

## Transportation Motor Pool 442-5956, BLDG 2026

The Transportation Motor Pool (TMP) is located at building 2026 on Currie Road, and provides vehicle support to include but not limited to mass move transporting by providing drivers to operate both buses and passenger carrier vehicles, provide driver for potable water truck for water deliveries, provide drivers to transport refrigeration trailer to requested location and retrieve when mission is complete. The TMP also provide "U Drive" vehicles for official business purposes. The type of vehicle availability for the "U Drive" is limited at this time, prior to requesting vehicle please contact the TMP for vehicle types that are available.

There are two types of "U Drive" vehicle requests:

Short Term Dispatch is requested by the unit initiating a FS Form 833 (Request for Motor Transportation) which can be accessed on the LRC Web Page. The proper routing for the FS Form 833 should be initiated at the unit / organization (FCOE units and elements must gain the approval of the FCOE G-4 prior to sending form to the budget office) then routed through their appropriate budget office for fund allocation then it will need to be forwarded to **usarmy.sill.407-afsb.list.lrc-movement-operations-center@mail.mil** for action/final approval and then it will be forwarded to the TMP for vehicle assignment. The FS Form 833 should be submitted so that it is submitted to the TMP no less than 72 hours prior to requested date of the needed transportation.

Recurring Vehicle Dispatch is requested by the unit / organization by completing a Justification for Recurring Use Vehicle in the exact format as the one that is posted on the LRC Web Page. The Justification for Recurring Use Vehicle justification period is from 1 Oct – 30 Sep and must be re-submitted prior to 1 October each year to retain vehicle. The proper routing for the Justification for Recurring Use Vehicle is the same routing as the FS Form 833 but once unit level has completed it must have a signature block and a signature by a Commander or Director prior to sending to FCOE G-4 or budget office.

The TMP's hours of operation on a daily basis will fluctuate; the hours of operation are dictated by the daily mass move transportation schedules received. For exact hours each day you must contact the TMP. The "normal" operation hours are from 0600-1900 hours Monday – Sunday, 365 days a year.

Contract information for the TMP are as follows: Vehicle Operations Supervisor 442-5956 & Assistant Vehicle Operations Supervisor 442-2795 & Bus Dispatcher 442-2907 & Bus Scheduler 442-5856 & Passenger Vehicle Dispatcher 442-6542 & Cargo Vehicle Dispatcher 442-4742 & DPW Dispatcher 442-6440 & Vehicle Maintenance / Accident Clerk 442-2569

Emergency phone numbers for the TMP Operations issues are 574-9813 Robin McKean and 574-9814 Cecil Eddings.

FS Form 833

Justification for Recurring Use Vehicles

The Transportation Drivers Testing Section 442-3552, BLDG 2258

The Transportation Drivers Testing Section is located in B-2258 (2<sup>nd</sup> floor / Northeast end) on Randolph Road and is in operation Monday – Friday from 0830-1215 and 1300-1700 hours. Please enter this location through the entrance on the east side of the building.

TMP Drivers Testing Operating Schedule is as follows:

Monday's: Preparation and Issuance of Commercial U.S. Government Motor Vehicles Operators License; Initial, Renewal and Duplicate; Initiate or Reconstruct Duplicate Equipment Operators Qualification Records (DA Form 348); Administer Physical Evaluation Measures and Office Administration.

Tuesday's – Thursday's: Administration of the Army Commercial Drivers License (ACDL) Computer Program: Student ACDL - CAI Computer study and ACDL - CAI Testing, Drivers Testing only has a set number of computers which results in first come / first served for the ACDL computer program.

Friday's: Road Testing on TMP Commercial Wheeled Vehicles

There is also a 40.0 Hours Bus Training Class available which requires the following:

To be scheduled for this training a memorandum signed by the First Sergeant or Battery Commander requesting to be trained must be hand carried to drivers testing by the individual that is requesting the training and the individuals DA Form 348 must be attached to the memorandum. When the below qualifications are met the individual will be scheduled for a 40.0 hour bus class.

To be qualified for this 40.0 hour bus class the individual must have already completed and passed the ACDL modules 1-7 and this must be annotated on his / her DA Form 348 and must also poses a valid 5 ton commercial certification on his / her OF Form 346.