



DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
FORT SILL, OKLAHOMA 73503-5600

ATSF-W

16 September 2014

MEMORANDUM FOR All Personnel, Assigned or Attached to the USA NCO Academy, Fort Sill, Oklahoma, 73503

SUBJECT: NCO Academy Policy Letter # 10, Student Leave and Pass

1. Students attending courses at the Fort Sill Noncommissioned Officers Academy desiring leave, pass or travel outside of Lawton-Fort Sill must obtain permission from the Commandant. **Normally travel away from Lawton-Fort Sill while attending an NCOES course will not be allowed.**
2. Students desiring leave, pass, or travel may submit requests as outlined in Cadre Policy, Cadre Leave and Pass Policy, and the POV Safety Policy. School ISGs will ensure compliance.
3. Again, normally the Commandant will disapprove leave, pass, or travel requests. Submit all requests to the Commandant for final approval or disapproval.
4. Emergency Leave (as defined by AR 600-8-10) and other unique situations will be determined on a case-by-case basis by the Commandant.

A handwritten signature in black ink, appearing to read "Philip J. Brunwald".

PHILIP J. BRUNWALD
CSM, USA
Commandant