

# OPERATOR'S DAILY MAINTENANCE

<b>BEFORE OPERATIONS</b>	<b>DURING OPERATIONS</b>	<b>AFTER OPERATIONS</b>
<p>A. <b>Check for Damages</b> (bent doors, fenders, broken glass, etc.)</p> <p>B. <b>Check for Leaks</b> (look under hood and vehicle for oil, fuel, and water leaks.)</p> <p>C. <b>Check oil and water</b> (fill if necessary.) If contaminated, turn vehicle in to shop.</p> <p>D. <b>Vehicle Mileage Card. Current vehicle (FMIS) dispatch sheet.</b> Must be in vehicle and up to date.</p> <p>E. <b>Check horn, headlights, signal lights and stoplight.</b> (If not working properly, bring to shop for repairs.)</p> <p>F. <b>Inspect tires for correct pressure and/or damage</b></p>	<p>A. <b>Check instruments</b> (such as oil pressure, temperature, alternator or generator, and fuel gages.)</p> <p>B. <b>Check brakes</b> (including emergency brake.)</p> <p>C. <b>Engine</b> (listen for unusual noises, such as knocks, vibrations, etc.)</p> <p>D. <b>Clutch</b> (check for slippage, grabbing, etc.)</p> <p>E. <b>Steering</b> (check for looseness; hard to steer vehicle pulling to left or right.)</p>	<p>A. <b>Check fuel, oil, and water</b> (refill if necessary.)</p> <p>B. <b>Check all drive belts (fan, steering) for cuts, looseness, etc.</b></p> <p>C. <b>Battery</b> (fill with water if not sealed.) Clean case top of battery and terminals so they are free of corrosion.</p> <p>D. <b>Inspect tires for damage</b> (inflate if necessary.)</p> <p>E. <b>Clean inside of cab</b> (ensure it is free of debris.)</p> <p>F. <b>Secure all mounted equipment, tools, etc.</b></p>