets the criteria set forth in applicable regulations. Contract for the transportation and disposal of HW.	3b. Handle, package, and store HW IAW applicable regulations. Do not accumulate more than one 55-gallon drum of HW at any one given time. The tenant shall not maintain custody of hazardous waste. It shall be turned in at EQD pending shipment off the installation. When the drum is full, within three days coordinate turn-in through DPW (Bldg 2515) prior to transporting the drum to (Bldg 2514). At the time of turn-in, provide DPW with all documentation for turn-in of HW/HM. Include DA Form 1348-1 (Disposal Turn-In Document (DTID)), material safety data sheets (MSDS'), and DA Form 2765-1 with DODAAC and accounting processing code (APC)/fund cite. Maintain physical custody of HW until picked up by the HW contractor. <u>Reimburse for the disposal of HW.</u>
4. Hold the Tenant financially liable when the Tenant's actions result in an adverse environmental impact.	4. Sort and transport approved material for recycle (white paper, aluminum soda cans, cardboard, etc.) to the DFMWR Recycling Center, 3334 Sheridan Road, 2-2348.
<b>Environmental Conservation: Partially Reimbursable</b>	
1. Manage the conservation program for the installation to include updating and effectively implementing the Integrated Cultural Resource Management Plan and Integrated Natural Resource Management Plan.	1. Coordinate exercises with the listed DPW-ENV contacts through POC INFO, at least two weeks prior to arrival of advance units and identify the person appointed as the unit's environmental POC.
2. Establish a focus and action plan on the long-term sustainable use, ecological management, conservation and restoration of the land and renewable natural resources such as vegetation, habitat, fish, wildlife, endangered species and wetlands.	2. Coordinate with DPW-ENV contacts 180 days in advance of any ground disturbance (digging/excavation), to ensure time for proper clearance in t h a t location.
	2.a See attached Erosion Control Diversion memo attachment F.
3. Ensure that land use supports and directly influences sustainability of the environment for Installation and community enjoyment and environmental quality today and tomorrow.	3. Ensure POC is familiar with applicable regulations, directives and procedures.
4. Through the DPW-ENV provide consultation with State Historic Preservation Officers (SHIPO), Advisory Council on Historic Preservation (ACHP), interested Native American tribes and others, as required on all actions affecting cultural resources. This includes review services for environmental impact statements, environmental assessments, categorical exclusions, Fort Sill X Range Requests (RFMSS), FB Form 88, and assistance in ensuring compliance with all applicable Federal, State, and local environmental laws.	4. Provide immediate notification of action or event which either results in, or may result in, natural resource or cultural resource degradation and/or potential for controversy involving a cultural or natural resource.
5. If any exercise or excavation results in the discovery of any h i s t o r i c a l, archeological, or cultural artifacts, upon notification, the DPW- E will visit the site to determine the nature of the find, and conduct any required consultations, site protection, and/or removal of the cultural materials.	5. Reimburse for all services rendered.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Environmental Pollution Prevention: Partially Reimbursable</b>	
1. Conduct programs to reduce the impact on the environment through the reduction or elimination of wastes, more efficient use of raw materials or energy, and/or reduced emissions of toxic and other undesirable materials to the environment.	1. Reimburse for any Environmental Compliance fines and/or fees incurred.
2. Program management and technical expertise to Installation activities to implement and manage Installation pollution prevention programs which focus resources to achieve and/or sustain compliance with environmental laws, regulations and executive orders through permanent source reduction or material process change and thus reduce or eliminate use of hazardous materials and/or generation of pollutants or emissions of toxic materials to the environment. Includes procurement and installation of materials or processes; studies, plans, and assessments; acquisition and installation or retrofit of equipment; and cost changing operating procedures.	2. Provide all data required to report regulatory agencies as required by laws under this section, at no cost to the supplier.
	2.a Procure and install oil/fuel storage tanks and associated equipment/materials such as but not limited to leak gauges, labels, product hoses, tank content level gauges/meters, spill containers, vents, bungs, fuel filters, and dispensing pumps at no cost to the supplier. Reimburse for any emergency repairs to oil/fuel storage tanks and associated equipment/materials."
3. Promote integration of environmental considerations in applicable Army functional areas of operation such as Installation Management, logistics, and acquisition. Also, includes Hazardous Material, Management Programs that is direct funded.	3. Comply with the supplier's regulations, policies, and directives.
<b>Facilities Sustainment: Partially Reimbursable</b>	
1. Will permit DACA56-4-00019 Air Force occupant is responsible for maintenance and repair of assigned facilities at Falcon Range.	1. Will perform maintenance and repair on facilities assigned to Unit. DPW will assist with maintenance and repair on a reimbursable basis. Unit will submit requests on DA Form 4283 and quad chart to DPW, Bldg 1950, 1st floor work reception.
2. Maintain a Self-Help Program (Bldg 1948, 2-4723) and a U-Do-It Program (for projects beyond the scope of the Self-Help Program but still within the Tenant's capability). Provide materials, instruction, and inspections as required.	2. Organize a unit self-help maintenance team. Appoint a certified repair and utilities (R&U) officer. Team members shall attend DPW self-help training sessions as required. Keep minor tools on hand in order to perform minor maintenance. Perform R&U and self-help activities at the same level expected of the Host's activities.
	2a. Perform minor maintenance such as replacing door handles and light bulbs, tightening loose bolts or screws in installed equipment, spot painting the interior of buildings for cosmetic repair, etc.
	2b. Perform self-help projects with own labor. Request guidance and instruction from DPW as required. <u>Reimburse for project supplies and materials obtained from DPW.</u>
3. Provide an energy conservation program. Provide assistance and guidance in meeting established goals. Aid in making all buildings energy efficient by adopting and promoting energy-saving products, equipment, and devices that are cost-effective and proven to significantly save energy resources. Conduct energy surveys as required.	3. References: Fort Sill Reg 420-1 Fort Sill Pam 420-1 Executive Order 13423 AR 11-27 EPACT 1992

