

IMWE-SIL-HRS (600-85)

MEMORANDUM FOR RECORD

SUBJECT: Battalion/Unit Prevention Leader (BPL/UPL) Recertification class schedule for CY 11.

1. Army Substance Abuse Program (ASAP) holds a monthly one-day Recertification Class. Class dates for **CY 11** are listed below.

Class Date	Suspense to submit paperwork	Class Dates	Suspense to submit paperwork
JANUARY 12	JANUARY 5	JULY 13	JULY 6
FEBRUARY 16	FEBRUARY 9	AUGUST 10	AUGUST 3
MARCH 9	MARCH 2	SEPTEMBER 14	SEPTEMBER 7
APRIL 13	APRIL 6	OCTOBER 12	OCTOBER 5
MAY 11	MAY 4	NOVEMBER 9	NOVEMBER 2
JUNE 8	JUNE 1	DECEMBER 7	NOVEMBER 30

2. Classes are held B-3415 Miner Road, Room 102, 0830 - 1600. It is required that your unit's UPL attend the class without interruptions for appointments or unit duties.

3. S - 3 School NCO must submit the following required documents by the suspense date:

- a. Memorandum signed by the Commander requesting Soldier attends the class (Include Rank, Name and class date)
- b. Appointment orders
- c. Completed Local Background Check (FS Form 320).

4. Point of contact is Sandra Jefferson, Installation Biochemical Test Coordinator, at 442-5378/4447.

/s/
SANDRA L. JEFFERSON
Drug Testing Coordinator/Instructor