

RECORD OF PERSONAL AFFAIRS

If you take the time to fill out this section you will have at your fingertips most of the personal information and data that would be helpful not only in routine situations but in emergency situations which might arise during your spouse's absence. The ready availability of this information in various situations could mean the difference between the timely provision of assistance or delayed problem resolution.

Last Name, First Name, MI	Social Security No	Rank/Grade
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COMPLETE UNIT/LOCAL ADDRESS	COMPLETE PERMANENT ADDRESS
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PERSONAL DATA

Birth Date/Location

Naturalization (If applicable) on	By
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PARENTS

Father – name & address	Mother – name & address
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MARRIAGE

Spouse: (incl. Maiden Name)	Date/Location
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CHILDREN

Full name	Birth date

Personal lawyer or trusted friend who may be consulted regarding my personal and/or business affairs
Dependents other than immediate family

LOCATION OF FAMILY RECORDS

Certificates (Birth, Marriage, Death):
Naturalization Papers
Divorce Papers

MILITARY SERVICE PAPERS

Location

OTHER IMPORTANT PAPERS

Will	Executor's Name
Power of Attorney	Agent
Income Tax: Federal	State

INSURANCE

Life

Company	Policy #	Payment
Company	Policy #	Payment

Property
Medical
Other

SOCIAL SECURITY

Wife	Husband
Child	Child
Child	Child

PASSPORTS/VISAS

Wife	Husband
Child	Child
Child	Child

PROPERTY

Real Estate

Real Estate consisting of
Located
Encumbered by
Held by

Automobile

Make	Model	Year	State Registration
Location			
Insured with			
Automobile papers located at			

Other Personal Property

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BANK ACCOUNTS: (Account Number, Name and Location of Bank)

Checking
Savings
Other (Specify)

SAFE DEPOSIT BOX

Institution
Address
Phone number

STOCK, BONDS, SECURITIES, INVESTMENTS

Located at
Beneficiary
Document Serial Numbers

DESIGNATED BENEFICIARY

Names and addresses of persons designated on serviceman's official record of emergency data form to receive settlement of unpaid pay and allowances in the event of death

DEBTS AND PAYMENTS

Agency, Company, Address	Amount Due	Date Payment Due

XIV. FIRMS OR PERSONS INDEBTED TO YOU

Name	Address	Amount