

## NETWORK MINIMIZE

### Minimize

A network "minimize" is declared when it becomes necessary to prioritize our network bandwidth utilization. Actions required may include, but are not limited to the following: (Your IASO will advise you of the required minimize actions.)

User Action
1. Cease personal use of the Internet.
a. No personal web surfing (even during lunch/breaks).
b. No personal e-mail (Hot Mail, Yahoo, etc.).
2. Discontinue use of streaming audio/video (Internet radio, etc.).
3. Minimize personal use of the Fort Sill e-mail system.
4. No personal attachments (official government files only) sent via the Fort Sill e-mail system.
5. When using the Internet for official use, conduct business and then exit off of the Internet (close your browser).

FS Form 744 (DPTM) 15 May 02