

DEPARTMENT OF THE ARMY
United States Army Fires Center of Excellence
Fort Sill, Oklahoma 73503-5000

01 September 2016

140A WOAC Welcome Letter

1. On behalf of the Instructional Staff I would like to welcome you to the Air Defense System Integrator (140A) Warrant Officer Advanced Course located at Fort Sill, Oklahoma.

2. The Warrant Officer Advanced Course is covered under the Military Training Service Support (MTSS) System. This system provides you with lodging for the duration of the course and meals on duty days. You will be issued a meal card during in-processing which is to be used on training days. You will be authorized per-diem for weekend days and federal holidays. You will be expected to use your meal card on any training holidays that occur during your course.

3. Prior to arrival at Fort Sill on **16 OCTOBER 2016**, contact Fort Sill Lodging, BLDG 5676 Aultman Hall, at 1-800-902-3607, (580) 442-5000, or DSN 639-5000 to confirm your reservations. Students will be billeted on post if possible. Overflow will be billeted through the Lodging Success Program (LSP). The LSP provides students with local hotels at a pre-arranged price. Overflow students will be assigned a hotel; **they will not pick one on their own**. Students will not be required to pay official lodging expenses. Students will be responsible for paying any auxiliary charges (i.e. long distance calls, room service, movie rentals). Fort Sill Lodging has updated their prices for the new 2017 JTR guidance concerning TDY's over 31 days.

4. Local transportation is not available. Students are required to make appropriate plans for transportation to include rental cars with their unit.

5. Reporting Requirements
 - a. After checking into billeting on your report date, contact me at the POC information listed in Para 8.

 - b. Students are to report in ACUs to the C4I GIF, BLDG 2760 Miner Road Room 229 on **17 OCTOBER 2106**, NLT 0830 for initial in-processing and course orientation. Bring a copy of your latest SGLI, DD-93, security clearance memorandum, and 5 copies of your orders to class on the first day.

6. APFT/Height and Weight Screening
 - a. Effective 1 November 2012, ref Army Directive 2012-20, Successful completion of the APFT and height and weight screening are mandatory for course graduation. Warrant officers attending WOAC will be administered an initial APFT and

height and weight screening. The initial height and weight screening and APFT will be administered on **training day 2**. Officers with APFT restrictions based upon an approved permanent designator of “2” or higher in their physical profile must have an approved DA Form 3349, Physical Profile. Officers with unapproved or invalid DA Forms 3349 will be returned to their unit. One APFT retest and/or height and weight screening is allowed and will be administered on **training day 7**. Students who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course.

b. You are responsible for reporting to school on time and in satisfactory physical condition, able to pass the APFT prior to be admitted to the course (AR 350-1, Paragraph 3-90.) Failure to report on time could result in losing your reserved seat to a person on wait status. Within the first 72-hours of the course you will take an Army Physical Fitness Test (APFT) and have your body composition assessed to assure you meet the height and weight requirements set-forth in AR 600-9.

c. Profiles: Officers with temporary profiles based upon injuries sustained due to operational deployment may be permitted by their immediate commanders to attend PME within the guidelines of their profiles. They must arrive with a copy of their current approved profile and a memorandum signed by their commander stating the profile is a result of injuries sustained due to operational deployment. Officers with temporary profiles that are not a result of operational deployment that prevent full participation in a course will be removed from school attendance consideration (Para 3-13b, AR 350-1.)

d. Individuals that possess a permanent profile with the designator “2” must bring a copy of their DA Form 3349 (Physical Profile) before they can be admitted to the course. Individuals that possess a permanent profile with the designator “3 or 4” must bring a copy of their DA Form 3349 (Physical Profile) and the results of their Military Medical Review Board (MMRB) before they can be admitted to the course. Come prepared to take the APFT on the second day of the course (TD2). The height and weight will be conducted as well. Ensure that you can pass a record APFT and meet the army weight and height requirements before leaving your parent unit. For Physical Training, your full Army Physical Fitness Uniform w/ **yellow** reflective belt is required. All students should be aware that cold weather gear is required, to include winter PT uniform, hat, gloves, and long sleeve shirt.

7. Instructional/Uniform Guidance

a. All instructional periods will be held at the C4I GIF BLDG 2760 in ACUs. For Physical Training (PT), the standard Army PT uniform (winter/summer) for the appropriate season will be worn. Both PT uniforms are authorized for wear. Bring a **Yellow PT Belt** if you have one, or one will be provided to you at in processing. PT will be conducted Monday through Friday from 0600-0700. Classroom training hours will be from 0830-1730. Training may extend past 1730 to meet required training objectives. Graduation will be conducted in ASUs on **08 December 2016**. Do not make travel plans **prior to 1500** on that day for your return home.

8. Signal/ Information Technology/ Comp TIA

a. To get on the Fort Sill network you will need proof of your completion of the Cyber Awareness Challenge Training course. The Cyber Awareness Challenge Training is required by DOD for all military units so bring a copy of your certificate. If you do not have this you can take the course online upon your arrival and print out your certificate. The website: <https://ia.signal.army.mil/dodiaa/default.asp>.

b. Comp TIA Security + is the certification globally trusted to validate foundational, vendor-neutral IT security knowledge and skills. You will be attending Security+ during your attendance. It is strongly recommended that you complete the Security+ training available on Skill port before attending. There is also excellent study material available on <http://www.professormesser.com>. The **current attrition rate for the Security + certification exam is 50%**, prepare yourself for success!

c. Certificates for the completion of the Common Core Distant Learning phase of WOAC will be provided during out processing.

9. If you have any questions feel free to contact me via any of the following methods. My office number is DSN 639-4403/4344 or Commercial at 580-558-4403/4344. My cell phone number is 785-375-4918. My email address is david.j.hemingway2.mil@mail.mil. CW2 Jared Towsey is the alternate WOAC POC. His office number is 580-558-4346. His email address is jared.e.towsey.mil@mail.mil.

DAVID J. HEMINGWAY II
CW3, AD
140A WOAC Instructor/Writer