

# SUPPORT AGREEMENT

INTERSERVICE

B25

<b>1. AGREEMENT NUMBER</b> (Provided by Supplier) W44DQ1-06073-624	<b>2. SUPERSEDED AGREEMENT NO.</b> (If this replaces another SA) W44DQ1-99005-624	<b>3. EFFECTIVE DATE (YYMMDD)</b> 06/11/07	<b>4. EXPIRATION DATE</b> (May be "Indefinite"). Indefinite
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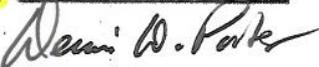
<b>5a. SUPPLYING ACTIVITY (Name and Address)</b> Commander US Army Garrison Fort Sill (IMSW-SIL-RMM) 6607 NW Fort Sill Boulevard, Building 467R Fort Sill, OK 73503-1899	<b>6a. RECEIVING ACTIVITY (Name and Address)</b> Commanding Officer US Marine Corps Recruiting Station 301 NW Sixth Street, Suite 211 Oklahoma City, OK 73102
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<b>5b. MAJOR COMMAND:</b> IMA SWRO	<b>6b. MAJOR COMMAND:</b> 8 <sup>th</sup> Marine Corps District
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## 7. SUPPORT PROVIDED BY SUPPLIER

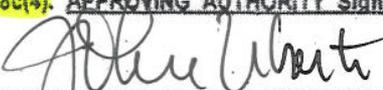
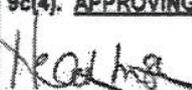
7a. SUPPORT (Specify what, when, where, and how much)	7b. BASIS FOR REIMBURSEMENT	7c. ESTIMATED REIMBURSEMENT
C3-Clubs	None	\$0
C7-Community Relations	None	\$0
C8-Community Services	None	\$0
E1-Education Services	None	\$0
H2-Housing & Lodging Services	None	\$0
M2-Military Personnel Support	None	\$0
M4-Morale, Welfare, & Recreation (MWR) Activities	None	\$0
M5-Mortuary Services	None	\$0
P1-Police Services	None	\$0
R2-Resource Management	None	\$0
S4-Social Actions	None	\$0
Additional support requirements attached: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>TOTAL</b>	<b>\$0</b>

## 8. SUPPLYING COMPONENT

<b>8a. COMPTROLLER Signature</b>  DENNIS D. PORTER, Dir, RMO	<b>8b. Date Signed</b> 7 NOV 06
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## 9. RECEIVING COMPONENT

<b>9a. COMPTROLLER Signature</b>  C. TAYLOR, MAJ, USMC	<b>9b. Date Signed</b> 24 Oct 06
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<b>8c(1). APPROVING AUTHORITY Typed Name</b> JOHN UBERTI, COL, FA, Garrison Commander		<b>9c(1). APPROVING AUTHORITY Typed Name</b> H. M. STEVENS, CAPT, USMC	
<b>8c(2). Organization</b> USAG Fort Sill IMSW-SIL-2A	<b>8c(3). Telephone No.</b> (580) 442-3106	<b>9c(2). Organization</b> MCRS, OKC	<b>9c(3). Telephone No.</b> (405) 609-8766
<b>8c(4). APPROVING AUTHORITY Signature</b> 	<b>8c(5). Date Signed</b> 7 NOV 06	<b>9c(4). APPROVING AUTHORITY Signature</b> 	<b>9c(5). Date Signed</b> 23 Oct 06

## 10. TERMINATION (Complete only when agreement is terminated prior to scheduled expiration date.)

### SUPPLYING COMPONENT

<b>10a. Approving Authority Signature</b>	<b>10b. Date Signed</b>
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### RECEIVING COMPONENT

<b>10c. Approving Authority Signature</b>	<b>10d. Date Signed</b>
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# SUPPORT AGREEMENT

1. AGREEMENT NUMBER: W44DQ1-06073-624

**11. GENERAL PROVISIONS** (Complete blank spaces and add additional general provisions as appropriate; e.g., exceptions to printed provisions, additional parties to this agreement, billing and reimbursement instructions.)

a. The Receiving Components will provide the Supplying Component projections of requested support. (Significant changes in the Receiving Components' support requirements should be submitted to the Supplying Component in a manner that will permit timely modification of resource requirements.)

b. It is the responsibility of the Supplying Component to bring any required or requested change in support to the attention of \_\_\_\_\_ (See page 4, para 9b.) \_\_\_\_\_ prior to changing or canceling support.