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Facilities Sustainment: (CONT)</b>	
	3a. Actively promote Fort Sill's energy awareness program. Develop an energy plan to establish efficient low-cost actions to identify and reduce energy consumption, improve the level of energy awareness within the Tenant's organization, and meet the mandated 30% energy reduction target before the year 2015 IAW Exec Order 13423. Provide a copy of the energy plan to the DPW energy officer.
4. Permit 301st FW to repair, replace and maintain buildings on Falcon Range when authorized.	4. Notify DPW Master Planning for prior approval before making modification to buildings on Falcon Range.
<b>Fire &amp; Emergency Services: Reimbursable</b>	
	1a. Reference Fort Sill Reg 420-90. Request assistance in fire prevention as required from the Fort Sill Fire Department (Fire Protection & Prevention Division, Directorate of Emergency Services (DES), Bldg 6041, 2-5911). Provide and install fire extinguishers in real property assigned to the Tenant. Tenant is responsible for recharging all fire extinguishers. Work with the Fire Department during inspections. Tenant's certified repair and utilities (R&U) official shall accompany the Fire Department
	1b. Appoint a unit building manager and a building evacuation coordinator. Attend fire prevention lectures when available.
	1c. Upon discovering a fire, dial 911 and alert all personnel in the building. Make every effort to extinguish the fire with available personnel while exercising reasonable and prudent care. <u>If the finding of an investigation determines that the cause of a fire is due to the Tenant's negligence or intentional misconduct, the Tenant shall be liable and shall reimburse for Fire &amp; Emergency Services response/investigation and associated Garrison activities cost to mitigate the incident.</u> See Funding Annex at
	1d. Upon request, provide material safety data sheets (MSDS) to the Fire Department for all hazardous materials used/stored in assigned facilities.
2. Respond to fires and other emergencies in remote areas outside the cantonment area (such as on the ranges). Due to limited resources and the lengthy travel distance from the nearest fire station to the ranges, accept the risk of possible liability resulting from its delayed responses.	2. When planning training and other outdoor activities in remote areas, consider the risks involved due to the Supplier's limited firefighting resources and possible delayed response times. Take reasonable precautions to reduce the level of danger to life and destruction of property. Accept the risk of possible liability or <u>Reimburse for support.</u>
3. Provide fire and emergency services to support the following missions:	3. Coordinate support requirements with the Fort Sill Fire Department at least 30 days in advance. <u>Reimburse for overtime and for extra equipment.</u>
<b>Grounds Maintenance &amp; Landscaping: Reimbursable</b>	
1. DPW is not required to perform grounds maintenance at Falcon Range.	1b. Perform grounds maintenance; at Falcon Range which includes removing debris, mowing within 75 feet of assigned buildings, fertilizing, trimming, and watering. Maintain topsoil, shrubs, and trees. If grass clippings, tree limbs, and other debris are too large or too heavy for dumpsters; trans-port the debris to the rubble pit on the East Range. Register Tenant-owned lawn mowers with DPW.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Law Enforcement: Partially Reimbursable</b>	
1a. Protect Tenant's resources; maintain law and order (including enforcement of traffic laws and accident/criminal investigations).	1a. References: AR 190-5, AR 190-47, AR 190-30, Fort Sill Reg 190-1, AR 190-45
	1b. Ensure protective standards for arms, ammunition, explosives, funds, and high-value resources are applied and maintained. Coordinate with the Directorate of Emergency Services (DES) any requirements for special security of equipment and buildings assigned to the Tenant.
1c. Provide alarm monitoring and response services.	1c. Coordinate with DES for the purchase of required electronic security equipment for asset protection.
2. Notify Tenant of any incidents adversely affecting or otherwise pertaining to assigned personnel or property.	2. Provide information for serious incident reports as required. Report actual or suspected criminal incidents immediately to the military police desk, 2-2101.
3. Provide registration services for firearms operated/owned by Tenant's personnel.	3. Register firearms at Bldg 4700, Room 231 2-0130/0131.
4. Include Receiver in physical security inspections.	4. Appoint a physical security officer to oversee the physical security and crime prevention programs. Request physical security inspections as required.
	5. Reimburse overtime for any unique, specific requests.
<b>Military Personnel: Non Reimbursable</b>	
1a. Provide identification (ID) card/common access card (CAC) services in accordance with the ID Card Section's normal hours of operation; ID services are closed Sat-Sun, Federal holidays, and training holidays.	1a. Contact the ID Card Section as required at 442-5010, Bldg 4700, Military Personnel Division (MPD), DHR, to schedule appointments or obtain information.
1b. Provide instructions on required documentation. Review applications and documentation and issue cards to military personnel assigned to Fort Sill.	1b(1) Complete DD Form 577 (Signature Card) identifying the Receiver's approving official for CAC/ID cards and forward it to the ID Card Section.
	1b(2) Have employee bring two forms of valid identification (one a picture ID) and a completed DD Form 1172-2 (Application for Department of Defense Common Access Card [CAC] - DEERS Enrollment) to the ID Card Section (see paragraphs below).
2. Provide other military personnel services such as processing passports and visas.	
<b>Morale Welfare &amp; Recreation: Pay on Individual Basis</b>	
1. Provide for the use of parks, recreational centers, gyms, fitness centers, athletic fields, hobby shops, and related services.	1. Use facilities/services as required and authorized. Pay for certain services as required on an individual cash basis.
2. Provide general reference library services for official and recreational use. Open Nye library as follows: Mon-Thu 10 am - 8 pm Fri-Sun 10 am - 5 pm Fed Hol -- Closed	2. Reserve parks for unit or personal functions (at no charge) by calling the Outdoor Adventure, located in the Auto Craft Skills Center Bldg 2503 355-8270. or 442-0930.
3. Authorize access to areas for outdoor recreation such as camping, fishing, hiking, etc. Provide sporting and camping equipment rentals. Offer group activities such as hunting, skiing, and canoe trips; jet skiing; white water rafting; and hang-gliding lessons.	3. Use Nye Library (IMSI-MWR), Bldg 1640, 2-5111, as required and authorized. Sign for items withdrawn from the library and return them within three days. Pay for overdue books and other such fees on an individual cash basis.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Pavement Clearance: Partially Reimbursable</b>	
1. Remove ice and snow on common/public use areas (such as roads) IAW the Fort Sill Winter Storm Plan. Falcon Range roads are not included as common use roads.	1. Remove ice and snow in Tenant-use areas (sidewalks, stairs, porches, and parking lots). Do not use salt to melt ice; use ammonium nitrate, which is available on a reimbursable basis, at the DPW Self-Help Center, Bldg 1948.
2. Maintain paved roads and four low/high water crossings (Post Oak Creek, Rock Creek, West Cache creek and Old Star Creek) within range boundaries.	2. Maintain all other Falcon Range roadways.
<b>Real Property Management &amp; Engineering: Nonreimbursable</b>	
1. Have PAI coordinate with DPW and other activities on requests for the use of facilities and other installation real property. Coordinate changes with affected Tenants giving as much advance notice as possible. Conduct meetings on a regular basis.	1. Submit requests for building space to PAI, Bldg 463, 2-5834. Identify and justify facility requirements; provide additional data as requested. Give as much advance notice as possible when submitting changes to facility requirements. Attend meetings as required.
2a. Have DPW manage, assign, and reassign facilities and real property based on the Host's installation master plan (i.e., relocation, demolition, construction, etc.) and the Host's mission essential requirements or due to changes in the Tenant's space requirements.	2a. Plan, coordinate, and execute required actions to meet the milestones of the installation master plan and priority mission requirements that affect the Tenant.
2b. DPW will provide space for the Tenant's office administrative, operational, and storage purposes. Determine the amount of authorized square footage for the Tenant, and assign the corresponding facilities. See attachment B for the list of corresponding facilities assigned to the Tenant. Conduct space utilization surveys as needed. Conduct joint inventories as required.	2b. Use space as authorized by this agreement and as designated under the design and current use category codes; staff all requests to change the functional use of facilities through DPW. Conduct joint inventories and space surveys as required. Obtain <u>prior written approval through DPW</u> for conversions, diversions, modifications, renovations, construction, <u>subleasing</u> , or <u>reassignments to other activities</u> .
2c. DPW will account for facilities used by the Tenant and subsequent improvements thereto on the Host's real property inventory. Issue a permit for the tenant for space assigned.	2c. Sign for space occupied (i.e., hand receipt) from DPW.
3. Review and approve/disapprove projects proposed by the receiver as requested.	3. Forward all requests for building repairs and/or replacement to DPW for approval prior to any planned modifications.
<b>Refuse Collection &amp; Disposal: Partially Reimbursable</b>	
1. Collect, transport, and dispose of refuse (trash and compost). Furnish trash and compost containers. Furnish one dumpster serviced once each week. See attachment B for facilities assigned to the Tenant.	1. Request services as required from DPW. Comply with Host's policy concerning dumpsters and pollutants. Do not leave trash outside of dumpsters. When dumpsters are full and need to be emptied prior to the next regularly scheduled run, call the DPW contractor for removal. <u>Reimburse for services.</u>
<b>Range Management: Partially Reimbursable</b>	
1. Provide the Receiver primary use of Falcon Range to include associated impact areas, buffer zones and airspace up to 260 days each year under the provisions of Fort Sill Regulation 385-1, Range Safety (FS Reg 385-1).	1. Comply with Fort Sill Reg 385-1
1.a Inform Falcon Range scheduling when Falcon Range is the only range or training area scheduled for use outside of normal Firing Desk periods.	1.a. Reimburse for overtime of personnel to man the Range Firing Desk during periods when Falcon Range is the only range or training land is scheduled for use.
2. Permit the Receiver to operate Falcon Range IAW FS Reg 385-1 and Air Force Regulations.	2. Publish supplementary policy to FS Reg 385-1 as required to ensure safe operation of Falcon Range. The supplementary policy must be approved by the Fort Sill Range Officer.

