



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT SILL**  
**462 HAMILTON ROAD, SUITE 120**  
**FORT SILL, OKLAHOMA 73503**

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7 December 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Access Acceptable Forms of Identification, GC Policy Memo 16-21

1. References:

- a. IMCOM OPORD 16-099, REAL ID Act Implementation, 14 Jul 16.
- b. HQDA EXORD 110-16 REAL ID Act Implementation, 17 Mar 16.
- c. Army Regulation 190-13, The Army Physical Security Program, 25 Feb 11.
- d. Directive-Type Memorandum (DTM) 09-012, Under Secretary of Defense, "Interim Policy Guidance for DoD Physical Access Control", 8 Dec 09, incorporating change 6, 20 Nov 15.
- e. REAL ID Act of 2005.

2. Applicability: This policy applies to all individuals living, working or visiting Fort Sill.

3. Purpose: To set forth the forms of identification required for installation access in compliance with the REAL ID Act.

4. Authority: This policy is issued under my authority as Garrison Commander and has been approved by the Senior Commander.

5. Policy:

a. Personnel in lawful possession of a valid form of the following identification credentials are authorized unescorted access to Fort Sill:

(1) DoD Common Access Card.

(2) DD Form 2A (ACT) (Active Duty Military Identification Card).

IMSI-ZA

SUBJECT: Installation Access Acceptable Forms of Identification, GC Policy Memo 16-21

(3) DD Form 2 (ACT/RES) (Armed Forces of the United States-Geneva Conventions Identification Card (Active and Reserve)).

(4) DD Form 2 (RET) (United States Uniformed Identification Card (Retired)).

(5) DD Form 2S (ACT/RES) (Armed Forces of the United States-Geneva Conventions Identification Card (Active and Reserve)).

(6) DD Form 2S (RET/RES/RET) (United States Uniformed Identification Card (Retired and Reserve Retired)).

(7) DD 1173 (United States Uniformed Services Identification and Privilege Card (persons over the age of 18)).

(8) DD Form 2765 (Department of Defense/Uniformed Services Identification and Privilege Card).

(9) United States Government Issued authenticated Federal PIV credentials (example: Veteran's Administration PIV and Office of Personnel Management PIV for Personnel Security Investigators and Personnel Security Investigator Contractors).

(10) Uniformed law enforcement and fire firefighters pursuant to their duties or under emergency conditions.

b. Personnel not in lawful possession of a valid form of the identification set forth in paragraph (a) will be considered visitors. Visitors require a valid purpose to access the installation, a favorable NCIC III check and one of the following forms of identification:

(1) A driver's license or ID card issued by a REAL ID compliant state or Territory.

(2) State issued enhanced driver's license or ID card.

(3) U.S. Passport or U.S. Passport Card.

(4) PIV Card (Personal Identification Verification) issued by the federal government.

IMSI-ZA

SUBJECT: Installation Access Acceptable Forms of Identification, GC Policy Memo  
16-21

(5) PIV-1 Card (Personal Identification Verification - Interoperable) issued by the federal government.

(6) Veterans Health Identification Card issued by the U.S. Department of Veterans Affairs.

(7) DHS "trusted traveler" cards (Global Entry, Nexus, Sentri, Fast).

(8) TWIC (Transportation Worker Identification Credential).

(9) Merchant mariner card issued by DHS/United States Coast Guard (USCG).

(10) Driver's license issued by the U.S. Department of State.

(11) Border crossing card (Form DSP-150).

(12) U.S. certificate of naturalization or certificate of citizenship (Form N-550).

(13) U.S. permanent resident card/alien registration receipt card (Form I-551).

(14) Foreign passport with a temporary (1-551) stamp or temporary (1-551) printed notation on a machine readable immigrant visa.

(15) U.S. refugee travel document or other travel document or evidence of immigration status issued by DHS containing a photograph (permit to re-enter FORM I-327 and refugee travel document Form I-571).

(16) Employment authorization document with photograph issued by the DHS (Form I-766).

(17) In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with a Form M I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the aliens nonimmigrant status, as the endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.

IMSI-ZA

SUBJECT: Installation Access Acceptable Forms of Identification, GC Policy Memo  
16-21

(18) U.S. Military or draft record.

(19) Native American tribal photo identification from a federally recognized tribe.

(20) Foreign government issued passport with a current arrival-departure record (INS Form 94) bearing the names as the same name as the passport and containing an endorsement of an aliens nonimmigrant status, if that status authorizes the alien to work for the employer.

(21) PIV-I card (Personal Identification Verification - interoperable) issued by non-federal government entities.

c. A visitor who does not have a form of identification set forth in paragraph (b) must be denied access or escorted (only in limited circumstances and by exception of Garrison Commander) unless the visitor is in the possession of driver's license or ID card issued by a REAL ID non-compliant state or Territory **AND** one of the following secondary forms of identification if it provides reasonable assurance of identity that mitigates against fraud:

(1) A university, library or school identification card containing a photograph, full name, and expiration date.

(2) Non-government photo identification with the visitor's full name.

(3) ID card issued by a federal, state or local government agency or entity containing a photograph and full name.

(4) Birth certificate or record of live birth.

(5) Utility bill or other documentation showing the visitor's name and address of principal place of residence.

(6) Vehicle registration and proof of insurance with the visitor's name and address of principal place of residence.

(7) Social Security Account Number card.

(8) Oklahoma Self-Defense Act License.

IMSI-ZA

SUBJECT: Installation Access Acceptable Forms of Identification, GC Policy Memo  
16-21

d. Prior to acceptance, documents and identification will be screened for evidence of tampering, counterfeiting, or other alteration. Documents or identification that appear questionable (e.g., having damaged laminates) or otherwise altered will not be accepted. Altered documents will be held until appropriate authorities are notified, and disposition procedures are authorized.



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COL, SF  
Commanding

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