

REPORTING INSTRUCTIONS FOR BLC

All students will report to the Basic Leaders Course at Building 3669 located on the corner of Thomas and Currie Roads. Soldiers must be escorted by his or her sponsor. Soldiers will have all in-processing documents and are encouraged to report 15 minutes prior to the reporting time (0530). All sponsors will be briefed in Building 3668 by BLC Cadre while the Soldiers are in-processing. Uniform for reporting is full winter IPFUs during the winter months (October through April) and summer IPFUs during the summer months (May through September).

All required documents needed on day 0 to in-process are provided below and are also in the hyperlink titled “**Required Documents for Day 0**”.

- 1) Soldiers who are enrolled and walk-ins must have a filled and **signed Pre-Execution Checklist by the Commander, 1SG, and Soldier**. The unit Commander's signature on the pre-execution checklist certifies that the Soldier meets routine course prerequisites.
- 2) NCO Support Channel POC needs to be filled out with correct information and turn-in during in-process by the Soldier's sponsor.
- 3) POV Inspection Sheet attached in the **REQUIRED DOCUMENTS FOR DAY 0** hyperlink must be completed on the report day by the Soldier's sponsor. The Soldiers license must be valid, the state registration tags must be updated, and the Soldier's vehicle must be safe to operate.
- 4) SSD1 Course online must be completed before report to BLC and Soldier must have a copy of the SSD1 Completion Certificate available to turn in during in-process.
- 5) Soldiers must provide a complete and valid DA Form 5500 or DA Form 5501 from their unit (**If applicable**).
- 6) All Soldiers who are 40 years and older must have a medical screening physical completed and signed by their PCM.
- 7) All Soldiers must have a DA Form 705 (APFT Card) available to turn in during in-process and must be within 30 days of reporting to BLC.

- 8) All Soldiers who are on any type of **PERMANENT PROFILE** (DA Form 3349) must provide a copy during in-process day and must be valid, up to date, and signed by their PCM or physician. NCOAs will deny enrollment to Soldiers who hold a temporary profile except for shaving or nonperformance deterring profiles. Soldiers diagnosed as pregnant after enrollment may continue training, provided the attending physician determines the Soldier may continue. Pregnant Soldiers must provide a copy of the attending physician's recommendation. A Soldier medically dismissed for pregnancy after enrollment may return to the course when the condition that led to the medical dismissal no longer exists.
- 9) BLC Packing List must be signed by the Soldier, the sponsor, and the 1SG. This will be turn in during the TA-50 layout inspection.
- 10) All Soldiers must bring a copy of their orders from their unit. For National Guard and Reservist Soldiers, they must provide a copy of the DD Form 1610.

NOTE: Soldiers reporting for courses without the required documentary evidence have 72 hours to provide required documents to course administrators. Soldiers attending IDT courses have until Saturday of the second multiple unit training assembly-4. Failure to provide required documents in the established time will result in the Soldier being disenrolled and returned to their unit (**TRADOC Reg 350-18**).

All Soldiers will be required to weigh-in on day 1 IAW AR 600-9 and all Soldiers will also be required to take the Army Physical Fitness Test on day two IAW FM 7-22. All Soldiers must ensure they meet standards outlined in AR 670-1 when reporting to BLC.