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Receiver: Falcon Range 301st FW	
Fort Worth JRB, TX	
<b>SPECIFIC PROVISIONS</b>	
<b>SUPPLIER SHALL</b>	<b>RECEIVER SHALL</b>
<b>Range Management: (CONT)</b>	
	2.a. Provide weapon danger zone (WDZ) information for all Falcon Range live-fire training events (including laser-only) events for approval by the Fort Sill Range Officer before conducting training .
	2.b. Provide certified range officer in charge and safety personnel for Falcon range IAW FS Reg 385-1
	2.c. Operate Falcon Range targetry and equipment as required.
	3. Provide and Maintain all targetry for Falcon Range.
3. Coordinate request for MEDEVAC life flight, and accident investigation.	
3.a Coordinate for EOD support assistance when requested.	3.a Request EOD support through Range Operations in the event that an item is discovered which requires Army EOD support.
	3.b Remove from the target areas expended munitions and unserviceable targets IAW AFI 13-212 Volume 1 as required.
	10. Store expended munitions and unserviceable targets recovered by qualified personnel in accordance with AFI 13-212 Volume 1 Chapter 6. Properly demilitarize and dispose of material documented as safe in accordance with DODI 4160.28-M.
<b>Substance Abuse: Nonreimbursable</b>	
1. Provide services, assistance, and training to civilian and military personnel on matters pertaining to substance abuse. Provide Employee Assistance Program screenings/referrals, drug testing, and treatment programs.	1. Request services as needed from the Well Being Center, Army Substance Abuse Program (ASAP), 2-2691/4205, Bldg 3415 (Corner of Miner and Babcock). Participate in installation prevention campaigns, as desired.
2. For Government contract personnel; provide prevention training services concerning drug, alcohol, and other substance abuse.	2. See paragraph 1 above. Provide own employee assistance screenings/referrals, drug testing, and treatment programs.
	3. Request services as needed from the Alcohol & Drug Control Office (ADCO), DHR, 2-2691/4205, Bldg 2870. Participate in installation prevention campaigns as desired. Provide own employee assistance screenings/referrals, drug testing, and treatment programs.
<b>Training Facilities: Partially Reimbursable</b>	
2. Issue/loan training aids, devices, simulators, and simulations (TADSS) including the Multiple Integrated Laser Engagement System (MILES). Provide familiarization training and certification of non-virtual TADSS.	2. For MILES equipment, submit FS Form 104 (Training Support) to TSC (Bldg 208, 2-4437/ 6504) NLT 30 days prior to date of request. <u>Reimburse for TADSS as required.</u>
3. Issue/loan and print graphic training aids (GTAs) and fabricate training devices.	3. <u>Reimburse for training aids and devices as required.</u>
<b>Utilities: Reimbursable</b>	
1a. Provide for the procurement, production, and distribution of utility services including water systems, sewage systems, electrical systems, boiler plants, heating systems, cold storage plants, air-conditioning plants, and other purchased utility services for buildings assigned to the Tenant. See attachment B for the list of facilities assigned to the Tenant.	1a. Request services from DPW as required. Report deficiencies to DPW as soon as they occur. <u>Reimburse for services.</u>
1b. For metered buildings, bill Tenant for actual usage of utilities.	1b. For metered buildings, exercise a common sense approach to heating and air conditioning.
1c. For unmetered buildings, bill Tenant based on the utility survey. Depending on the weather, turn off air conditioners Sep-Oct and turn on heat Oct-Nov; turn off heat Apr-May and turn on air conditioners May-Jun.	1c. Comply with the Host's schedule for heating/air conditioning of unmetered buildings. To exercise own discretion in using utilities in unmetered buildings, install meters at own expense.

