

# MilitaryInstallations Booklet for Fort Sill

## Fast Facts

**Location:** Fort Sill is located in southwest Oklahoma, Comanche county, and adjacent to the city of Lawton. It is 90 miles southwest of Oklahoma City. All field artillery Soldiers and Marines receive their training here, as well as many international students from allied nations. Fort Sill is home to the Field Artillery Training Command. Fort Sill [homepage](#).

**Cost of Living:** Lawton, OK cost of living is 75.23. Lower than the U.S. average.

**BRAC Status:** Increase of up to 10,000 personnel expected by 2011.

**Base Operator:** 580-442-8111 or DSN 312-639-7090

**Population:** The total population in Fort Sill is about 53,000 including, 20,000 military and civilian personnel, and 33,000 military family members. There is a robust retiree community that is supported by Fort Sill.

**Area Population:** Lawton metro: 113,811

**Child Development Centers:** [Tincher Child Development Center](#) offers full-day care, part day care, part day pre-school, before/after kindergarten and hourly child care for children 6 weeks to 5 years of age. Phone: 580-442-2320. Family Child Care Program (FCC) offers approved homes; 580-442-2470/3488.

**Schools:** All public schools in the Fort Sill/Lawton area fall under the [Lawton Public School System \(LPS\)](#) in Comanche County. Children in kindergarten through sixth grade who live on post attend one of the two public grade schools: Geronimo Road Elementary or Sheridan Road Elementary. Both are part of the Lawton Public School system.

**Youth Services:** Fort Sill Youth Center is for children from 6th to 12th grade. The Center has several clubs for teens to participate in. The center also offers a game room with pool tables, foosball tables, air hockey tables, dart boards, board games and a big screen TV. Phone 580-442-6745.

**Army Community Service:** [ACS](#) 580-442-4916

**Housing:** 1,415 family housing units. Housing areas are located in various areas all over the installation. The housing is comprised of single, duplex and four-plex dwelling units with yards. Fort Sill is committed to offering its single soldiers the best Quality of Life possible. As such, it has embarked upon an ambitious program to provide each of its soldiers a 1+1 standard, or better. Call 580-442-4949/2813, 580-581-2144 or visit the [Picerne Military Housing website](#) for more information.

**Employment:** The majority of employment opportunities available to Fort Sill family members will be either on Fort Sill or in Lawton, Oklahoma. There are many jobs available in retail sales, food service, childcare, and medical related occupations. The job market is tougher for those seeking employment in mid to upper level management and other professional arenas. Unemployment rate is 5.0%. Median household income \$38,553.

### Base Services:

- [MWR Facilities](#) - Recreation at Fort Sill includes bowling, library, auto hobby, recreation facility, theater, golf, gym, tennis, swimming, outdoor activities, camping, and fishing.
- [Commissaries](#) - 1 very large size commissary, 580-442-3601
- [Exchange System](#) - 1 large exchange, a mall, and two shoppettes, 580-351-0504
- [Fort Sill Federal Credit Union](#) and [Fort Sill National Bank](#) on post.

**Medical Services:** [Reynolds Army Community Hospital](#), 157-bed hospital, seven clinics; appointments 580-458-2000 or 866-207-7603.

**Special Installation Messages:***Defense Service Network (DSN) Dialing Instructions*

The DSN is the provider of long-distance communications service for the Department of Defense (DoD). Every installation has a special DSN number and the numbers vary by world-wide location. In order to place a call using DSN, the caller must be using a military phone on an installation. Cell phones cannot dial DSN numbers. When dialing a DSN number from a United States installation to another United States installation, it is unnecessary to dial the DSN 312 area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included. The operator can be reached at commercial (719) 567-1110. Please note that long distance charges may be incurred.

## Overview

### Location

Fort Sill is located in southwest Oklahoma, Comanche county, and adjacent to the city of Lawton. It is 90 miles southwest of Oklahoma City, the state capitol, and 50 miles north of Wichita Falls, Texas on Interstate 44.

All field artillery soldiers and marines receive their training here, as well as many international students from allied nations. Fort Sill is home to the Field Artillery Training Command, and many tenant activities.

At Fort Sill, we take enormous pride in our community, which is a community of excellence in spirit as well as in name. The wellspring of our excellence lies within our people; soldiers, marines, civilians, and families of Fort Sill unite in a common and abiding commitment to care for one another and treat everyone with dignity. The base operator's phone number is 580-442-8111 or DSN 312-639-7090.

### History

MG Philip H. Sheridan staked out the site that would become Fort Sill in January 1869. Sheridan was leading a campaign into Indian Territory to stop hostile tribes from raiding border settlements in Texas and Kansas. Troops from the 10th Cavalry, a distinguished unit of African-American "Buffalo Soldiers" who constructed many of the stone buildings still surrounding the Old Post Quadrangle, camped at the new fort. As Home of the Field Artillery, Fort Sill is not only at the forefront of tremendous technological advances, but it is also steeped in natural, living history. Fort Sill is also a National History Landmark. For a thorough history of the installation visit the [Fort Sill homepage](#).

### Mission

Fort Sill's mission is to train artillery soldiers and train them well. To do that, they are trained day and night to put "steel on target." Fort Sill's three-pronged approach to training and preparedness makes it one of the best training posts in the Army. It is comprised of the Field Artillery School, the primary training facility for field artillery soldiers and marines worldwide; the Field Artillery Training Center, home of basic combat, one-station unit training, and advanced individual training; and is the largest field artillery complex in the free world.

### Population

Fort Sill is a large installation. The total population in Fort Sill is about 53,000 including, 20,000 military and civilian personnel, and 33,000 military family members. There is a robust retiree community that is supported by Fort Sill.

### Base Transportation

Currently, there is no base transportation on this installation.

### Sponsorship

Request a sponsor to ensure that your transition to Fort Sill is smooth and well informed.

Newly arrived, permanent party personnel will report to the Personnel Processing Branch located in the Welcome Center, Building 4700, Monday-Friday, from 7:30 a.m. - 4:00 p.m. After duty hours and weekends all Soldiers report to the east entrance of Building, 4700 Mow-Way Road, (580-442-3217). If you are unaccompanied SGT (E5) or below a temporary room will be provided for you. Soldiers accompanied by dependent family members, or SSG (E6) or above must check with lodging building 5676 (Ferguson Street). If Lodging is not available you will receive a 'non availability statement' allowing you to use one of the many hotels/motels in the Lawton/Fort Sill area.

Soldiers and their dependents are authorized to receive personal mail through the Installation Consolidated Mail Room until they have established a permanent address (normally 30 days). Use the following address: Soldier/Spouse/Child's name, Rank/Name of Soldier, 6607 NW Fort Sill Blvd, Fort Sill, OK 73503-1899.

Upon arrival, the soldier and/or dependents can visit Building 930 (Post Office) South entrance to pick up mail. A valid military ID is required. Upon establishing a permanent address, the soldier should provide the Installation Consolidated Mail Room a DA Form 3955 (Change of Address and Directory Card), available from your unit mail clerk, or the Installation Consolidated Mail Room.

If you have a pin-point assignment you can contact your unit directly for sponsorship assistance. If your orders do not have a pin-point assignment then call 580-442-3007 to contact Personnel Division for assistance.

## **Temporary Quarters**

If you are unaccompanied Sergeant (E-5) or below, a temporary room will be provided for you upon arrival. Soldiers accompanied by dependent family members, or E-6 and above must check with Fort Sill Geronimo Lodging, located in Building 5676. We recommend that you make reservations up to 30 days before arrival. Call 1-877-711-8326, 580-442-5000, DSN 312-639-5000, or send a fax to 580-442-7033, DSN 312-639-7033. A limited number of pets are allowed, so include this information in your reservation request.

## **Relocation Assistance**

The Army Community Service (ACS) Relocation Readiness Program aims to make your relocation fun, successful, and stress free! You may contact us at 580-442-2360/3095. A full range of programs are available to provide information and assist with all your relocation matters.

We provide a weekly newcomers orientation, Tuesdays starting at 8:00 a.m. to help you become familiar with the installation and its activities. Be sure to attend this informative orientation. Spouses are greatly encouraged to attend. Free childcare is available to personnel attending the orientation, but you must first register with Child and Youth Service, 580-442-3927.

The ACS Lending Closet provides inbound personnel temporary items until receipt of their household goods. We are stocked with small electric appliances, ironing boards, tableware, silverware, all kinds of kitchen utensils, and cookware, just to name a few. We also provide children's items such as strollers, playpens, high-chairs, booster-chairs, and car seats. We are located in Building 4700, and you can reach us at 580-442-3095.

## **Critical Installation Information**

The Newcomers Orientation, and the Personal Financial Management Training are mandatory activities provided during in-processing. Personal Financial Management Training is conducted every Thursday, from 8:00 a.m. - 3:15 p.m., for all first term E1-E4 soldiers.

## Sponsorship

Settling into your new location and your new unit takes time. [MilitaryINSTALLATIONS](#) and [Plan My Move](#) are designed to assist you with information about your new location. Complementing Plan My Move and MilitaryINSTALLATIONS each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. If you want to learn how to be a sponsor, you can take a short [training module](#) found on MilitaryINSTALLATIONS, or if you are a Sponsor, you can use the [eSponsorship Application & Training](#) a secure website designed to train you on your sponsorship duties and provide sample materials for your use when communicating with your newcomer.

The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you in settling into your new location. You must request a sponsor through your unit. You can learn more about the sponsorship program and how to apply through your Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provided by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, and bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.
- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Section will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3C prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

- Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends
- Enclosures (1) and (2) of OPNAVINST 1740.3C outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.
- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command using the [Sample Sponsorship Request form](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

### **Youth Sponsorship**

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

## Directions to Installation

### Directions to Fort Sill

The distance from the Lawton Municipal Airport to Fort Sill is about 5 miles. You and your dependents will need driver's license or the military ID card to be able to be allowed on post. Security personnel stationed at the gates should provide additional assistance and will direct you to the Lodging, Officer in Charge (OIC) after working hours, or the Welcome Center, depending on your orders, time of arrival, rank, and marital status.

#### *Arrival at Lawton Municipal Airport*

There is a military representative at the Lawton Municipal Airport from 4:30 a.m. until the last flight arrives, usually about 10:30 p.m. Upon arrival at the airport you may want to stop by the military desk and request a Fort Sill Guide booklet and a Map. The booklet contains information, a phone directory, and Fort Sill/Lawton maps. The map also contains information, the Lawton map on one side and Fort Sill map on the other side.

### Taxi Service

The only cab service allowed to enter Fort Sill is Peoples Cab Company. If you have no one to bring you to Fort Sill to process in, usually Peoples Taxicabs are parked in front of the airport where you can easily flag one, or you may want to make use of the public phone to call Peoples Taxicab, 580-357-9999, or 580-355-1706. The average cost for the taxi from the Lawton Municipal Airport to Fort Sill is \$7.50 for one person and \$3.00 for each additional person using the cab.

### Bus Service

The Lawton Transit Service bus system operates until 9:00 p.m., you may want to use the bus system to ride to Fort Sill. The bus will stop at the bus station where you will transfer to the '**Orange Route**' which runs through Fort Sill, and will drop you at the Guest House (Altman Hall). The cost for the bus transportation from the Lawton Municipal Airport to Fort Sill is \$1.50. If you are completely new to the area, you may want to ask the bus driver where do you need to go so he/she makes the stop for you.

### Driving from Lawton Municipal Airport

If you drive from the Lawton Municipal Airport to Fort Sill, once you leave the airport you will come to a stop sign at 11th Street. Turn left on 11th Street and remain on it. It will become Fort Sill Boulevard which will lead you directly to the installation through Scott Gate.

