

***** BY APPOINTMENT ONLY *****

FREE TAX RETURN PREPARATION
AND E-FILING

Call 442-6445 for more information or visit: <http://sill-www.army.mil/usag/jag/itac.html>

HOURS OF OPERATION:

January 28, 2019 – April 15, 2019:

- Monday through Friday 0900-1600 by appointment only, absolutely no walk-in service will be provided.
- Appointments will be available each day at 0900, 1030, 1330, 1500.
- There will only be appointment only service for Active Duty personnel and their dependents, must present valid DoD ID card at the time of service (appointment).

There will be no drop-off service or Single Soldier Drop Off Program this tax season due to limited personnel for tax preparation.

Rentals will be limited to only one property.

INFORMATION NEEDED WHEN COMING TO TAX CENTER:

- Military ID Card (for both if joint return)
- Social Security Cards for everyone listed on the return
- Healthcare verification Form 1095-A, B or C
- All documents showing income received and/or taxes paid
(For example: W-2, 1099R, 1099INT, 1099MISC, 1099G)
- Last year's return
- Proof of bank account & routing number (cancelled check, last year's return)
- Accurate amounts or receipts for: (all that apply to you)
 - Child and dependent care
 - Student loan interest
 - Educator expenses
 - Significant medical expenses
 - Mortgage interest/real estate taxes (Form 1098)
 - If purchased a new home—Signed HUD-1, orders if purchased with extension for deployed Soldiers
 - Tuition and book expenses
 - Moving expenses
 - Charitable contributions
 - Contributions to an IRA/Retirement Account

****Verification of healthcare, Form 1095-A, 1095-B or 1095-C required for every dependent or E-File cannot be submitted.****

If you are married and/or have dependents:

- Social Security Card and accurate SSN and date of birth of all dependents
- POA (Power of Attorney) – If filing Married Filing Joint and spouse **WILL NOT** be present to sign
- If Married Filing Separate, **must have** spouse's SSN in order to E-file

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Please Note: All Active Duty Army W-2's may not be available until the 21st of January.

All those personnel who PCS'd or have a travel W-2 due to them from DFAS may not have those W-2's until the 31st of January.
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