Supported Units					
Unit's Name & Address	DODAAC/UIC	Off	Enl	DOD Civ	DOD Contractor
80th Flying Tng Wing 20th Avenue, Suite 4 Sheppard AFB, TX 76311-2034 DSN 736-3724	FB3020	100+			
Unit's Name & Address	DODAAC/UIC	Off	Enl	DOD Civ	DOD Contractor
Marine Fighter Attack Sqdn 112 (VMFA-112/MAG-41) 4th Marine Aircraft Wing, FMF NAS JRB Fort Worth, TX 76127-5000	M03007	50+			
Unit's Name & Address	DODAAC/UIC	Off	Enl	DOD Civ	DOD Contractor
138th Fighter Wing/LGRR OK Air National Guard 9100 E. 46th Street North Tulsa, OK 74115-1000 DSN 894-7256	FB6563	50+	30+		

Falcon Range Facility List

FACILITY LIST											Does Garrison Maintain?				Is Custodial Enhanced?
BLDG	Category Code	Description	Admin Square Footage	Latrine Square Footage	Gross Square Footage	Occupy Entire Building??	If Only Using Part of Bldg- Square Footage Used	Refuse			Grounds		Custodial		Check if yes
								DRY DMPST	WET DMPST	COMPA CTOR	CARDB OARD	Yes	No	Yes	
7900GATE	87250	Gates (Gates @ Falcon Range)			119 LF							X		X	
7958	17123	Range Support Facility			1170							X		X	
7959	17123	Range Support Facility			1107							X		X	
7963	13310	Flight Control Tower (Main)			144							X		X	
7964	13160	Transmitter Building			100							X		X	
7965	13310	Flight Control Tower (West)			144							X		X	
7966	21885	Maintenance Building			2400							X		X	
7967	42231	Ammo Storehouse			3200							X		X	
7968	61050	Admin General Purpose			2880							X		X	
7970	17123	Range Support Facility			2880							X		X	
7971	14179	Overhead Protection			1320							X		X	
7972	21885	Maintenance Building			800							X		X	
7973	21885	Maintenance Building			600							X		X	
7974	73050	Storm/Fallout Shelter			200							X		X	
F7900	69010	Flagpole										X		X	
FEN79	87210	Fencing and Walls (Fencing @ Falcon Range)			3725 LF							X		X	
HEL79	11130	RW Land Pad Paved (Helipad)			44 SY							X		X	
PAD79	85225	Pads (Concrete pads @ Falcon Range)			236 SY							X		X	
R7954	17914	Aerial Bombing Range (Falcon Range)										X		X	
W7969	14955	Wash Platform			1147							X		X	



FUNDING ANNEX

Range Annex

Attachment D  
 SA #W91WZ7-15070-607  
 Receiver: Falcon Range 301st FW  
 Fort Worth JRB, TX