### Flying into Oklahoma City Will Rogers World Airport

We don't recommend that you fly to Oklahoma City Will Rogers World Airport, unless you are planning to rent a car at the Will Rogers World Airport in Oklahoma City to drive to Fort Sill. There is no public transportation to Fort Sill from OK City, unless you use the Greyhound Bus, for which you will need to check their schedule and stops, and purchase the bus ticket.

#### *Driving from Oklahoma City Will Rogers World Airport*

If you drive from Oklahoma City Will Rogers World Airport, as you exit the terminal building, you will be on Meridian Road northbound. In approximately 1.5 miles, you will come to Airport Road. You should get on it eastbound. At the intersection of Interstate 44 (I-44), exit south on I-44, at which time you will be on Mile Marker 116. (Be ready to pay 2 tolls during your drive from OK City - will need \$2.75 to cover for both.) Remain on I-44 for the next 80 miles or so until you see the signs for "Key Gate", and exit on Key Gate, mile marker 41.

### Documentation Needed to Enter Fort Sill

Fort Sill is a 'closed' post. In order to gain access you must show a valid photo Identification Card (ID). If you are driving into Fort Sill you must show proof of your current driver's license, state vehicle registration, and proof of insurance. You must register your vehicle on post as soon as possible after you sign in. The registration form is provided to you at the Welcome Center during in processing.

### Entrances to Fort Sill (Hours of Operation)

Key Gate (I-44)West - Open 24/7

Key Gate (I-44) East (Artillery Training Center (ATC) 6000 Area)  
Open 4:00 a.m. - 10:00 p.m. Mon-Fri and 4:00 a.m. - 1200 p.m. Sat  
Open on Training Holidays with Saturday hours  
Closed on Sunday and Federal Holidays  
Close to Outbound Traffic

Scott Gate (Fort Sill Blvd) - Open 5:00 a.m. - 9:00 p.m.

Bentley Gate (Sheridan Road) - Open 24/7

Gate 6 (52d Street) Open Mon - Fri 5:00 a.m. - 9:00 p.m.

Saturday and Training Holidays 6:00 a.m. - 6:00 p.m.

Closed Sunday & Federal Holidays

Apache Gate - Open Monday through Friday 5:00 a.m. - 9:00 p.m., and 6:00 a.m. to 6:00 p.m. on Saturday and Training Holidays, Closed Sundays & Federal Holidays.

**Most likely you will access Fort Sill through Bentley Gate, Scott Gate, or Key Gate. Notice that Bentley Gate and Key gate open 24/7.**

Welcome Center working hours: 0730 - 1530 (7:30 a.m. - 3:30 p.m.)

Duty Officer, B.455: 1600 - 0700 (4:00 p.m. - 7:00 a.m.)

Lodging, Building 5676 Fergusson Road and is open 24 hours, 7 days a week.

## Check-in Procedures

### Inprocessing Procedures

#### *Permanently Assigned to Fort Sill*

Report to the Personnel Processing Branch or Welcome Center, Building 4700, Mow-Way Road, Monday - Friday, from 7:30 a.m. to 4:00 p.m.

After duty hours and weekends all Soldiers report to the the east entrance of Building, 4700 Mow-Way road, (580-442-3217). If you are unaccompanied SGT (E5) or below a temporary room will be provided for you. Soldiers accompanied by dependent family members, or SSG (E6) or above must check with lodging building 5676 (Ferguson Street). If Lodging is not available you will receive a 'non availability statement' allowing you to use one of the many hotels/motels in the Lawton/Fort Sill area.

#### *Basic Training*

Report to 95th AG Battalion, (Reception Station) building 2855 on Craig Road.

#### *Advanced Individual Training (AIT)*

Report to Building 6007 or 6018.

#### *BNCOC and ANCOC Students*

BNCOC and ANCOC students report to Building 3662, 580-442-6328/6382.

#### *BOLC*

BOLC III students should report to Building 730, Snow Hall, 580-442-2301 or DSN 312-639-2301.

BOLC II students report to Building 2437, 2470 or 2471, 580-442-5315, 8338 or 8963.

Contact your Relocation Readiness Program office for assistance in any of the topics mentioned here, or any other issue you may encounter when planning your relocation.

#### *Command Sponsorship*

Remember being command sponsored will save you money as opposed to you simply bringing your family to the next duty station without them being on your orders. Make sure to submit a leave request prior to taking permissive leave for a house hunting trip and don't forget to request a sponsor. A sponsor can save you time as well as ensure the transition is a smooth one. You can request a sponsor from your unit.

### Upon Arrival at Fort Sill

- Contact the Transportation Office, Inbound Section even though, you may not have your delivery address for your household goods.
- Provide your phone number and address where you can be reached on short notice.
- As soon as you have a delivery address for your household goods, call the Transportation Office again and set up delivery of your household goods  
Be prepared to accept delivery of your property as soon as it arrives. This will prevent additional handling and thus reduce the opportunity for possible loss or damage.
- Check your belongings as they are delivered, and mark any damaged or lost items on DD Form 1840, Statement of Loss or Damage.
- Claims must be filed with the post claims office, building 2595 Currie Road, within 70 days of delivery.
- Attend the Newcomers' Orientation to learn about activities, and services available. All newly arrived military personnel and family members receive a newcomers' orientation during inprocessing. The Relocation Readiness Program hosts the weekly Newcomers' Orientation.

## Motor Vehicles

### Registration & Licensing Requirements

Oklahoma State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

### State Laws

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 60 pounds be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

### Obtaining a Driver's License

Oklahoma State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the State Department of Motor Vehicles website.

## Education - General Overview

### Public School

All public schools in the Fort Sill/Lawton area fall under the Lawton Public School System (LPS) in Comanche County.

Enrollment size within the system: Lawton Public Schools consists of 3 High Schools, 4 Middle Schools and 24 Elementary Schools. The current student enrollment is approximately 15,981 with 1,100 certified teachers. Pupil/teacher ratio: 14.5 students to 1 teacher.

Schools' record: Graduation rate for Lawton is 98%.  
Average ACT Score is 20.2.

All the schools in Lawton are accredited by the Oklahoma State Department of Education. The school year generally runs from late August to mid May.

Children in kindergarten through fifth grade WHO LIVE ON POST attend one of the two public grade schools: Geronimo Road Elementary or Sheridan Road Elementary, both are part of the Lawton Public School system. If you arrive at Fort Sill and will be moving on post within 90 days, you may enroll your child(ren) in one of these schools.

Pre schools education is provided by the Armed Services YMCA, 580-355-5520, and by MWR's three Child Development Center on Fort Sill, Tincher, Grierson and Cooper, 580-442-4756, and most downtown day cares.

Our student population reflects the rich multi-cultured society in America today. With a minority student population of 53%, LPS has provided educational experiences that reflect the multitude of cultural backgrounds from which students come.

In addition, LPS offers numerous programs designed to assist the intellectual, emotional, social and physical development of all students. These programs include: gifted and talented, summer enrichment, extensive special education services, Smart Start program for parents of children from birth to three years, pre-kindergarten classes, transitional first grade, in-school programs for pregnant girls, school-to-work, concurrent college enrollment for juniors and seniors, and limited English proficiency programs.

#### *Extended Day Care*

The Lawton Public School System now has extended day-care facilities at 14 sites throughout the district. A fee is required; however, a sliding scale is available.

#### *Enrollment Requirements*

Required documents needed for enrolling students are shot records, certified birth certificate, proof of residency, documents from previous schools, if available, and Individual Education Plan (IEP) for students with special needs.

To enroll in kindergarten, children must be 5 years of age before September 2nd. Shot records, proof of residency, and birth certificates are required for first admissions.

#### *Transportation*

The Lawton Public School System provides free bus transportation to elementary students living more than 1 mile from their assigned schools. LPS also provides free transportation to secondary students living 1 1/2 mile or more from school.

#### *Food Service*

Each school has a food service facility. Free and reduced priced lunches are available for students who meet eligibility requirements.

#### *Graduation Requirements*

High school graduation requirements vary. You must contact the Shoemaker Center, 580-357-6900 for more information. About 49% of graduating seniors in Lawton go on to attend college.

### *School Liaison*

The Fort Sill School Liaison Officer can be contacted at 580-442-4933. The School Liaison Officer (SLO) provides information and assists parents matching the schools and solving issues sometimes encountered by the military families.

### *Special Needs Education*

The Lawton Public Schools Special Service Center offers special education services for 4 year olds and students in elementary and secondary schools.

Special education students in Lawton attend regular schools that are appropriate for their age and grade levels. When possible, special needs students attend regular classes for all or part of the school day.

The Individual Planning Committee develops educational plans and strategies and which includes the student's parents and teachers.

The Lawton Public School District serves or has served students in all 13 Federal Law defined special education categories. These are: Autism; Deaf-blindness; Deafness or Hearing Impairment; Mental retardation; Multiple disabilities; Orthopedic impairments; Other health impairment; Emotional disturbance; Specific learning disability; Speech or language impairment; Traumatic brain injury; Visual impairment; Developmental delays.

The Child Find Coordinator can give your child an educational assessment. Lawton Public Schools do not offer educational assessments during the summer. Contact your Child Find Coordinator to determine where free assessments are offered during the summer.

Sooner Start is Oklahoma's early intervention program designed to meet the needs of infants and toddlers with handicapping conditions. Sooner Start lends a hand to these children and their families. Infants and toddlers through 36 months of age who are developmentally delayed or have a physical or mental condition (such as Downs Syndrome, cerebral palsy, etc.), which will most likely cause a developmental delay, qualify for the program.

Call the Lawton Public School Transportation Center, 580-248-3255, to arrange school bus transportation for children with special needs.

### **Private School**

There are several in the area, below is a list of a few:

- Saint Mary's Catholic School, 580-355-5288
- Lawton Christian Elementary, 580-536-9810
- Lawton Christian Secondary, 580-536-6885
- Lawton Academy of Arts & Sciences-Pre-K to 8th grade, 580-355-0308
- Trinity Christian Academy Pre-K up to 8th grade, 580-250-1900

The Lawton/Fort Sill area private schools have the same calendar and the same graduation requirements as the Lawton Public Schools.

### **Home Schooling**

LAWTON-Home Educators' Resource Organization (HERO) of Lawton/Fort Sill  
4612 NE Columbia Avenue, Lawton, OK 73507.

### **Adult Education**

The Center for Adult and Community Education, provides Adult Basic Education classes and General Education Development (GED) testing for residents of Comanche County. For more information, call the Center for Adult and Community Education, 580-355-7727.

The Great Plains Area Vocational Technical School provides vocational-technical education to high school and adult students. For more information, call 580-355-6371.

Cameron University, located in Lawton, offers more than 50 undergraduate and graduate degrees. For more information, call 580-581-2230 College classes are offered on Fort Sill by Oklahoma University, Oklahoma City University, Pikes Peak College, Webster University, and many more. Call the Education Center on Fort Sill, 580-442-3876, for more information.

The Fort Sill Army Education Center provides counseling, instruction and training support services, and testing for both soldier and family members as well as tuition assistance to soldiers pursuing recognized personal and professional self-development opportunities. Every action starts by seeing a counselor, available on a walk-in basis, 8:00 a.m. to 3:50 p.m., Monday through Friday. Counselors provide advisement and assistance for:

- Requesting transcripts
- Applying for admission to on-post universities
- Obtaining a military evaluation, SOCAD student agreement and degree plan
- Determining educational goals
- Enrolling in all college/vocational courses
- Obtaining tuition assistance
- Obtaining testing services

Tuition assistance covers a Soldier's tuition costs according to the most current policies outlined in service regulations. The soldier must be enrolled in an associate/bachelors/master/certification program to be eligible for Tuition Assistance.

## Education - Local Schools

### **How do I choose a school?**

Choosing the right school for children is a priority for military families. Whether you are assigned living quarters or have a choice of where to live, it is important to explore all educational options to discover the proper match for each child. All parents want the best possible education for their children. Students have different learning styles and needs. Children within the same family may not learn in the same way or at the same rate. Finding the right educational setting for each child requires a careful examination of various options that are available to students and their families.

