DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
FORT SILL, OKLAHOMA 73503-5600

ATSF-W 7 June 2011

MEMORAMDUM FOR All Personnel, Assigned or Attached to the USA NCO Academy, Fort Sill, Oklahoma, 73503

SUBJECT: NCO Academy Policy Letter # 30, Health Risk Assessment (HRA)

1. All School Chiefs will implement the Health Risk Assessment (HRA) into in-processing schedules.

a. All students will be given the HRA surveys upon reporting to the academy. Surveys will be completed prior to first formation of day one in-processing.

b. All HRAs will be collected by the SGL and delivered to the SSGL or School Chief for initial review. Those HRAs receiving a **HIGH** to **VERY HIGH** rating will be delivered to the Community Health Nurse at Reynolds Army Community Hospital (RACH), BLDG (phone 442-2061). The School Chief will also immediately notify the Commandant that this level of risk exists.

c. Once the nurse has evaluated the HRAs the nurse will contact the School Chief and inform him/her of the results. The nurse will also provide a written report and forward a copy to the School Chief via E-mail with recommendations concerning the "at risk" individual's circumstance, treatment and other precautions pertinent to Cadre awareness. **THE SCHOOL CHIEF MUST PROACTIVELY SEEK THIS INFORMATION**. A copy of the HRA will be maintained in the student record.

BRYAN A. PINKNEY
CSM, USA
Commandant