DODITitle	CLS #	CLS Title	Cost Factors	Quantity	Cost Inputs	Annual Cost	Remarks
<b>Administrative Services</b>	113	Administrative Management	Postage			\$0	
<b>Airfield Operations</b>	900	Airfield Operations	Overtime			\$0	
<b>Child &amp; Youth Program</b>	252	Child & Youth School Services				\$0	
<b>Command Support</b>	100	Installation Management				\$0	
	109	Equal Employment Opportunity (EEO)	Court Reporter			\$0	
	111	Internal Review				\$0	
	112	Installation Safety & Occupational Health				\$0	
	107	Public Affairs	TDY Expenses			\$0	
	106	Religious Support				\$0	
	102	Administrative & Civil Law				\$0	
	103	Criminal Law & Discipline				\$0	
	104	Client Services				\$0	
	105	Claims				\$0	
	IMO	Information Management Office (IMO)				\$0	
	121	Management Analysis				\$0	
	PCF	Personnel Control Facility (PCF)				\$0	
115	Program/Budget				\$0		
116	Support Agreement (MOU/MOA) Management				\$0		
118	Installation TDA Management				\$0		
<b>Common Use Facility Construction, Operations, Maintenance &amp; Repair</b>	420	Maintenance - Horizontal				\$0	
	402	Custodial Services	Square Footage			\$0	

FUNDING ANNEX

Range Annex

Attachment D  
 SA #W91WZ7-15070-607  
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DODI Title	DODI #	CLS Title	Cost Factors	Quantity	Cost Inputs	Annual Cost	Remarks
Education	803	Continuing Education Services				\$0	
Environmental Compliance	505	Compliance Services	Hazardous Waste Disposal			\$0	
Environmental Conservation	506	Conservation Services				\$0	
Environmental Pollution Prevention	507	Pollution Prevention Services				\$0	
Facilities Acquisition	406	Real Estate/Real Property Administration				\$0	
Facility Sustainment	411	Facilities Maintenance	Work Orders			\$0	
	414	Facilities Maintenance - Army Family Housing				\$0	
	417	Facilities Maintenance - Medical/Hospital				\$0	
Family Housing	201	Family Housing Management				\$0	
Fire & Emergency Services	401	Fire & Emergency Response Services	Overtime, Extra Equipment			\$0	
Grounds Maintenance & Landscaping	404	Maintenance - Grounds	Contract Costs			\$0	

FUNDING ANNEX

Range Annex

Attachment D  
 SA #W91WZ7-15070-607  
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 Fort Worth JRB, TX

DODITitle	DODI#	CLSTitle	Cost Factors	Quantity	Cost Inputs	Annual Cost	Remarks
Law Enforcement	600	Physical Security				\$0	
	601	Law Enforcement Services	Overtime			\$0	
	602	Anti-Terrorism Services				\$0	
Military Personnel	800	Military Personnel Services				\$0	
	251	Army Community Services				\$0	
	253	Sports, Recreation, & Libraries				\$0	
Morale Welfare & Recreation	254	MWR Business Operations				\$0	
	408	Snow, Ice & Sand Removal	Work Orders			\$0	
Pavement Clearance	510	Pest Management	Square Footage			\$0	
Readiness Engineering	604	Emergency Management				\$0	
	901	Mobilization & Deployment Support				\$0	
	902	Command & Control				\$0	
Real Property Management & Engineering	400	Facilities Engineering Services Management				\$0	
	405	Master Planning				\$0	
Refuse Collection & Disposal	403	Refuse Removal	Number of Tips	12		\$338	
Small Arms Range Management	904	Range Operations				\$0	

DODITitle	DODITitle	CLS #	Cost Factors	Quantity	Cost Inputs	Annual Cost	Remarks
<b>Substance Abuse</b>	250	Substance Abuse				\$0	
<b>Training Facilities</b>	603	Installation Security Program Management Support					
	702	Multimedia/Visual Information Processes	Overtime			\$0	
	903	Training Land Sustainment				\$0	
	905	Training Support Center				\$0	
	906	Battle Command Training Center				\$0	
<b>Unaccompanied Housing (UH)</b>	200	UEPH/SEBQ/UOQ Management				\$0	
<b>Utilities</b>	500	Electrical Services	Meter Readings			\$12,011	
	501	Heating/Cooling Services				\$0	
	502	Water Services				\$1,523	
	503	Waste Water Services				\$0	
	504	Other Utility Services				\$0	
<b>GRAND TOTAL</b>						<b>\$13,872</b>	

\* Reimbursable Costs will be estimated by RMO Budget.

### UNIVERSAL ORDER

1. THE ORDER IS ISSUED AS A (CHECK APPLICABLE BOX(ES)) <input type="checkbox"/> ECONOMY ACT ORDER (31 U.S.C. 1535) <span style="float: right;"><input type="checkbox"/> PROJECT ORDER (41 U.S.C. 23)</span> <input type="checkbox"/> OTHER REIMB ORDER (CITE STATUTE) <span style="float: right;"><input type="checkbox"/> DIRECT CITATION</span>				
2. DOCUMENT NUMBER:	3. DATE PREPARED:	4. ORDER COMPLETION DATE:	5. AMENDMENT NUMBER:	
6. FROM: REQUESTING ACTIVITY (AGENCY, ADDRESS)		7. POINT OF CONTACT: (NAME, OFFICE SYMBOL, PHONE)		
8. TO: PERFORMING ACTIVITY (AGENCY, ADDRESS)		9. MAIL BILLINGS TO:		
10. FUNDS FOR THIS ORDER ARE PROPERLY CHARGEABLE TO THE FOLLOWING ACCOUNTING DATA. AVAILABLE FUNDS ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL COST OF THIS ORDER. FUNDS EXPIRE ON:				
a APPROPRIATION	b LIMIT/ SUBHEAD	c SUPPLEMENTAL ACCOUNTING CLASSIFICATION	d ACCTG STATION	e AMOUNT
DOCUMENT:			f. TOTAL THIS	
			g. CUMULATIVE TOTAL:	
11. THE ITEMS REQUESTED <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT INCLUDED IN THE INTERSERVICE SUPPORT PROGRAM AND REQUIRED				
INTERSERVICE SCREENING <input type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN ACCOMPLISHED				
11a. REMARKS: (ATTACH CONTINUATION SHEET IF MORE SPACE IS REQUIRED)				