["Choosing a School for your Child"](#), a publication of the U.S. Department of Education offers a series of checklists and pertinent questions to assist parents in making the right choices.

### **What schools are in my area (or in the area where I may move)?**

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child.

[GreatSchools](#) offers listings of 200,000 public and private schools serving students from preschool through high school and more than 800,000 parent ratings and reviews. GreatSchools also has a new program called College Bound, an online approach to helping parents raise college-ready high school graduates.

Designed for military students, their families and the caring professionals who support them, [SchoolQuest](#) is an educational resource tool from the Military Child Education Coalition. It is meant to facilitate the search for new schools and centralize resources.

It's also a secure storage site for students' educational, extra-curricular, award, volunteer and work information. Please note, though, that is NOT a replacement for a school transcript. It can be viewed as a safe, centralized virtual "file drawer" where a student (or parent) can keep track of all the details that are so difficult to organize, but so necessary when students move or apply for college, jobs or military service.

In addition, SchoolQuest guests are granted access to research and time-tested information about successful educational transitions.

[Military OneSource](#) is a free service provided by the Department of Defense to service members and their families to help with a broad range of concerns including money management, spouse employment and education, parenting and child care, relocation, deployment, reunion, and the particular concerns of families with special-needs members.

### **How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extracurricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

[Military Child Education Coalition](#)

[Military Impacted Schools Association](#)

## Education - Local Schools/Overseas

### Overseas Schools -- What You Should Know

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

#### Where do I start?

Start with the information on your new installation. Visit [MilitaryINSTALLATIONS](#) and review the installation's Education - article. All of the overseas installations have dedicated a portion of the Education article to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

#### What is the difference between a DoD school and an international or national school?

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs. Visit the [DoDEA School Report Card website](#) to find a detailed discussion of each DoD School.

DoDEA has launched an Online Student Pre-Registration System for School Year 2011-2012, with the aim of reducing the time parents will have to wait at the school registration site. The new program will also allow school officials to better predict school enrollment for the upcoming year, make more informed decisions regarding teacher and staff requirements, and prepare in advance for special services, supplies, and other classroom needs. Parents can pre-register their children by visiting the [registration website](#).

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

#### Where can I find a list of International schools in the country where my family is moving?

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

#### How do I decide what school is best for my child?

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

**Now that I have chosen a school, how do I successfully facilitate the transition for my child?**

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

[MilitaryStudent](#) provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

## Education - Training (College/Technical)

### **Voluntary Education**

The Harry S Truman Education Center at Fort Sill is committed to providing the best possible educational programs and services to Soldiers, family members, and civilians pursuing personal and professional educational opportunities.

Army Education Counselors are located in Bldg 4700 and are available to serve customers on an appointment basis by calling (580)442-3201/5393. Counseling hours are Monday thru Thursday, from 8:00 a.m. thru 3:30 p.m. They will provide advisement and assistance with educational and career planning; applications and enrollment for college programs; tuition assistance, VA education benefits, and testing services. Voluntary education courses are available at the Harry S Truman Education Center (Bldg 3281) and are offered in noon-hour, evening, and weekend formats.

## Library

**Army General Libraries - something for everyone!** From art and photographic exhibits...to community related programs, Army libraries have something for everyone. Connect to the world via the Internet. Prepare projects/presentations using office software. Search the library's electronic catalog. Log into Army Knowledge Online from home, office, or library to access full-text databases, magazines, newspapers, ebooks and audio books 24/7 anywhere, anytime. Look for jobs and colleges on-line, take college prep tests and CLEP tests on-line. Research academic and military subjects on-line. Plug into eArmyU throughout your library. Attend a popular programming event for fun and intellectual stimulation. Escape through fiction, keep up with current affairs, find military professional reading material, explore your hobby, find a quiet nook to study or to dream, encourage reading in your young child---whether a singular experience or a family affair, it all adds up to a life enriching experience. Evening and weekend hours accommodate your busy schedule at 71 main libraries and 21 branches world-wide.

### **Military OneSource On-Line Library**

Our mobile military members often don't have the resources of a brick and mortar library on hand to provide entertainment, learning or solace. The Online Library provides those resources while the members are in transit or deployed. One-stop shopping for all library resources in print, electronic and downloadable format are available online, 24/7. The library provides recreation, lifelong learning, reference, and career resources for all ages and interests. **All resources including audio and eBooks are free. Resources are available anywhere in the world where there is access to the internet.**

[Military OneSource On-Line Library](#) provides 24/7 access to library materials that include:

- Ability to download free books from thousands of fiction and non-fiction titles, including animated children's books, or request a free paperback or digital Playaway book from Military OneSource.
- Access to data bases to pursue education, research careers, fix cars or home appliances, maintain or remodel apartments or homes, and more.

## Housing - Overview

### Government Housing

Government quarters will be assigned to all eligible military personnel assigned for duty at Fort Sill within a 30-mile radius of Fort Sill. Military personnel on extended active duty at Fort Sill in the rank of private and above with dependents are eligible for and can occupy family housing. The waiting period for government quarters varies depending on family size and bedroom requirement.

In 2005 Fort Sill began to build about 600 more quarters for housing. The project is expected to take about 6 years for completion. Soldiers will be issued the houses as they are completed.

### Non-government Housing

*Housing Referral Office*---The HRO is your contact for any problems you may encounter such as discrimination complaints, tenant/landlord disputes, or any questions or problems about off-post housing is the HRO. The HRO will provide you a list of rentals with corresponding locator maps and give you information regarding the communities in which the rentals are located. All renters should carry renters insurance against fire, theft and other damages. The property owner's insurance will cover the property but not the renters personal property.

About 80% of military personnel live off-post in the Ft. Sill area. There are numerous apartment complexes, mobile homes, and homes for rent or sale in the Lawton and surrounding area. Security deposits vary and normally range from \$200 to \$700 and often equal one month's rent.

*DoD Automated Housing Referral Network (AHRN)*--Visit [AHRN.com](http://AHRN.com) or ask at your local housing office to learn about this DoD program that is currently available for most installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- Find out about shared rentals
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN [website](#) to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

### Single Service Member Housing

Single Soldiers in the grade of E1 through E5 are required to occupy barracks space unless they are divorced and have visitation rights of a minor child, service member married to service member, or expecting a child. Service members then can apply for BAH at the single rate and reside off post.

### Exceptional Family Member Housing

At Fort Sill, everyone applying for housing on post falls under the same priority. Housing units can be adapted to the needs of exceptional family members when the sponsor applies and receives approval for special quarters. If you will need special housing, please contact Housing Management Division at 580-442-4949, or the Exceptional Family Member Coordinator at Army Community Service at Fort Sill, 580-442-3393 or DSN: 312-639-3393/6818, to begin your special needs request process.

## Housing - Temporary

### **Temporary Lodging Facility**

Military personnel and family members on orders to Fort Sill may contact our Fort Sill Lodging to secure room reservations, 580-442-5000, DSN 312-639-5000 or toll free 1-877-711-8326.

#### *Location*

Fort Sill lodging is located in Building 5676 on Ferguson Road.

#### *Hours of Operations*

Billeting office provides service 24- hours, 7-days a week. You may reserve your room in Lodging up to 60 days in advance when PCSing to Fort Sill.

#### *Rates*

Price range for personnel on official orders is \$60.00-\$65.00 per night, depending on room size.

#### *Required Documentation*

Copy of official travel orders and a military ID card must be presented at the time of service on all official travel. Prices for non official visits are slightly higher.

Families arriving at Fort Sill on PCS orders must "pay as you go" as any other guest, then apply for the reimbursement during in-processing. The same applies if family uses off post temporary lodging. Save all your lodging expense receipts, you will need them when applying for reimbursement.

#### *Pets*

Only one of the guest facilities allows pets. Please let the Lodging personnel know, at the time you make your reservation, if you will be bringing your pet.

#### *Off Post Lodging*

A reminder that you must process through Housing Division, located in building 4700-north entrance, on Mow-Way Road prior to rent, buy, or lease off post, whether you are applying for housing on post or not.

## Housing - Government

### Family Housing

#### *Availability*

The 1,413 family housing units at Fort Sill consist of (3) General Officers quarters, (75) LTC/COL quarters, (42) MAJ quarters, (3) six bedroom officers quarters, (142) LT/CPT quarters, (17) CSM/SGM quarters, (184) E7/E8 quarters, (947) E4/E6 quarters and (46) E1/E3 quarters.

All family quarters are centrally heated and air-conditioned. Kitchens are equipped with a gas range, refrigerator, garbage disposal and built-in dishwasher.

#### *Eligibility*

Military personnel on extended active duty at Fort Sill, in the rank of private and above, with dependents are eligible for and can occupy family housing.

In the event of change of duty station with TDY enroute, the family members may be authorized to occupy quarters at the installation prior to military member's arrival, provided the quarters are properly receipted by the family member or military member.

#### *Application Procedure*

Only the active duty member can apply for and place his/her name on the waiting list. However, spouses are authorized to accept and sign for quarters.

#### *Single Soldier Housing*

Sufficient Single Soldier quarters exist on Fort Sill to meet the installations needs. Additionally all Single Soldiers quarters have been renovated.

#### *Exceptional Family Member Housing*

At Fort Sill, everyone applying for housing on post falls under the same priority. Housing units can be adapted to the needs of exceptional family members when the sponsor applies and receives approval for special quarters. If you will need special housing, please contact Housing Management Division at 580-442-4949, or the Exceptional Family Member Coordinator at Army Community Service at Fort Sill, 580-442-3393 or DSN 312-639-3393, to begin your special needs request process.

#### *Privatization*

Fort Sill's on post family housing is currently operated by [Picerne Military Housing](#). They can be reached at 580-581-2144.

### Non-Government Housing

Many houses for purchase and rental properties are available in the Lawton/Fort Sill community. This is due to the local community building new houses and apartment complexes in preparation for the BRAC build up which is occurring.

## Household Goods - Overview

### Arranging Household Goods Shipments

As soon as you are alerted to your upcoming Permanent Change of Station (PCS) move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even [check your weight allowances](#) and [estimate the weight of your household goods](#) before you start to set up your move.

If you are going overseas, you should begin to plan what items you will take in your unaccompanied baggage, in your household goods shipment, and what might need to go into permanent storage. Remember, in overseas areas, the electric current is different and houses are generally much smaller than U.S. standards and cannot handle large furniture.

#### *Household Goods Shipping Process*

Most likely, you will use the Defense Personal Property System (DPS) to manage your household goods shipment. If it has been a few years since your last PCS move, you will find that process has changed. The DoD has set up a DPS portal website, [Move.mil](#), that explains this new process and provides access to DPS.

Your first step will be to visit the [DPS portal website](#). This is a public site and can be accessed from any computer, not just government terminals. Select the section called [DoD Service Members and Civilians](#) and watch the short video that explains the new processes. You will then register to use DPS, and, once that is complete, log into DPS to get started.

It used to be that every member had to attend a counseling session with the Personal Property Shipping Office (PPSO) serving their location. While you can still choose to do this, DPS now allows you to do "self counseling" on-line at a time and place of your choosing. **As soon as you have a copy of your PCS orders** you can do your self-counseling in DPS. Again, the [DoD Service Members and Civilians](#) section has instructions and detailed information to assist you with this process. The self-counseling module will provide you with detailed explanations of your PCS allowances and help you decide if you want to have the government move you or whether to move yourself. Your completed self-counseling will be reviewed by a PPSO counselor who will contact you with any questions.

Some special moving situations require that you attend a counseling session in person. If you are [not eligible to use DPS](#) for counseling, you will need to set up an appointment with your transportation office **as soon as you have a copy of your PCS orders**. Do not delay this appointment! The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire.