c. The component providing reimbursable support in this agreement will submit statements of costs to \_\_\_\_\_ =  
Not Applicable \_\_\_\_\_ =

d. All rates expressing the unit cost of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons such as legislation, DoD directive, and commercial utility rate increases. The Receiver will be notified immediately of such rate changes that must be passed through to the support Receivers.

e. This agreement may be cancelled at any time by mutual consent of the parties concerned. This agreement may also be cancelled by either party upon giving at least 180 days written notice to the other party.

f. In case of mobilization or other emergency, this agreement will remain in force only within Supplier's capabilities.

g. Attachments: None

**DISTRIBUTION:**

Cdr, USAG Fort Sill (IMSW-SIL-RMM), 6607 NW Fort Sill Blvd, Bldg 467R, Fort Sill,  
OK 73503-1899  
CO, MCRS, 301 NW Sixth St, Ste 211, Oklahoma City, OK 73102

Continued on page 3.

**12. SPECIFIC PROVISIONS** (As appropriate: location and size of occupied facilities; unique Supplier and Receiver responsibilities; and conditions, requirements, quality standards, and criteria for measurement/reimbursement of unique requirements.)

Continued on page 5.

Additional specific provisions attached:  YES  NO

**SA #W44DQ1-06073-624**

**Receiver: MCRS, Oklahoma City**

**for: MCRS, Lawton**

## **GENERAL PROVISIONS**

1. References:

- a. DoD 4000.19-I, Interservice and Intragovernmental Support, 9 Aug 95.
- b. DoD 7000.14-R, DoD Financial Management Regulation, volume 11A, Dec 05.
- c. DFAS-IN Reg 37-1, Finance and Accounting Policy Implementation, Jan 00.
- d. Memorandum, HQ IMA, SFIM-RM-M, 7 Apr 03, subject: Interim Guidance for Support Agreement Management.
- e. Memorandum, IMA SWRO, SFIM-SW-RM, 31 Jul 03, subject: Interim Guidance for Support Agreement Management.
- f. SA #W44DQ1-99005-624/Support Provided to the Receiver by Fort Sill (an Army TRADOC installation).

2. Implementation of the Army's installation transformation initiative was phased in during FY 03 and FY 04. Support that had been provided by Fort Sill under reference 1f was split as shown below to be provided by two separate organizations. Each organization negotiates its own separate agreements for the support it provides.

a. Base operations support (BOS) (i.e., facilities, phone services, supply support, equipment maintenance, etc.) provided by the Garrison Commander, whose command was reorganized under the US Army Installation Management Agency (IMA).

b. Mission support (i.e., confinement, inspector general, equal opportunity, etc.) provided by the Installation/Senior Mission Commander, whose command remains under US Army Training and Doctrine Command (TRADOC).

3. This interservice support agreement (SA) documents administrative support provided by the US Army Garrison (USAG) Fort Sill (Supplier) to the US Marine Corps Recruiting Station (MCRS), Oklahoma City, OK (Receiver).

4. Supported unit (Receiver) is the Marine Corps Recruiting Station (MCRS), Central Mall, 200 SW "C" Avenue, Suite 95, Lawton, OK 73501. Authorized personnel strength is four enlisted personnel (two E6's and two E5's) and no officer, civilian, or Government contract personnel.

5. Supplier is funded with operation and maintenance, Army (OMA), funds. Receiver is a DoD component funded by the Department of the US Marine Corps. Receiver shall reimburse for directly identifiable costs, any attributed incremental costs, mission unique support, stock fund support, and above-standard support. Service/support is considered "nonreimbursable" when no payment is required or when payment is made in the form of cash, a direct fund cite, the Government purchase card, or other than an earned reimbursement requiring a MIPR (DD Form 448-Military Interdepartmental Purchase Request).

6. Receiver shall comply with Supplier's policies, procedures, and regulations that apply to the services provided and financial arrangements made. Unless stated otherwise in the specific provisions; services provided will be comparable in kind, quality, and scope to those furnished to the Supplier's own activities (standard level of support) and will be provided within available capabilities and resources. Above-standard support and mission unique support are annotated with asterisks (\*\*) in the specific provisions.

7. Receiver is responsible for categories of support not listed in this agreement until negotiated with and approved by the Supplier to be provided. Receiver shall negotiate directly with other Fort Sill tenants for their tenant-provided services (i.e., MEDDAC/DENTAC, DFAS, DeCA, etc.).