12. DESCRIPTION OF ORDER AND OTHER INSTRUCTIONS: (ATTACH CONTINUATION SHEET IF MORE SPACE IS REQUIRED)						
a REF NO.	b ITEM NO.	c SCHEDULE OF SUPPLIES/SERVICES	d QUANTITY ORDERED/ACCEPTED	e UNIT	f UNIT PRICE	g ESTIMATED AMOUNT
h. TOTAL ESTIMATED AMOUNT: (Total Block 12g.)						
13. PROVIDED THROUGH REIMBURSEMENT			14. PROCURED BY DIRECT CITATION			
a REF NO.	b ITEM NO.	c ESTIMATED AMOUNT	a REF NO.	b ITEM NO.	c ESTIMATED AMOUNT	
15. FUNDS PROVIDED THROUGH REIMBURSEMENT: (Total Block 13c)						
16. PROCURED BY DIRECT CITATION: (Total Block 14c)						
17. I CERTIFY THAT THE FUNDS CITED ARE PROPERLY CHARGEABLE FOR THE ITEMS REQUESTED.						
_____		_____		_____		
AUTHORIZING OFFICIAL (NAME AND TITLE)		(SIGNATURE)		(DATE)		
18. THIS REQUEST AND/OR ORDER IS ACCEPTED ON A						
<input type="checkbox"/> REIMBURSABLE <input type="checkbox"/> DIRECT CITE BASIS AND THE ITEMS WILL BE PROVIDED IN ACCORDANCE HEREWITH. <input type="checkbox"/> THIS REQUEST AND/OR ORDER IS NOT ACCEPTED (SEE REMARKS).						
_____		_____		_____		
ACCEPTING OFFICIAL (NAME AND TITLE)		(SIGNATURE)		(DATE)		
19. POINT OF CONTACT:						
_____		_____		_____		
NAME		OFFICE SYMBOL		PHONE NO.		

## PREPARATION INSTRUCTIONS FOR THE UNIVERSAL ORDER FORMAT

Instructions for the preparation of the "universal order format" are as follows: The requesting activity shall complete blocks 1. through 12. and 17. The performing activity shall complete blocks 13. through 16., 18 and 19.

1. Title and/or Description
2. Type of Order - Indicate the type of order being processed. The order may be on a reimbursable or direct fund cite basis, or both. The order may serve as an "Economy Act Order" (31 V.S.c. 1535), a "Project Order" (41 V.S.C 23), or an order based upon other statutory authority. Performance of the work or services, or both, must be accomplished in accordance with the applicable statutes.
3. Document Number - Document numbers are generally assigned by the requesting activity. These numbers are for accountability and control purposes. It uniquely identifies the document and is the number under which the funds cited in blocks 10, 15, and 16, are to be recorded (that is, committed, obligated, expended, etc.).
4. Date Prepared - The date on which the form was prepared by the originator.
5. Order Completion Date - The date by which the work or services being requested must be completed by the performing activity, or physical delivery of material. An extension or change of the completion date, if required, shall be requested in writing and is subject to the approval of the requesting activity cited in block 6. An amendment to the original order shall be prepared by the requesting activity if extension or change is approved.
6. From - The name and address of the activity requesting the work or services.
7. Point-of-Contact - The name of an individual at there questing activity who can be contacted if any questions should arise regarding the order. A telephone number and office symbol also should be identified. This individual generally is not the same as the authorizing official in block 17.

8. To - The name and address of the activity being requested to perform the work or services.
  
9. Mail Billings To - The name and address of the organization or activity to whom the billings are to be mailed when the universal order format is issued external to DoD Components. Billings normally shall be submitted by the performing activity on a monthly basis unless specifically stated in block 12.
  
10. Accounting Data
  - a. Enter the funds expiration date. This date indicates when the funds must be obligated by the performing activity. Funds not actually obligated by the expiration date shall be returned to the requesting activity.
  
  - b. The accounting classification data code structure shall be the one currently in effect. (If the accounting classification code structure is other than DoD, such as that of a civil agency, this block may be altered to accommodate the required form.)
  
  - c. The fund balances should be sufficient to cover the total estimated amount for the subject order. Block 10.f. represents the total amount of funds authorized for the particular document or amendment. Block 10.g. represents the cumulative total amount of funds authorized, including previous amendments, as of the date of that particular document and/or amendment. In the case of a "basic" document, the amounts appearing in blocks 10.f. and 10.g. will be identical.
  
11. Interservice Support Program - Indicate the applicable box pertaining to items requested.
  
12. Description of Work to be Performed and Other Instructions - Enter a specific, definite and complete description of work encompassed by the order, each item of supplies, material, equipment, or services required. If additional space is required, a continuation sheet may be used. Add the estimated amounts in block 12.g. and enter the amount in block 12.h. The amount in block 12.h. should be the same as blocks 10.f. and/or 10.g.
  
13. Provided through Reimbursement: (Estimated Amount) - Indicate the items and corresponding amounts shown in block 12., which will be completed through reimbursement. This block should be completed by the performing activity.