Regardless of how you are counseled, once everything is clear, and if you choose a government move, the counselor will route your shipment to the Transportation Service Provider (TSP) with the best quality and price available. You will be notified when this is complete and you should hear from the selected TSP within 3 business days of this decision.

#### *Its Your Move—Take Charge!*

If you do not hear from your TSP within 3 business days of your initial notification, contact them to ensure that they have the best possible email and phone numbers for you. Remember that you will now be dealing directly with the TSP who has end-to-end responsibility for your personal property move, not just their local agents. Make sure you keep your contact information current in DPS throughout the move. It is important for communication between you and the TSP that they have the best phone numbers and email addresses.

After counseling, the TSP's pre-move survey of your personal property is critical in arranging your household goods shipment. Generally, this should be completed 10 or more days before your requested pick-up date. Depending on the estimated size and destination of your move, this survey will probably be performed in person by the TSP's local agent. It is important that you cooperate with the surveyor to set up this appointment. You or your authorized agent must be present during the entire survey. During the survey clearly identify all items that will be included in your shipment and answer all the surveyor's questions accurately. Do not go out and buy additional large items to add to your shipment after the survey is complete, this will change the weight of our shipment and probably cost you money for weight over your allowance.

The surveyor will also confirm dates and addresses with you at this time and will go over any special requirements. This will allow the TSP to set up the right size crews and vehicles for your move and minimize confusion and delays during your move. The surveyor should ensure that you know how to get in touch with the TSP.

#### Shipping Your Automobile

The government may ship one Privately Owned Vehicle (POV) for you at their expense to your new overseas location. This is handled through your transportation office. Remember to review your POV needs at your counseling session. Move.mil has [a whole section devoted to POV shipping information](#). The shipping contractor has established a [website](#) where you can track the location of your POV throughout the shipping process.

### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing, as well as fees. Search [Move.mil](#) for general information on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well. Review your destination installation's Shipping Pets article for details found on the left hand tool bar on [MilitaryINSTALLATIONS](#).

### **Arrival and Delivery of Household Goods Shipments**

**It is your responsibility to contact the TSP as soon as you arrive at your new duty station.** Let them know how you can be contacted, phone, mobile phone and email. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Make certain that you, or someone who can act in your name, is available at your new home on delivery day. If the TSP arrives and cannot deliver the shipment, you may be charged for the attempted delivery and any additional storage that may result.

### *Claims Process*

What if something of yours is damaged, lost, or destroyed during the move? DoD customers are eligible for Full Replacement Value (FRV) protection on DoD-sponsored household goods and unaccompanied baggage shipments. With this protection, the TSP will either repair or pay to repair damaged items and pay the full replacement cost for items that are lost or destroyed.

Providing prompt notice of loss or damage is an essential part of the process. The TSP's delivery crew will provide you with a form to note any loss or damage you discover at the time of delivery. You will complete and sign this at the time of your delivery and a copy will be sent back to the TSP's claims office.

If loss or damage is discovered after the delivery crew departs, you must **notify the TSP within 75 days of delivery in order to retain your right to Full Replacement Value protection.** While you may use a form provided for this purpose by your TSP, the best way is to go to [Move.mil](#) and follow the instructions to [file a claim](#). From there you can complete the [loss and damage report](#) in DPS which will be available to the TSP immediately. All you need for a loss and damage report is the inventory number, the item's description from the inventory, and a brief description of the damage or loss. The TSP has the right to inspect the damaged item once they receive the notice of loss or damage. Do not throw out destroyed or unrepairable items before you have spoken with the TSP's claims agent.

**A loss and damage report is not a claim.** If you have any loss or damage to your personal property you will need to **file your claim directly with the TSP within nine months of delivery to receive FRV coverage.** Once the claim is filed directly with the TSP, the TSP is responsible for obtaining repair and replacement estimates and settling the claim by paying for repair or replacement costs. For most military shipments, you will file your claim through DPS. Again, [Move.mil](#) has instructions on [using DPS to file your claim](#).

As in the past, the Military Claims Office (MCO) is available to help you understand the claims process and your rights and responsibilities. You may still transfer your claim to the MCO if you wish. However, if you transfer your claim the MCO will only be responsible for the lower depreciated cost of items on the claim.

### *Customer Satisfaction Survey*

Once your personal property is delivered, you will be asked to rate your satisfaction with the customer service you received from the TSP. Make sure you take the time to do this. Your feedback will make the process better for everyone. The Move.mil website allows you to access the [Customer Satisfaction Survey](#) (CSS). The SDDC website also provides detailed information about [completing the Customer Satisfaction Survey](#).

Your CSS is extremely important. If a TSP has done a good job, your survey will help ensure that they get more military moves and may even be available to you for your next move. Likewise, if your TSP failed to meet expectations, your

survey will help ensure that they get fewer military moves. Completing the CSS not only lets your TSP know how they did on your move, it will help make the system better for all future military and DoD civilian personnel and their families when they move.

## Household Goods - Shipping Pets

### **Pet Travel**

If you are planning to take your pet with you to your new destination, ensure you contact the Veterinary Clinic and gather information about the laws concerning pets in the area you are moving. Some countries have strict laws concerning pets.

#### *Lodging accommodations*

Lodging facilities during your travel may require very high deposits in order to provide pet accommodations. Overnight accommodations are more involved if you are traveling with a pet. You may want to check auto clubs and hotel/motel guides that provide information and restrictions.

Fort Sill Lodging has limited accommodations for pets, so please let them know you are bringing a pet with you when you make your reservation. You may not be able to stay in Lodging after your arrival due to the pest restriction for the room you reserved.

#### *Air Travel*

Most airlines allow only a limited number of pets in cargo per flight. Call at least three days before the flight to make arrangements. If you have to change planes, you are responsible for seeing that the pet is transferred at the connecting point.

Use a regulation kennel/crate for your pet. You can buy these at most exchanges, from the airline, or pet stores. Allow your pet to become used to being in the kennel/crate well in advance of traveling by encouraging it to sleep or even eat and drink while in the kennel/crate. This will allow your pet to feel relaxed during travel.

Be sure to have proper identification. On the outside of the kennel/crate, print your name and address and the pet's destination. Include your pet's name, so the attendants can talk to the animal. Place a tag with your name, address, and the pet's destination on a collar around the pet's neck, because on rare occasions, pets can escape from kennels/crates and might require identification. Place a comfortable pad or the pet's bedding in the kennel/crate and add a favorite toy or two. Also, attach a copy of the health, rabies, and import certificates.

Exercise the pet lightly before departing. Feed a light meal no less than 6 hours before departing and remove water 2 hours before, except on hot days. Provide a water dish with the kennel/crate, so attendants can provide water during stopovers. If the trip lasts longer than 24 hours, provide some food (dry is best). Federal law requires freight to provide water every 12 hours.

Make sure your pet has no health problems. A health certificate, completed by a veterinarian, will be needed if traveling by air. Be sure to hand carry all documents with you, including vaccination certificates, health certificates, and import certificates when required.

You are responsible for the airline ticket for your pet. Check with your local airlines for prices.

#### *Car Travel*

Dogs can travel well by car, if they are trained to sit, not to hang out of the window, and not to bark. If your dog is not used to long car rides, a long trip can cause car sickness. The first signs of car sickness are drooling, followed by restlessness and anxiety. Vomiting may occur. If you stop the car and let your dog out for some exercise, he'll feel better. You can also plan ahead and get some motion sickness pills from your vet. These usually need to be given 30 minutes before the trip starts.

Cats are usually frightened of car travel and may be more comfortable in a carrier.

### **Boarding**

No boarding or kennel service is available at Fort Sill. To board at a local veterinary clinic, your pet must have current vaccinations. The average daily cost to board your pet is \$15. Dogs and cats are required to have a city tag, obtainable at Fort Sill Veterinary Treatment Facility, (580) 442-3416 or DSN 639-3416, or Lawton Animal Welfare, 2104 South 6th Street, (580) 581-3218. There is no boarding facility for horses on the installation.

### **Registration**

#### *City Code*

All animals are required to be registered with the city of Lawton. For a fee of \$15 the owner receives the registration and the city tag for the pet. A citation will be given if the animal is caught without proper tags. Dogs must be on a leash or confined to a yard. Stray animals are collected by the city animal handlers. Be aware that a fine must be paid to the city

if the pet is collected a second time.

Large animals such as horses are required to have a large animal permit. Birds, reptiles, ferrets, etc. are not required to be licensed.

**Quarantines**

No quarantines are required for new pets arriving in Oklahoma; however, any time a pet bites a person, the animal is required to be quarantined for 10 days, either at the Fort Sill Veterinary Treatment Facility or at any civilian veterinary clinic or hospital that has a licensed veterinarian on staff.

## Special Needs

As many as 15 percent of military families have members with special needs. These include spouses, children, or dependent parents who require special medical or educational services. These family members have a diagnosed physical, intellectual or emotional condition. The Exceptional Family Member Program (EFMP) serves these families in several ways.

These four articles will provide families with special needs helpful information and points of contact:

- [Enrollment/EFMP](#) – This article discusses the Exceptional Family Member Program enrollment, which is mandatory for all military personnel who have a member of their family with a medical or educational disability. The article discusses the purpose of enrollment, the process and provides Service-specific differences.
- [Family Support/EFMP](#) – This article discusses the family support function of the EFMP, which may include information and referral support (to military and community resources), financial management assistance, relocation assistance, and for some families, case management. The article provides Service-specific differences and identifies the point of contact at each installation.
- [Health Care/Special Needs](#) - The military health care system supports families with special needs in a number of ways. This article describes the special services and provides the point of contact at the Military Treatment Facility.
- [Special Education/EIS](#) – Describes two programs that provide educational intervention for children with disabilities who are from birth to three (early intervention services) or are school aged (3-21) (special education).

## Special Needs - EFMP Enrollment

### *Exceptional Family Member Program - Enrollment*

The Exceptional Family Member Program (EFMP) includes a variety of personnel, medical, and family support functions. Enrollment is a major component of the program and is mandatory for all military personnel who have a member of their family with a medical or educational disability.

By submitting a completed DD 2792, EFM Medical Summary and/or the DD 2792-1, EFMP Educational Summary, the military member identifies that a family member has a special need. Information about the family member's condition including diagnosis, type of provider(s), frequency of care, medication, and special accommodations is documented on the forms. The information is used during the time that a service member is being considered for a new assignment to insure that the service member's family member can obtain necessary care at the new location.

Although each of the Military Services handles the enrollment somewhat differently, there are some commonalities:

1. Each Service uses the Department of Defense forms (DD 2792 and DD 2792-1)
2. Each Service submits the completed forms to the receiving location for review.
3. The receiving location indicates whether care is available.
4. The [DD 2792](#) medical form is reviewed by medical personnel,
5. The [DD 2792-1](#) is reviewed by educational personnel,
6. All of the information is confidential and private, and on a need to know basis.

Military personnel, depending upon the Service, can pick up the necessary forms as follows:

Army – At the military treatment facility – ask for the EFMP office.

Marine Corps – At Marine Corps Community Service. Ask for the EFMP manager.

Navy – At the military treatment facility. Ask for the EFMP Coordinators' Office.

Air Force – At the military treatment facility. Ask for the Special Needs Information and Assignment Coordination (SNIAC) officer.

These individuals can also explain the process for getting the forms completed, and for returning them.