8. Supplier will not change, reduce, or terminate the agreement unilaterally without giving sufficient advance notice to the Receiver.

a. When possible, both parties shall effect significant changes to support provided by giving sufficient advance notice to the other to allow appropriate funding adjustments to be made during the budget formulation process (at least 180 days). Minor changes may be made by pen and ink or by attaching a memorandum; both parties shall initial these changes.

b. Supplier reserves the right to reduce/terminate support based on customer demand and will apply any reductions in support on an equitable basis to all receivers of support.

c. If this agreement is unilaterally terminated with less than 180 days prior notice to the other party, the terminating party may be billed by the nonterminating party for reimbursement of unavoidable termination and reprourement expenses incurred during the 180-day period following notification.

9. Points of contact (POCs) for the administration of this support agreement are as follows:

a. Supplier: Ms. Winona Morris, Garrison Support Agreements Manager (SAM), and  
Ms. Dora Presley, Assistant Garrison SAM  
Resource Management Office (RMO) (IMSW-SIL-RMM)  
6607 NW Fort Sill Blvd, Bldg 467R; Fort Sill, OK 73503-1899  
DSN 639-3560/2911 or (580) 442-3560/2911, fax ext. 7978  
E-mail Address: winona.morris or dora.a.presley@us.army.mil

b. Receiver: GySgt Frantz Charles  
US Marine Corps Recruiting Station  
301 NW Sixth Street, Suite 211  
Oklahoma City, OK 73102  
(405) 609-8766, fax ext. 8768  
E-Mail Address: charlesf@marines.usmc.mil

SA #W44DQ1-06073-624

Receiver: MCRS, Oklahoma City

for: MCRS, Lawton

## SPECIFIC PROVISIONS

### SUPPLIER SHALL

### RECEIVER SHALL

#### C3-Clubs: Nonreimbursable

1. Provide various recreational clubs, services, and activities. Publicize schedules of services/activities in the Fort Sill news media, activity calendars, and bulletins made available to the Receiver on a weekly, monthly, or quarterly basis.

2. Authorize access to the Gunners' Inn Enlisted Club (6000 area) and Impact Zone Enlisted Club (3400 area); which offer video games, pool tables, music, bar facilities, and short order foods.

3. Authorize Marines, Soldiers, family members, and DoD civilians year-round access to the Fort Sill Golf Course (tree lined) at 1275 Quinette Road and access to Cedar Lakes Golf Course (wide-open fairways with challenging water hazards) at 4746 Monrovia on weekends, training holidays, and holidays. At these 18-hole courses, offer driving ranges, putting, pitching greens, pro shops, club/cart rentals, snack bars, and golf lessons.

4. Authorize access to the Twin Oaks Bowling Center (935 Macomb Road)--a full-service 36-lane center offering open bowling, league play, bowling instruction, computerized scoring, a pro shop, game room, and snack bar.

1. Use available recreational facilities as desired. Pay for certain services on an individual cash basis. Pay for nonrevenue-producing, mission-related functions held in the club facilities with the Government purchase card-appropriated fund only.

#### C7-Community Relations: Nonreimbursable

1. Conduct open house programs, charity fund-raising events, public relations activities, etc.

1. Attend the various functions as necessary. Pay on an individual cash basis as required.

#### C8-Community Services: Nonreimbursable

1. Provide community facilities and services and family support center activities to authorized personnel. Publicize schedules of services/activities in the Fort Sill news media, activity calendars, and bulletins made available to the Receiver on a weekly, monthly, or quarterly basis.

1. Use facilities as required. Pay for certain functions on an individual cash basis.

**(C8-Cont)**

2. Operate one child care center. Provide full-day and part-day childcare and preschool programs for authorized personnel. Military family members residing on post may provide home-based care for authorized patrons through the Family Child Care program.

3. Operate Youth Services facilities for authorized patrons. Offer games, special events and classes, a snack area, and teen council facilities at the Artillery Village Youth Center (Bldg 6599). Base the School Age Services program at the Cannon Youth Center (Bldg 1721, 2-6745).

4. Authorize access to the Fort Sill Community Activity Center (Bldg 5485, 2-5623). Provide aerobic classes, concerts, games, movies, and a big screen television.

5. Authorize access for authorized patrons to the Fort Sill RecPlex (Bldg 2502, 2-4824). Provide meeting rooms, amusement machines, movies, snack bar, internet kiosks, and recreation programs.