14. Procured by Direct Citation: (Estimated Amount) - Indicate the items and corresponding amounts shown in block 12, which will be completed through direct citation. This block should be completed by the performing activity.
  
15. Funds Provided through Reimbursement - Add the amounts in block 13.c. and enter in this block. The sum of blocks 15 and 16 shall equal the amount shown in block 12.h. Block 12.h. shall equal block 10.f. Amounts authorized in this block are not subject to the Antideficiency Act (Title 31, United States Code, section 1517) unless specifically indicated on the face of the document.
  
16. Procured by Direct Citation - Add the amounts in block 14.c. and enter in this block. The sum of blocks 15 and 16 shall equal the amount shown in block 12.h. Block 12.h. shall equal to block 10.f. The amount in this block constitutes a limitation under Title 31, United States Code, section 1517 when the purchasing office or contracting activity is a separate entity from the requesting activity.
  
17. Authorizing Official - Enter the name, title, and signature of the individual in the requesting activity authorized to issue the document. The date the authorizing official actually signed the document also must be included. This date is the basis for determining the accounting month under which the commitment or consignment is to be recorded.
  
18. Accepting Official - Written acceptance of this order is required and is accomplished by completing this block. Enter the name, title, and signature of the individual in the performing activity authorized to accept the document.
  
19. Point-of-Contact - The name of an individual at the performing activity who can be contacted if any questions should arise regarding the order. A telephone number and office symbol should also be provided. This individual generally is not the same as the accepting official in block 18.

**Water Diversions** are constructed across the slope with a supporting ridge on the lower side. These must be used along trails and roadways to slow erosion in ditches and roadways on Fort Sill.

**Purpose:** This practice is required to break up concentrations of water on slopes & undulating land surfaces. This allows the interception of surface and shallow subsurface flow. The benefits include reducing runoff damages, reducing the growth of active gullies & critically eroding areas & diverting water away from the road surface.

**Construction:** Topsoil shall be scraped and stockpiled prior to construction of diversion and then reapplied to diversion surface. The moisture content of the foundation area and fill material shall be sufficient to insure bonding during compaction. Construction material shall be free from frozen material, brush, roots, sod, stones over 6 inches in diameter or other objectionable material.

Diversions will have a minimum width of 6 foot on the top with 3:1 on the front & rear slopes. The outlet of the diversion must allow a 1 inch drop every 1 foot. This specific slope is required to allow water travel away from the roadway/trail at a rate that won't cause erosion. Width of the outlet must meet the peak discharge from a 25-year frequency, 24-hour duration storm. Minimum requirements shall be determined using NRCS Engineering Field Handbook Part 650 chapter 9, Agricultural Handbook 667 or other equivalent methods. Freeboard shall be not less than .3 foot.

**Foundations** for earth fill shall be stripped to remove vegetation & other unsuitable materials or shall be excavated as specified.

Except as otherwise specified, earth foundation surfaces shall be graded to remove surface irregularities and shall be scarified parallel to the axis of the earth fill or otherwise acceptably scored and loosened to a minimum depth of 2 inches. The moisture content of the loosened material shall be controlled as specified for the earth fill, and the surface material of the foundation shall be compacted and bonded with the first layer of earth fill as specified for subsequent layers of earth fill.

Earth abutment surfaces shall be free of loose, compacted earth in excess of 2 inches in depth normal to the slope & shall be at such a moisture content that the earth fill can be compacted against them to produce a good bond between the earth fill and the abutments.

Placement – Earth fill material shall not be placed until the required foundation preparation is complete. Earth fill shall not be placed upon a frozen surface. Earth fill shall be placed in horizontal layers not exceeding 9 inches in thickness. The moisture content of the earth fill materials shall be sufficient to obtain firm and suitable compaction. Compaction shall be obtained by routing the hauling and spreading equipment over the earth fill material so that the entire surface of each layer is traversed by not less than one track tread of the loaded equipment.

**Revegetation:** Water diversions shall have a stable & vegetated outlet. Establishment of vegetation is needed immediately upon construction of water diversions & waterways. Mulch, wheat or millet nurse crops & native grass reseeding is needed. Native grass reseeding is beneficial for long range sustainability. The native seeding rate (pure live seed) shall be the following species with a rate no less than listed.

Herbicide: Control of Johnson grass using Plateau or Outrider according to the label & with a certified applicator as required by the Fort Sill Pest Management Plan is required. Johnson grass must be controlled for 3 years after construction, rehab or disturbance of a site.

Minimum native reseeding rate per acre of disturbed area:

3 pound of little bluestem *Schizachyrium scoparium*

1 pound sideoats grama *Bouteloua curtipendula*

1 pound switchgrass *Panicum virgatum*

1 pound big bluestem *Andropogon gerardii*

.5 pound blue grama *Bouteloua gracilis*

.5 pound buffalograss *Buchloe dactyloides*

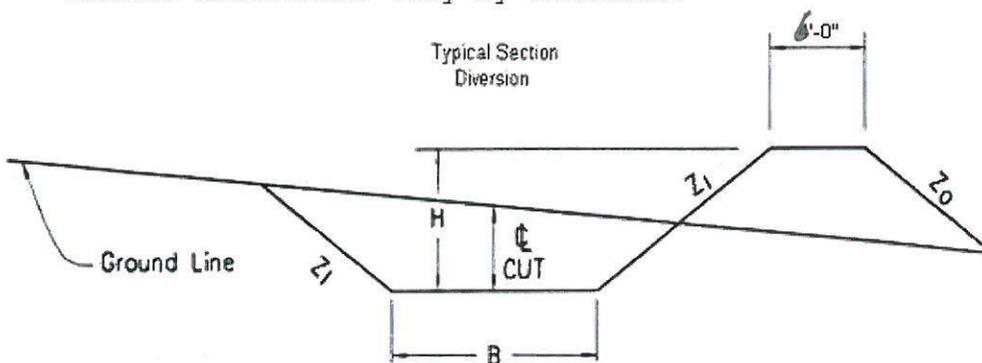
.5 pound of partridge pea *Chamaecrista fasciculata* or Illinois bundleflower *Desmanthus Illinensis*

Excavation for construction of a diversion shall be to the lines and grades shown on the drawing below.