## Special Needs - EFMP Family Support

### *Exceptional Family Member Program - Family Support*

The Exceptional Family Member Program (EFMP) includes a variety of personnel, medical, and family support functions. The EFMP family support services may include, but are not limited to:

- Information and referral for military and community services
- Relocation assistance
- Financial management
- Local school and early intervention services information
- Case management

To reach a family support program in the:

- Army – Army Community Service - EFMP Manager
- Marine Corps – Marine Corp Community Service - EFMP Coordinator
- Air Force - Airman and Family Readiness Centers - EFMP-Family Support
- Navy – Regional Information and Referral specialists

Military families with special needs who are not located near a military installation are encouraged to call Military OneSource (1-800-342-9647) and ask to speak with a special needs consultant. The Military OneSource program is designed to supplement programs and services available on the installation, and can be especially helpful to Guard and Reserve families who don't live near an installation, or to members who are geographically isolated.

## Special Needs - Health Care

### Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

### Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### Federal and State Health Care Programs

*Medicaid* - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

*Supplemental Security Income (SSI)* - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

*Title V of the Social Security Act* - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of contact](#) and other pertinent information.

## Other Important Resources

*Debt Collection Assistance Officer (DCAO)* - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

*Family Voices* - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has State points of contacts with useful links to State programs and organizations.

## Installation Specific Information

### *Exceptional Family Member Program (EFMP)*

The Exceptional Family Member Program (EFMP) is designed to identify soldiers with family members having physical, emotional, intellectual, or developmental disabilities requiring special treatment, therapy, education, training, or counseling. The EFMP program promotes advocacy, provides support, information, referrals, and assists with exception to policies on behalf of special needs individuals.

All soldiers arriving at Fort Sill with an exceptional family member must contact Reynolds Army Community Hospital Exceptional Family Member Program, Building 4300 Thomas Street. You may contact them at 580-458-3460 or DSN 312-866-3460.

Enrollment -- All active duty soldiers with identified EFMs must apply for EFMP enrollment. Failure to apply for enrollment may result in reassignment to a location that cannot meet a family member's special medical or educational needs and sanctions may be imposed against soldiers who knowingly conceal information about an EFM and fail or refuse to apply for enrollment. The EFMP manager at ACS acts as a liaison between the family and community agencies.

### *Army Community Service (ACS) EFMP*

The ACS EFMP program, oversees all the special needs services in the installation and train parents and siblings as well on how to be their own best advocate. They can be reached by calling 580-442-0648/6818.

Camp Cowabunga is a free summer day camp for special needs children in the 1st through 12th grade. The children participate in various recreational activities, arts and crafts, sports, developmental activities, and field trips. The goal of Camp Cowabunga is to promote productive growth and development of their young minds and bodies, generate pride and self-esteem, as well as a sense of accomplishment.

There is no other camp of this type in the area and is open to all children in the Lawton/Fort Sill area. Camp Cowabunga is only possible through the sponsorship of supportive corporations.

## Education - Special Education/EIS

### Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### Educational and Developmental Intervention Services

Educational and Developmental Intervention Services (EDIS) is a military medical department program for children from birth through 2 years of age who are developmentally delayed.

### Federal Law: Individuals with Disabilities Education Act

Regulation: DoD Instruction 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents," April 11, 2005

In the United States, EDIS operates only on military installations that have a DDESS school. EDIS provides services only to families who live on the installation. If a family lives off the installation, the children would receive early intervention from the local county program.

In overseas locations, EDIS operates where there is a DoDDS school. Whether a family lives on or off the installation, the child can still receive EDIS services. Overseas, the ASD for Health Affairs has assigned each of the Military Services a geographic area of responsibility for EDIS. For example, the Navy serves all of Okinawa and mainland Japan, whether it is a Navy installation or not.

E.g., Misawa (AF) has a Navy EDIS

In some areas, one EDIS serves two or more communities.

E.g., Quantico serves Quantico and Dahlgren

### Children from Birth to Three Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

### Children from 3 through 21 Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

**Others who can help you:**

- Parent Training and Information Centers Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.
- STOMP (Specialized Training of Military Parents) is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

Washington PAVE  
STOMP Project  
6316 So. 12th St.  
Tacoma, WA 98465  
253-565-2266 (v/tty)  
1-800-5-PARENT (v/tty)  
Fax: 253-566-8052  
[Email](#)

**Installation Specific Information**

The EFMP coordinator acts as a liaison between the family and community agencies The EFMP coordinator maintains a listing of on- and off-base resources to assist families with all areas of need. If you have questions about enrolling your family member in the EFMP program, you may contact ACS, 580-442-3393/6818.

## Health Care - Overview

### Moving With TRICARE

Whether moving stateside or overseas, active duty families can now switch their TRICARE Prime enrollment by phone! Before you start your move, contact your losing TRICARE health care contractor to see if you need to switch to a new region. TRICARE does the rest! You must update DEERS (Defense Enrollment Eligibility Reporting System) with your new address so you do not have any disruptions in service and your enrollment moves with you. Get contact information, and more TRICARE [moving tips](#) on the TRICARE website.

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You are covered worldwide—both in-transit to your new duty location and once you arrive—but depending on where you go, you may use a different TRICARE health plan option. Additionally, you may have different enrollment steps depending on which health plan option is available in your new area.

#### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote for stateside and TRICARE Prime Overseas and TRICARE Prime Remote Overseas for overseas. Follow these simple steps to set-up Prime coverage in your new location without a break in coverage.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Call your losing contractor and provide information about your upcoming move; new duty station, expected date of arrival, cell phone number, valid email address, and eligible family members moving to the new location.
3. Your losing contractor passes the information along to your new contractor.
4. Within five days of your anticipated arrival, your new contractor will try to call/contact you to confirm your arrival and enrollment choices.
5. Once you agree to the transfer, the process is complete. It could take up to four days, but you never lose TRICARE Prime/Prime Remote coverage.

There are other ways to set-up Prime in your new area:

1. Before moving, visit your local TRICARE Service Center to complete an enrollment change form.
2. Go online and set-up your new enrollment via the [Beneficiary Web Enrollment Website](#)
3. Download and complete a [TRICARE Prime Enrollment Application and PCM Change Form](#). Mail it to the new contractor or drop it at a local TRICARE Service Center.
4. Enroll when you in-process at your new duty station.

Enrollment and assignment of a new primary care manager (PCM) should occur within 30 days when moving within the same region, moving to a new region or overseas.

Update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately, as your new location reflected in DEERS is the key to transferring enrollment.

Where you are moving determines which Prime option is available.

### Prime Options in the United States

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

#### *TRICARE Prime Remote*

In non-Prime service areas, which are generally 30 minute drive-time or 30 miles from the nearest MTF, TRICARE offers TRICARE Prime Remote. Enrollment is normally with a network provider when available; otherwise, enrollment is with a TRICARE authorized provider who manages all of your care. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for active duty family members. Be sure to include them on the enrollment form.

<b>TRICARE Region</b>	<b>Managed Care Support Partner</b>	<b>Call Toll-Free</b>	<b>Website</b>
North	Health Net Federal Services, Inc.	877-874-2273	<a href="http://www.hnfs.com">www.hnfs.com</a>
South	Humana Military Healthcare Services, Inc.	800-444-5445	<a href="http://www.humana-military.com">www.humana-military.com</a>
West	TriWest Healthcare Alliance	888-874-9378	<a href="http://www.triwest.com">www.triwest.com</a>

**Prime Options Outside the United States**

*TRICARE Prime Overseas (TOP)/TRICARE Prime Remote Overseas*

TRICARE Prime Remote Overseas is a Prime option offered in designated remote overseas locations. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center or managed care contractor for assistance.

<b>TRICARE - Eurasia - Africa</b>	<b>TRICARE - Latin America and Canada</b>	<b>TRICARE - Pacific</b>
<p><b>TOP Regional Call Center (1)</b></p> <p>+44-20-8762-8384</p> <p><a href="mailto:tricarelon@internationalsos.com">tricarelon@internationalsos.com</a></p> <p><b>Medical Assistance (2)</b></p> <p>+44-20-8762-8133</p>	<p><b>TOP Regional Call Center (1)</b></p> <p>+1-215-942-8393</p> <p><a href="mailto:tricarephl@internationalsos.com">tricarephl@internationalsos.com</a></p> <p><b>Medical Assistance (2)</b></p> <p>+1-215-942-8320</p>	<p><b>TOP Regional Call Center (1)</b></p> <p>Singapore: +65-6339-2676</p> <p><a href="mailto:sin.tricare@internationalsos.com">sin.tricare@internationalsos.com</a></p> <p>Sydney: +61-9273-2710</p> <p><a href="mailto:sydricare@internationalsos.com">sydricare@internationalsos.com</a></p> <p><b>Medical Assistance (2)</b></p> <p>Singapore: +65-6338-9277</p> <p>Sydney: +61-2-9273-2760</p>
<p><b>TRICARE Area Office</b></p> <p>+49-6302-67-6314</p> <p>314-496-6314 (DSN)</p> <p><a href="mailto:teoweb@europe.tricare.osd.mil">teoweb@europe.tricare.osd.mil</a></p> <p><a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a></p>	<p><b>TRICARE Area Office</b></p> <p>+1-703-588-1848</p> <p>312-425-1848 (DSN)</p> <p><a href="mailto:taoloc@tma.osd.mil">taoloc@tma.osd.mil</a></p> <p><a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a></p>	<p><b>TRICARE Area Office</b></p> <p>+81-6117-43-2036</p> <p>315-643-2036 (DSN)</p> <p><a href="mailto:tpao.csc@med.navy.mil">tpao.csc@med.navy.mil</a></p> <p><a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a></p>
<p><b>Health Care Claims (Active Duty)</b></p> <p>TRICARE Active Duty Claims, PO Box 7968, Madison, WI 53707-7968 USA</p>	<p><b>Health Care Claims (Active Duty)</b></p> <p>TRICARE Active Duty Claims, PO Box 7968, Madison WI 53707-7968 USA</p>	<p><b>Health Care Claims (Active Duty)</b></p> <p>TRICARE Active Duty Claims, PO Box 7968, Madison, WI 53707-7968 USA</p>
<p><b>Health Care Claims (Non-active duty)</b></p> <p>TRICARE Overseas Region 13, PO Box 8976, Madison, WI 53708-8976 USA</p>	<p><b>Health Care Claims (Non-active duty)</b></p> <p>TRICARE Overseas Region 15, PO Box 7985, Madison, WI 53708-8976 USA</p>	<p><b>Health Care Claims (Non-active duty)</b></p> <p>TRICARE Overseas Region 14, PO Box 7985, Madison, WI 53708-8976 USA</p>

(1) For toll-free numbers contact [www.tricare-overseas.com](http://www.tricare-overseas.com)

*(2) Only call Medical Assistance numbers to coordinate overseas emergency care*

### **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any eligible active duty family member who is registered in DEERS may use these programs by seeing any non-network or network (Extra) TRICARE authorized provider. In areas outside of the United States, active duty family members who do not want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation providers.

If you are already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's website for a list of network providers. Remember, if you see network providers, you will be using the Extra option and pay lower cost shares.
- Outside of the U.S.: Contact International SOS or the MTF Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you will have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's supplemental coverage for those who are eligible for Medicare **and have purchased Medicare Part B**—requires no enrollment and you will have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.
- Visit Medicare's [website](#).

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact International SOS, or the TRICARE Area Office for the overseas area where you are moving, or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### **Getting Care Along the Way**

*Routine Medical and Dental Care—Get it before you go.*

Before you move, make sure you have received any routine medical or dental care you think you might need during the time you will be traveling. Or, delay the care until you get to your new duty location. Check supply of all prescription medications and get refills/new prescriptions until you can make an appointment with your new Primary Care Manager (PCM) at your new duty site.

*Emergency Care in the United States—Call 911 or go to the nearest emergency room.*

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you are near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are seen in a civilian facility, contact your PCM or regional contractor within 24 hours.