2. Parents shall furnish their children's current immunization records to the central registration office, Bldg 4122. For inquiries and assistance; contact the Child Development Service Branch, Bldg 4122, 2-4787/3927.

**E1-Education Services: Nonreimbursable**

1. Provide primary and secondary schooling for authorized military dependent children residing on post.

1a. On-post military shall enroll their children in kindergarten through sixth grade at either Geronimo Elementary School or Sheridan Road Elementary School, which are part of the Lawton Public School (LPS) System but located on Fort Sill. Off-post military shall enroll their children in one of the local elementary schools depending on the location of their residence. Parents shall enroll their junior-high and high-school age children in one of the local school systems also.

1b. For additional information, contact the public school administration office at the John Shoemaker Education Center, 753 NW Fort Sill Blvd, Lawton, OK, 357-6900.

**H2-Housing & Lodging Services: Nonreimbursable**

1a. Provide family housing support and housing referral services to authorized personnel and bachelor officer quarters (BOQ)/bachelor enlisted quarters (BEQ) accommodations for unmarried/unaccompanied personnel attached or assigned to Fort Sill IAW AR 210-50 and Fort Sill Reg 210-50.

1b. When on-post residential quarters are provided/terminated, mail assignment/clearance of quarters notice to the Defense Military Pay Office (DMPO), Bldg 3166.

1a. Instruct incoming personnel to report to **Housing Division** (Aultman Hall, DPW, Bldg 5676, 442-2813/6966/6819) for housing referral.

1b. Ensure appropriate deductions are made from military pay when Receiver's personnel reside on post. Residents of Fort Sill shall comply with applicable post policies.

**SUPPLIER SHALL****RECEIVER SHALL****M2-Military Personnel Support: Nonreimbursable**

1. Review applications and documentation and issue identification (ID) cards to active and retired military personnel and their family members. Issue ID tags.

1. Employee shall bring a picture ID card and a completed DD Form 1172-2 (Application for Department of Defense Common Access Card - DEERS Enrollment) to the ID Card Section, Military Personnel Division (MPD), Directorate of Human Resources (DHR), Bldg 3162, 2-5010/8591.

2. Maintain own official military personnel records.

**M4-Morale, Welfare, & Recreation (MWR) Activities: Nonreimbursable**

1. Provide for the use of parks, recreational centers, gyms, fitness centers, athletic fields, hobby shops, and related services.

1a. Use facilities/services as required and authorized. Pay for certain services as required on an individual cash basis.

1b. Reserve parks for unit or personal functions (at no charge) by calling the Outdoor Adventure Center, Bldg 2502S (RecPlex), 355-8270.

2. Provide general reference library services for official and recreational use. Open Nye Library Sat-Sun, 1000-1700, and Mon-Wed, 1000-1900.

2. Use Nye Library (IMSW-SIL-MWR), Bldg 1640, 2-5111, as required and authorized. Sign for items withdrawn from the library and return them within three days. Pay for overdue books and other such fees on an individual cash basis.

3. Authorize access to areas for outdoor recreation such as camping, fishing, hiking, etc. Provide sporting and camping equipment rentals. Offer group activities such as hunting, skiing, and canoe trips; jet skiing; white water rafting; and hang-gliding lessons.

**M5-Mortuary Services: Nonreimbursable**

1. Provide limited assistance in the recovery, identification, care, and disposition of Receiver's deceased military personnel (active duty) on a case-by-case basis.

1. Coordinate requirements with the mortuary officer, MPD, DHR, Bldg 3164, 2-4014.

**P1-Police Services: Nonreimbursable**

1. Provide registration services for motor vehicles and firearms operated/owned by Receiver's personnel.

1. Register vehicles and firearms at Bldg 1670, 2-5383/3045.

**R2-Resource Management: Nonreimbursable**

1. Determine the reimbursable and nonreimbursable support provided to the Receiver. Draft, coordinate, cost, and manage support agreements (SAs) and memorandums of agreement/understanding (MOAs/MOUs).

1. Provide feeder data as requested by the Resource Management Office (RMO) in a timely manner.

**SUPPLIER SHALL**

**RECEIVER SHALL**

**S4-Social Actions: Nonreimbursable**

1. Provide services, assistance, and training to military personnel on matters pertaining to substance abuse. Provide Employee Assistance Program screenings/referrals, drug testing, and treatment programs.

1. Request services as needed from the Alcohol & Drug Control Office (ADCO), DHR, 2-2691/4205, Bldg 2870. Participate in installation prevention campaigns as desired.