Figure 1 Cross section of a diversion with outlet

Typical diversion design.

- Actual dimensions vary by location.



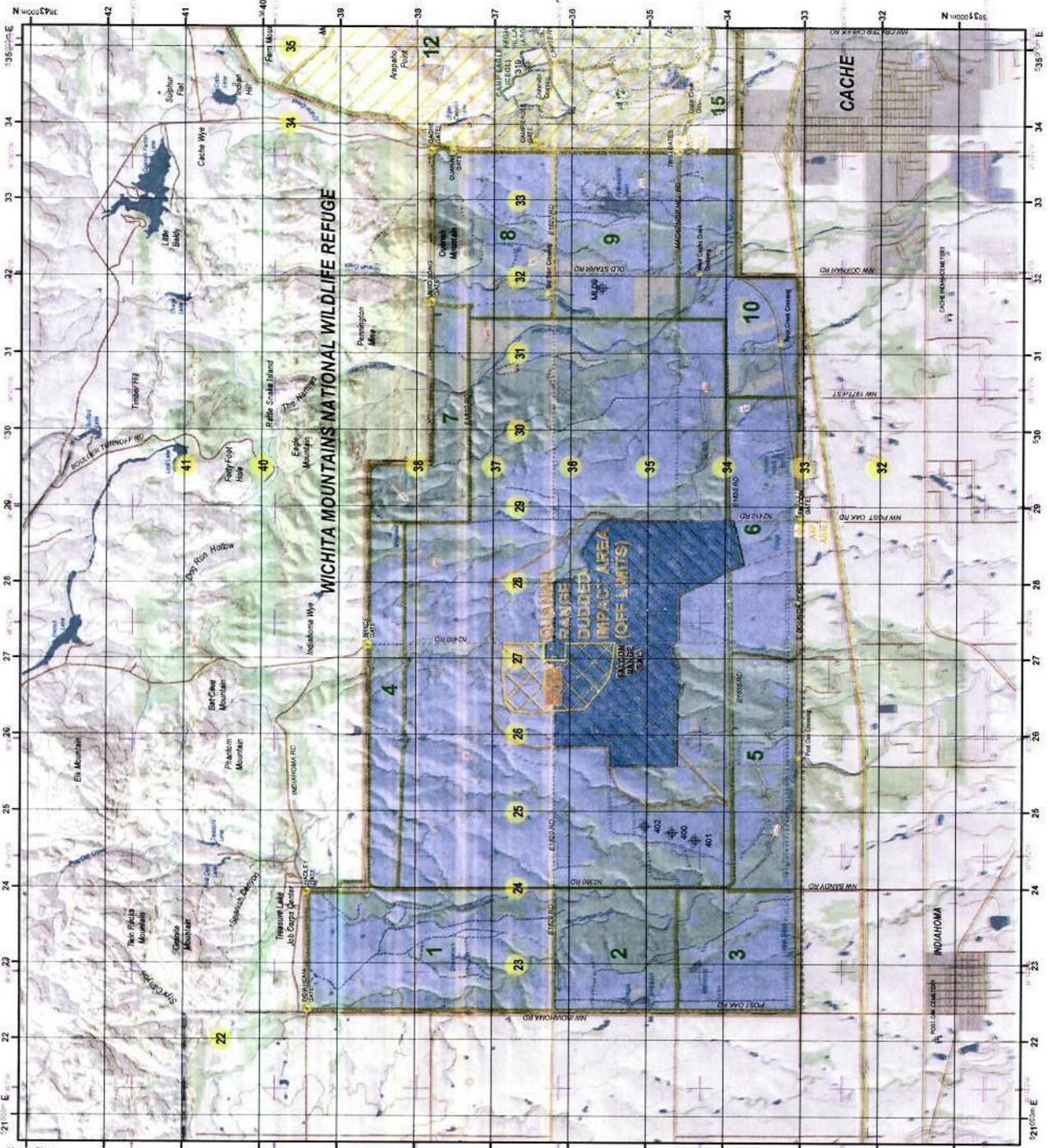
**U.S. ARMY  
FIRES CENTER OF EXCELLENCE  
AND  
FORT SILL, OKLAHOMA**

**AREA OF RESPONSIBILITY (AOR)**

**Air Force-Falcon Range Lease**

Quannah Range: 14,845 Acres (Approx.)

Falcon Range Complex: 1,311 Acres (Approx.)



THE FIRST-ILL INSTALLATION GEOPOLITICAL INFORMATION & SERVICES SELECTED PROGRAM...  
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SCALE 1:500,000  
 1:500,000 = 1 INCH = 4,166.67 METERS



WORLD GEODETIC SYSTEM 1984  
 UTM ZONE 18N  
 UTM METERS (100,000, 0, 1,000, 2,000, 3,000, 4,000, 5,000)  
 CENTRAL MERIDIAN  
 UNIVERSAL TRANSVERSE MERCATOR  
 NORTH AMERICAN DATUM 83  
 HORIZONTAL DATUM  
 WORLD GEODETIC SYSTEM 1984  
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