### *Urgent care in the United States—Coordinate with your PCM and/or regional contractor*

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving the care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

### *Emergency or Urgent care Overseas follow these steps*

- AD and ADFM enrolled in TRICARE Prime and travelling outside the United States: Contact the TRICARE Area Office, or go to their [website](#) for assistance finding Emergency or Urgent care.
- AD and ADFM stationed overseas:
  - For Urgent care coordination, contact your MTF PCM, or
  - Contact the closest TRICARE Area Office, or
  - Contact the TRICARE Overseas Regional Call Center, or
  - Go to their [website](#) (internationalsos.com)

You do not need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

### **Filling Prescriptions on the Road**

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you are traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE website](#)
- The TRICARE home-delivery is not recommended for a prescription you need right away, but if you'll be away for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE website](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

### **If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE website](#).

### **Installation Specific Information**

#### *Medical Care*

Active duty service members and their family members (including Reservists on active duty) are authorized to use military medical treatment facilities (MTFs). Retirees and their families may also use these facilities if space is available.

When you report to the Welcome Center, you will be assigned to a clinic for routine care, based upon your unit of assignment. Patients should contact their assigned family practice clinic or troop medical clinic for routine care appointments and for referrals to specialty clinics. Appointment for specialty clinics is by written physician referral only.

The seven primary medical care clinics include two family practice clinics, an internal medicine clinic, a pediatrics clinic, a physical examination clinic, an occupational health clinic and a troop medical clinic.

TRICARE Service Center -- The TRICARE Service Center in Reynolds Army Hospital provides information about the TRICARE program, conducts enrollment and disenrollment, and makes referrals through Health Care Finders.

*Dental Care*

Fort Sill boasts three dental clinics for the active duty service member. Check with your unit to determine which one you should use. Prosthodontics, endodontics, periodontics, and oral surgery are available at one of the three modern dental clinics through referrals only for active duty soldiers.

The TRICARE Active Duty Family Member Dental Plan (FMDP) is a comprehensive dental plan available to spouses and children of active duty members of the seven uniformed services. To be eligible for enrollment in FMDP, sponsors must intend to remain on active duty 24 months. Sponsors may enroll their family members by filling out DD form 2494 or 2494-1 at their personnel office.

Family members dental plan covers all types of necessary professional dental services. The plan has co-payments, maximums, limitations, and exclusions similar to typical civilian group dental plans. The amount covered by the program ranges from 100 percent to 50 percent, depending on the type of dental service. Details of coverage are fully described in the Evidence of Coverage booklet.

Call the TRICARE Information Center for more information; beneficiary information, (800) 406-2832; provider information, (800) 406-2833.

## Child and Youth Programs

### General Information

The Department of Defense (DoD) and the Military Services take great pride in the variety and quality of services provided to children and youth on installations worldwide. While the services provided depend on the size of the location, the standards and quality of services are consistent and meet established regulations. The network has hundreds of locations worldwide serving over 1.3 million children.

### Child Development Centers (CDC)

These facilities generally offer child care for children ages six weeks to 5 years old. Care is typically available weekdays from 6:00 a.m. to 6:00 p.m. CDCs vary in size; the average CDC cares for about 200 children. All programs must be certified by the DoD and accredited by a national accrediting body such as the [National Association for the Education of Young Children](#).

### In-Home Childcare

With in-home childcare, children receive their care in the private home of a certified provider living in government-owned or leased housing or in state-licensed homes in the community. Family child care provides accommodating child care arrangements, including night, weekend, and flexible hourly care for shift work.

In-home childcare programs offer comparable care to a CDC. Providers must be certified by the DoD, and some seek additional accreditation from the National Association of Family Child Care (NAFCC). Regulations limit the number of children that may be cared for at one time: no more than six children under age eight, and no more than two children under two years old.

### School-age care (SAC)

DoD School-Age Care (SAC) programs are offered for children, kindergarten through 6th grade before and/or after school, during holidays, and summer vacations. Emphasis is placed on SAC programs which meet community needs, reinforce family values, and promote the cognitive, social, emotional, and physical development of children. SAC may be provided in DoD Youth Centers, Child Development Centers or other suitable facilities. To expand school-age care spaces, DoD policy encourages use of youth centers; on-and off-base schools, and other suitable facilities such as community centers. Accreditation of DoD SAC programs is a requirement. Accreditation sets the professional standards for after school programs and helps families identify high-quality programs.

### Waiting List

Due to a high demand for care, you may be placed on a wait list. Your position on the wait list depends on many factors that are at the discretion of the installation and may include your spouse's military status, the date you apply, deployment and your employment. If these factors change while you are on the wait list, your position will be changed accordingly, so it is important that you keep your information up-to-date.

Child care is not an entitlement, and fees are income-based. Fees throughout the child development system of care fall into fee ranges set by DoD.

To apply for child care, fill out [DD Form 2652, Application for Department of Defense Child Care Fees](#) and [DD Form 2606, the Department of Defense Child Development Program Request for Care Record](#) and return them to the Child and Youth Services Coordinator at your installation.

### Youth Programs

The Department of Defense has a long history of providing positive youth programs that focus on alternative activities for youth during out-of-school hours. Today, DoD continues to be committed to youth by providing consistent guidance and stable and dynamic programs in more than 350 youth programs worldwide. DoD promotes positive youth development by designing programs to recognize the achievements of youth and by developing partnerships with other youth-serving organizations like the Boys & Girls Clubs of America and 4-H that offer a variety of resources. Programs for teens and pre-teens vary from one base to another, but are governed by a consistent DoD instruction. Programs prepare young people to meet the challenges of adolescence and adulthood through a coordinated, progressive series of activities and experiences that help them become socially, emotionally, physically and cognitively competent. Programs usually include physical fitness and sports, arts and recreation, training in leadership, life skills and career/volunteer opportunities, mentoring, intervention and support services.

## Child Care

### **Child, Youth, and School Services (CYSS)**

Child, Youth, and School Services (CYSS) has been certified by the Department of Defense.

#### *Registration*

Parent Central Services (PCS), provides one stop child care registry services for patrons and can handle all your child care needs on the installation. A waiting list is maintained for all applicable age groups. To add your name to this list, please call the PCS office. To register, please allow yourself 45 to 55 minutes to complete all the required paper work. You must have current immunization record for each child when you register. For more information about registration, please call 580-442-3927 or DSN 312-639-3927,

#### *Costs*

Registration is free. Full-day fees are based on the total family income and are configured in a range of categories. There is a 15% discount for additional children enrolled in installment bill programs. No preference is given to personnel PCSing to the installation.

#### *Child Development Centers (CDC)*

Our CDCs support the National Association for the Education of Young Children. Our CDC programs offer full-day care for children 6 weeks to 5 years of age. The centers offer trained staff, balanced meals, and age-appropriate developmental activities.

#### *Programs Offered*

Child Development Centers offer the following programs:

- full day
- part day
- part day pre-school
- before/after kindergarten
- hourly child care

#### *Hours of Operation*

The center is open Monday through Friday, 5:30 a.m. - 5:30 p.m. and closed weekends, specified Training Holidays and Federal Holidays.

### **Family Child Care (FCC)**

Another source for child care in the installation is the Family Child Care (FCC) Program. FCC is in-quarters, smaller group child care provided by a certified adult family member living in Fort Sill quarters. Some FCC providers offer extended hour care (for parents who must go TDY or to the field) or special needs care.

All homes are certified after meeting basic regulatory requirements and are routinely monitored and serve USDA approved meals. Each FCC provider and parent determines patron fees.

### **School Age Center (SAC)**

SAC provides the Before and After School program during the school year and a Summer Day Camp for the summer. Childcare fees, established by the DoD fee policy, are based on Total Family Income (TFI). School vacation days are included at no additional cost for those families enrolled in before school and after school programs.

#### *Hours of Operation*

SAC is open 5:30 a.m. to 5:30 p.m., Monday through Friday.

SAC is conveniently located at 6599 Lucas Avenue, just off Fort Sill Boulevard.

## Youth Services

### Youth Center

#### *Youth Sponsorship Program*

The Fort Sill Youth Center has an active youth sponsorship program. Military youth coming to the Fort Sill area are encouraged to request a sponsor by filling out the Youth Sponsorship Form on the [Fort Sill Family & MWR](#) website (Under the Child, Youth and School Services click on Youth Center). The request is sent to the Youth Center director. Our sponsors are volunteer youth, trained in the sponsorship/ambassadorship program and are ready to inform you about all the opportunities in the Lawton/Fort Sill areas.

#### *Youth Center*

Our state of the art Youth Center is open Monday through Thursday 2:00 p.m. - 6:00 p.m., Friday 2:00 p.m. - 10:00 p.m. and Saturday 2:00 p.m. - 10:00 p.m. The center can be reached at (580)442-6745 and followed on Facebook by liking [Fort Sill CYSS Youth Center](#).

The Youth Center is a free program for middle school/ teens grades 6th - 12th grade. Fees are charged for out of school camps (based on CYSS Family Income Fee Policy), dances, lock-ins, field trips, etc.

The Youth Center offers programs targeting:

- Arts, Recreation and Leisure
- Life Skills, Citizenship and Leadership
- Sports, Fitness and Health
- Academic Skills, Mentoring and Intervention
- Boys and Girls Club Curriculum
- 4-H Curriculum

### Youth Hired! Program

The Fort Sill Youth Center HIRED! Program is a great solution for youth preparing for the highly competitive job market. This 12 week apprenticeship allows youth, 15-18 years old, an opportunity to prepare for the workforce through training and on-the-job experience with select MWR locations. Each apprentice will work with a mentor and explore occupation options which will leave them better prepared for the workforce. Teen apprentices completing each term will receive a \$500 stipend. The Hired! program can be contacted at 580-442-5098 for more details.

## New Parent Support Program

### General Program Description

The Army New Parent Support Program (NPSP) provides intensive home visiting services to eligible Families with children prenatal to 3 years old whether they live on or off the installation. Activities and services provided include information and referral to military and civilian programs that support parents of infants and young children, such as parenting programs, respite care for children, and supervised play time for children. All activities and services provided through NPSP are voluntary and non-stigmatizing and emphasize the parents' strengths.

Goals of the Army NPSP are:

1. Contribute to mission readiness.
2. Support Family member adaptation to military life.
3. Enhance the knowledge and skills Family members need to form healthy relationships and provide safe, nurturing environments for children to prevent Family violence.
4. Foster a supportive military community for young military Families.

### Staff Qualifications

NPSP Home Visitor staff consists of Licensed Clinical Social Workers and Registered Nurses. All personnel will possess the knowledge, skills, and abilities necessary for their professional certification/licensure and positions. Local installation or State background checks, including Army Central Registry checks, will be completed on all personnel who provide services to parents and their children and will be updated annually.

### Eligibility Requirements

Families may be self-referred or referred by other agencies such as health care providers, chaplains, social service staff, command, or Family Advocacy Program (FAP) staff.

### How to Enroll

Interested families may contact the local Army Community Service (ACS) office, or their health care provider, for further information in the New Parent Support Program.

### Installation Specific Information

Fort Sill has both standard and plus level new parent support services. The standard level hosts approximately 4 open playgroups per week, as well as a parent/toddler directed explorers club and a monthly coordinated field trip event called the Caravan Club. You can reach NPSP by calling 580-442-6801.

## Family Center

### Programs and Services

A key resource on your installation and a gateway to accessing all of the resources available to you, the Army Community Service provides information, support and services to help you balance the demands of family and the military lifestyle. The Army Community Service is one part of the overall installation family support system, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. The Army Community Service should be one of your first stops upon arriving at an installation; its programs and services will be an important resource for you and your family.

*Deployment Readiness* -- Assists you during all phases of the deployment cycle. We provide programs and services to individual soldiers, civilians, and family members throughout the deployment process. We educate you on what to expect and the best ways to prepare.

*Relocation Readiness* -- Provides information, referral, resources and tools to help you with permanent change of station (PCS) moves and post-move orientations. We maintain a loan closet from which families may borrow basic household goods. We also assist you with in-transit emergencies by providing classes on move-related topics such as buying or selling homes and individual PCS planning, among others. We serve as liaison to citizenship, immigration, and multicultural diversity information, and provide outreach to waiting families.

*Personal Financial Readiness* -- A program to assist you in sustaining financial self-sufficiency. You can learn more about debt liquidation, thrift savings plans, consumer and credit issues, and predatory lending.

*Employment Readiness* -- The training and information provided can help you identify and reach your employment and career development goals, manage the challenges associated with a mobile lifestyle and develop job search skills. Assists you in acquiring skills, networks, and resources that will allow you to participate in the work force and to develop a career/work plan.

*Family Life Education* -- Provides you with information and education about a variety of life cycle issues, including parenting and relationships, among others, to help you strengthen your relationships.

*Information and Referral* -- An integral function of the family center, information and referral services can assist you in locating needed services and programs available on your installation, through civilian agencies in the local community, and connect to national resources.

Army Community Services may also provide other services, such as counseling, family advocacy, fitness and recreation programs and Exceptional Family Member support. Services vary by location.

### Installation Specific Information

You can reach the Family Center by calling 580-442-4916.

## Employment - Overview

### Employment Options

The majority of employment opportunities available to Fort Sill family members will be either on Fort Sill or in Lawton, Oklahoma. The average unemployment rate for the Lawton area is 4.5%. The overall employment prospect in this area is fair. There are many jobs available in retail sales, food service, childcare, and medical related occupations. The job market is tougher for those seeking employment in mid to upper level management and other professional arenas. Fort Sill is located in a moderate cost of living area. Good opportunities for part time jobs in the fast food industry.

Due to the mobile nature of the military lifestyle, individuals with education and/or experience in the health care and education fields often are more successful in finding employment upon relocation than are individuals in other career fields. There are good educational opportunities as well as employment in the nursing field.

Many spouses choose to improve their future employment prospects while at Fort Sill through training or education, rather than seeking employment while their spouse is assigned here. If you would like to set up a child care service at home, please contact the Family Child Care program for additional information.

### Transition Assistance

The first step is to contact your present family center to receive assistance with compiling your resume, completing employment applications and suggestions on interviewing. When you arrive at Fort Sill contact the Army Community Center (ACS) for employment search assistance, whether you are a family member or a transitioning military member. Our Employment Readiness Program (ERP) coordinator in Army Community Service (ACS) is prepared to assist spouses seeking for employment in the area. Call 580-442-4681, DSN 312-639-4681 to set up an appointment.

The Fort Sill Civilian Personnel Advisory Center (CPAC) homepage has extensive information and links for local employment.

Additionally, the Army Career and Alumni Program (ACAP) provides pre-separation counseling (mandatory for military members), monthly Transition Assistance Program (TAP) seminar, and access to Transition Bulletin Board.

### Unemployment Benefits

If you are considering applying for unemployment benefits, contact your losing state's unemployment benefits' representative for the appropriate paperwork. When you resign your position, include a statement to the effect that you are resigning to accompany your military spouse on his/her Permanent Change of Station.

The payment of unemployment benefits depends upon what state you are transferring from and the policy in that state. A spouse transferring to Lawton from overseas will probably be able to receive unemployment benefits until he/she finds a job. The maximum amount of time for unemployment benefits is 26 weeks. Call the Oklahoma State Employment Service, 357-3500, for more information on unemployment benefits.

### Employment Documentation

Be sure to hand carry all employment records and documents, resumes, SF 171, SF 50, latest performance appraisal, transcripts, certificates and licenses. If relocating, remember to pack clothing suitable for job search and interviews.

### Tuition Assistance

Educational opportunities on Fort Sill can be explored at the Harry S Truman Education Center. Fort Sill awards local scholarships and additional information is available through Military One Source.

*MyCAA*

For information on MyCAA and Military Spouse Education and Career Opportunities, visit [Military OneSource](#).

## Relocation Assistance

### Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### Installation Specific Information

*The Army Community Service (ACS), Relocation Readiness Program (RRP) office* -- We offer many services to make your move to the Fort Sill community a pleasant one. Call or visit us to get information about the installation and surrounding communities, if you need household items until your household goods arrive, or if you have any other questions or issues that surface during your relocation process. Call the RRP Manager or go to the ACS office (North Entrance) for advice or assistance with your relocation. The RRP office provides assistance to all military personnel, family members, retirees, and DOD civilians with relocations matters. Some of the services offered are: pre-move briefings for those with overseas assignments and daily post-move briefings for newcomers to Fort Sill; Lending Closet where one may borrow household items; computer and road maps printed by request, and maps of Fort Sill and Lawton are also provided.

*International Spouses (Culture Connection Group)*-- we meet monthly on the second Tuesday. We plan fun activities, get involved in the community and learn about different programs and services, make friends, share our culture, and

provide support. For more information, give us a call at 580-442-2360.

*Reentry workshop* -- Targets personnel returning from overseas tours. Scheduled every week and is designed to understand changes and adjustment upon returning from an overseas tour.

*Waiting Families* -- Soldier with dependents PCSing unaccompanied can rest assured that their families will be taken care of while they fulfill the Army's mission. Families are contacted regularly and invited to activities, support meetings, and provided with information to make the waiting a little easier.

*Sponsorship Training* -- We assist commanders by offering sponsorship training to their troops. Sponsors help incoming personnel to get prepared to relocate and to settle in the new community. Installation-wide training is offered once a quarter. Training is also provided upon request.

*Other Special Programs* -- English as a Second Language, and Immigration Issues Classes. A high risk assessments program offers one-on-one interviews networking, and other special services available in the community.

Assistance is also provided to personnel relocating to another installation. As soon as you receive your PCS orders, you and your family are invited to contact the RRP office. You will be provided with plenty of information to help you plan your move. These include websites, pamphlets, booklets, videos, flyers, and checklists that tell you exactly what to do and expect at each step of your move. We can assist you in organizing and planning your relocation, including requesting a sponsor from the gaining post.

## Loan Closet

### **Items Available**

The Loan Closet in Fort Sill is a way to help you get settled in the area without having to spend money for items that you already have but are in transit at the moment. It is stocked with small electrical appliances, ironing boards, irons, tableware, silverware, cookware, all kinds of kitchen utensils, brooms, folding tables, folding chairs, and sleeping mats. Children car seats, cribs, high and booster chairs, strollers, and playpens are also available. We do not provide bed linens.

### **How to Borrow**

We provide this service to arriving as well as departing personnel.

Departing personnel may loan items up to 7-days. Arriving personnel may borrow items up to 30-days. If at the end of the 30-days, you are still waiting for your household goods, you only need to request an extension on your loan.

Using the Loan Closet will save you money, come and check us out in Building 4700 during our hours of operations, Monday-Friday 1:30 p.m. - 3:30 p.m., or call 580-442-3095/2360.

Required documentation: ID Card and PCS orders.

## Financial Assistance

### **Cost of Living**

Fort Sill-Lawton community is not a high-cost area; however, it's still important to be prepared financially before you arrive. Soldiers assigned to Fort Sill do not receive a COLA.

The required minimum insurance coverage in Oklahoma for automobiles is 25/50/25. The Oklahoma law requires that vehicles have liability insurance. The cost varies depending on the age of the driver and the driving record. For more information contact your insurance agent.

### **Advance Pay**

Do not request advance pay unless you really need it. You can request advance pay after you receive your orders: up to one month for members in pay grades E1 through E3 and up to three months' basic pay for E4 and higher. If an advance for rental housing is needed, it must be authorized by the unit commander. A rental agreement is needed to verify the housing costs. The advance is usually repaid in 12 monthly installments. Under certain circumstances of hardship, payments can be extended up to 24 months.

### **Army Emergency Relief**

Army Emergency Relief, 580-442-2946 or DSN 312-639-2946, provides emergency financial assistance to eligible soldiers, retirees, widows, and family members with emergency travel, vehicle repair, funeral expense, late rent/mortgage payment, food, utilities, and basic essentials to prevent immediate privation.

### **Financial Readiness Program**

The Financial Management Section of Army Community Service provides guidance and assistance to those experiencing money management difficulties or for those who wish to be in control of their finances. Classes taught on a regular basis are: Financial Readiness, Credit, Insurance, Budget Development, Debt Liquidation, Consumer Affairs, Financial Awareness, Check Writing Mistakes, and Financial Planning. Consumer Credit Counseling Service, a non-profit contracted debt-counseling service, is also available to work with your creditors.

*Relocation Financial Planning Class.* -- We are now offering a monthly financial planning class to all personnel getting ready to relocate to another installation. For additional information, contact 580-442-3080.

## Emergency Assistance

### Planning for Emergencies

#### **Important Documents/Hand Carry**

Make sure you have all your important papers with you. Phone numbers of the Welcome Center, 580-442-3217 or DSN 312-639-3217; your unit Commander; Field Officer of the Day (FOD), 580-442-4912 or DSN 312-639-4912; and your sponsor can be invaluable in case of emergency while in transit, ensure you have his/her phone number with you.

#### **Delayed Arrival**

Usually military orders provide an 800 toll free number to call if you have an emergency and cannot make it to the installation on your reporting date. When you call the 800 toll free number, you will receive instructions on what to do next. If you don't have an 800 number on your orders, locate the closest installation regardless of branch service, and report there.

If you have financial difficulties, check the phone directory to see if there is a military installation nearby. If so, they can assist you with any emergency you have while in transit.

#### **TRICARE/Medical Assistance**

If you need medical care while in transit, call the Health Care Finder 800- 406-2832 for an authorization so you don't get billed under the more expensive Point-of-Service Option. Ensure your spouse/children staying with relatives at another location knows this TRICARE phone number in case medical care is needed.

#### **American Red Cross**

The American Red Cross is always available for emergency assistance wherever you are. Contact the nearest chapter (phone numbers are listed in the telephone directory) for assistance. They can sometimes help with emergency financial assistance and contacting individuals who will need to know where you are and what is happening. Soldiers and their families experiencing financial difficulties and having no food or funds can be given a food voucher by ACS. The food voucher is redeemable at the Fort Sill Commissary **only**.

#### **Army Emergency Relief(AER)/Financial Assistance**

If you have signed in at Fort Sill, contact the Army Emergency Relief (AER), which provides emergency financial assistance through interest-free loans, grants, or a combination loan/grant. Assistance includes: initial rent and deposit, payment of rent to prevent eviction, house and trailer payments, emergency shelter, food, utilities (except cable), essential repairs on one POV, medical/dental expenses when medically required down payment cannot be deferred through usual payment plans, funeral expenses, required travel expenses due to emergency leave, emergency travel, convalescent leave, extraordinary costs in meeting port call or PCS, clothing, fire or other disaster after Red Cross assistance, and other privation prevention.

#### **Important AER Phone Numbers**

AER phone numbers: 580-442-2946/3247; DSN 312-639-2946/3247

AER hours of operations: Mon- Fri 7:30am - 3:30pm

After 4:00pm, please contact the Duty Officer of the Day: 580-442-4912, or DSN 312-639-4912

#### **How to Apply for Financial Assistance with AER**

If you need emergency financial assistance and are assigned to a Fort Sill unit, see your unit financial advisor, who will assist you in completing all the necessary forms and obtain all the necessary signatures, then come by the AER office and see one of the AER counselors to complete your AER loan or grant. To apply for an AER loan, you will need: an application (DA Form 1103), your latest leave and earnings statement, a valid ID card, and documentation supporting the need for the loan.

Our AER also provide assistance with scholarships for dependent children.

#### **Additional Services from The American Red Cross**

The American Red Cross, 580-442-2426 or 353-0275, also offers services during times of emergency. These services include: counseling, communication assistance, guidance with regard to government benefits, verification of emergency situations at home to support leave requests, and financial assistance on the basis of need to meet emergencies.

**Victim Advocate**

For emergencies call the 24 hour hotline at 580-574-0871. You may also contact the Military Police front desk at 580-442-2101, 24 hours a day.

## Legal Assistance

### Legal Services

Legal problems have a direct impact on Soldier readiness, morale, and discipline. The mission of the Legal Assistance Office is to provide timely and professional assistance on personal legal problems to eligible clients.

Hours of operation: Monday through Wednesday and Friday 8:30a.m. - 12:30 p.m. and 1:30 p.m. - 4:00 p.m.

Location: B4700 Mow-Way Road  
Telephone: 580-442-5058/5059

### *Types of Services*

We provide assistance in numerous areas, including:

1. Divorce
2. Non-support of family members
3. Military administrative matters (letters of reprimand, Evaluation appeals)
4. Taxes
5. Contracts
6. Insurance
7. Power of Attorney
8. Wills
9. Citizenship paperwork

We do not provide assistance on military justice matters. We do provide an installation-wide Immigration Law and Issues class. We offer it at least once a quarter.

### *Tax Assistance*

Income tax assistance is available year-round at the Tax Center, B4700 Mow-Way Road. Any one interested in volunteering with us during the 'tax season' (January - April), contact us. We provide the training needed to assist us.

### *To Make An Appointment*

Appointment are made one week in advance Appointments for the same day of the following week may be scheduled either by telephone, or in person on Monday, Wednesday, and Friday beginning at 1:00 p.m.

Same day walk in appointments are available each Tuesday on a first-come, first-served basis beginning at 8:00 a.m. and 12:30 p.m.. Same day emergency appointment sign-in is a 9:00 a.m., and 2:00 p.m., Monday and Wednesday, and 8:30 a.m., and 1:30 p.m. Thursday. Every effort will be made to assist you.

## Deployment Support

### **Family Deployment Support**

Fort Sill is one of those post that deploy in large numbers. Our Deployment or Mobilization Programs maintains close communication with the Soldiers and families through the pre-departure process, during the deployment period and upon return of the Soldier, when it provides Reunion Training to all the returning troops and their families.

During the deployment period, our Family Assistance Center (FAC) is activated and available 24 hours a day, 7 days a week in order to offer assistance to waiting families.

#### *Important Documents*

Be certain that your spouse and older children are aware of your financial system: bills, checkbook, lock boxes, bonds, insurance, etc. Be sure that all ID cards are valid. Check the automobile your spouse will be using to be sure it is in good repair, that all registrations and licenses are current, and that family members know where they are. You may want to check into getting a power of attorney for your spouse.

The whole Army Community Service supports all the deployment programs throughout the installation, including the rear detachment, and chaplains. For additional information, visit 4700N Mow-Way Road, Deployment Readiness Program, or call 580-442-0653.

## Contact Information

**DSN Dialing Instructions:** When dialing a DSN number from U.S. installation to U.S. installation, it is unnecessary to dial the 312 area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included.

B4700 Mow-Way Road  
Fort Sill, OK 73503-5100  
Phone 580-442-2360  
Phone (DSN) 312-639-2360  
Fax 580-442-7827  
Fax (DSN) 312-639-7827  
[Email](#) | [Website](#) | [Map](#)

### Automotive Services

Automotive Service  
Ringgold Road and Currie Road  
Building 2503 - Next to the RECPLEX  
Fort Sill, OK 73503  
Phone 580-442-5152  
Phone (DSN) 312-639-2549  
Thur to Mon 2:00 p.m. - 10:00 p.m.  
[Email](#) | [Website](#) | [Map](#)

### Beauty/Barber Shops

Beauty/Barber Shop  
Building 1718  
Fort Sill, OK 73503  
Phone 580-353-6104  
Fax 580-353-6104  
Mon - Sat 9:00 am - 7:00 pm  
Sun 10:00 am - 5:00 pm  
[Map](#)

### Chapels

Religious Support Operations Center (RSOC)  
Marcy Road and Currie Road  
Building 2934  
Fort Sill, OK 73503  
Phone 580-442-3319 / 580-442-3302  
Phone (DSN) 312-639-3319  
Fax 580-442-7393  
Fax (DSN) 312-639-7393  
Mon - Fri 9:00 am - 5:00 pm  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

### Child and Youth Registration and Referral

Child and Youth Services - Central Registration  
Mow-Way Road  
Building 4700 (north entrance) Mow Way Road  
Fort Sill, OK 73503  
Phone 580-442-3927  
Phone (DSN) 312-639-3927  
Fax 580-442-7827  
Fax (DSN) 312-639-7827  
Mon - Fri 7:30 am - 4:00 pm  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

### Adult Education Centers

Education-Harry S. Truman Education Center  
B3281 Sheridan Road and Thomas Street  
Fort Sill, OK 73503  
Phone 580-442-3201 / 580-442-5393  
Phone (DSN) 312-639-3201  
Fax 580-442-2741  
Mon - Fri 8:00 am - 10:00 pm  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

### Barracks/Single Service Member Housing

Barracks/Single Service Member Housing  
B4700 Mow-Way Road and Bragg Road  
Billeting Office  
Fort Sill, OK 73503  
Phone 580-442-3028  
Phone (DSN) 312-639-3028  
Fax 580-442-2332  
Fax (DSN) 312-639-2332  
Mon - Fri 7:30 am - 4:00 pm  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

### Beneficiary Counseling Assistance Coordinators

Beneficiary Counseling Assistance Coordinators  
4301 Wilson Street  
Fort Sill, OK 73503  
Phone 580-458-2483 / 580-458-3161  
Phone (DSN) 312-639-2483/3161  
Fax 580-458-3261  
Fax (DSN) 312-639-3261  
Mon - Fri 7:30 am - 4:00 pm  
Sat and Sun - closed  
[Email](#) | [Map](#)

### Child Development Centers

Tincher Child Development Center (TCDC)  
Bragg Road  
4122 Bragg Road  
Fort Sill, OK 73503-7971  
Phone 580-442-2320 / 580-442-4794  
Phone (DSN) 312-639-4794  
Fax 580-442-4641  
Fax (DSN) 312-639-4641  
Mon - Fri 5:30 am - 5:30 pm  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

### Citizenship and Immigration Services

Legal Assistance: Citizenship and Immigration Services  
B4700 Mow-Way Road  
Fort Sill, OK 73503  
Phone 580-442-5058 / 580-442-5059  
Phone (DSN) 312-639-5058  
Fax 580-442-3034  
Fax (DSN) 312-639-3034  
Mon, Tue, Wed & Fri 8:30- 11:30 a.m. and 12:30 - 4:00 p.m.  
Thur 1:30 - 4:00 p.m.  
Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Civilian Personnel Office**

Employment - Civilian Personnel Advisory Center (CPAC)  
 1721 Ft. Sill Blvd, Suite 100  
 Fort Sill, OK 73503  
 Phone 580-442-3257 / 580-442-5050  
 Phone (DSN) 312-639-3257  
 Fax 580-442-7820  
 Fax (DSN) 312-639-7820  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Dental Clinics**

Allen Dental Clinic  
 B6037 Bessinger Road  
 Fort Sill, OK 73503  
 Phone 580-442-6106  
 Phone (DSN) 312-639-6106  
 Fax 580-442-7150  
 Fax (DSN) 312-639-7150  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Map](#)

**EFMP - Enrollment**

EFMP Enrollment Office  
 B4301 Thomas Road and McKee Street  
 Fort Sill, OK 73503  
 Phone 580-558-3460  
 Phone (DSN) 312-495-3460  
 Fax 580-458-3408  
[Website](#) | [Website](#) | [Map](#)

**Emergency Relief Services**

AER- Army Emergency Relief - Fort Sill  
 Mow-Way Road  
 B4700 Mow-Way Road  
 Fort Sill, OK 73503  
 Phone 580-442-2946  
 Phone (DSN) 312-639-2946  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Exchange(s)**

Shopping: Fort Sill Exchange Mall  
 B1718 Macomb Road and Craig Road  
 Fort Sill, OK 73503  
 Phone 580-351-0504  
 Fax 580-248-7009  
 Mon - Sat 9:00 am - 9:00 pm  
 Sun 10:00 am - 7:00 pm  
[Website](#) | [Map](#)

**Commissary/Shoppette**

Shopping: - Fort Sill Commissary  
 B1719 Macomb Road and Craig Road  
 Fort Sill, OK 73503  
 Phone 580-442-3601  
 Phone (DSN) 312-639-3601  
 Fax 580-355-3892  
 Mon - Fri 9:30 am - 8:00 pm  
 Sat 8:00 am - 6:00 pm  
 Sun 12:00 pm - 6:00 pm  
[Website](#) | [Map](#)

**Deployment/Mobilization**

Mobilization and Deployment  
 B4700 Mow-Way Road  
 Fort Sill, OK 73503  
 Phone 580-442-4916 / 580-442-0653  
 Phone (DSN) 312-639-4916/0653  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Map](#)

**EFMP - Family Support**

EFMP Family Support  
 PO Box 33097  
 Attn: ACS/EFMP  
 Fort Sill, OK 73503  
 Phone 580-442-4916  
[Map](#)

**Emergency Relief Services**

American Red Cross-Sill Chapter  
 B1651 Randolph Road  
 Fort Sill, OK 73503  
 Phone 580-442-2426  
 Phone (DSN) 312-639-2426  
 Fax 580-442-7715  
 Fax (DSN) 312-639-7715  
 Open 24 hours/7 days a week  
[Website](#) | [Map](#)

**Family Advocacy Program**

Social Services: ACS-Family Advocacy Program (FAP)  
 Mow-Way Road and Bragg Road  
 Building 4700 - North Entrance  
 Fort Sill, OK 73503  
 Phone 580-442-5018 / 580-574-0871 (24 hour hotline)  
 Phone (DSN) 312-639-5018  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Family Center**

Army Community Service  
 P.O. Box 33307  
 Fort Sill, OK 73503  
 Phone 580-442-4916 / 580-442-4357  
 Phone (DSN) 312-639-4916  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Finance Office**

Finance & Accounting (Military)  
 Mow-Way Road and Bragg Road  
 Building 4700  
 Fort Sill, OK 73503  
 Phone 580-442-2192 / 580-442-2191  
 Phone (DSN) 312-639-2192  
 Fax 580-442-7196  
 Fax (DSN) 312-442-7196  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Financial Institutions**

Fort Sill National Bank  
 1647 Randolph Road  
 Fort Sill, OK 73503  
 Phone 800-749-4583 / 580-357-9880  
 Fax 580-248-8047  
 Mon - Fri 7:00 am - 7:00 pm  
 Sat 8:30 a.m. - 1:00 p.m.  
 Sun - closed  
[Website](#) | [Map](#)

**Gymnasiums/Fitness Centers**

Gymnasiums: Goldner Fitness Center  
 Crane Avenue and Kohler Loop  
 Building 3444 Crane Road  
 Fort Sill, OK 73503  
 Phone 580-442-2740 / 580-442-0952  
 Phone (DSN) 312-639-2740  
 Mon - Fri 5:00 a.m. - 10:00 p.m.  
 Sat 8:00 a.m. - 4:00 p.m.  
 Sun 10:00 a.m. - 5:00 p.m.  
[Email](#) | [Website](#) | [Map](#)

**Household Goods/Transportation Office (inbound)**

HOUSEHOLD GOODS - INBOUND  
 Mow-Way Road  
 Building 4700  
 Fort Sill, OK 73503  
 Phone 580-442-3600 / 580-442-2950  
 Phone (DSN) 312-639-3600  
 Fax 580-442-5019  
 Fax (DSN) 312-639-5019  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Family Child Care/Child Development Homes**

Employment: Family Child Care  
 Mow-Way Road and Bragg Road  
 Building 4700  
 One Stop Service Child and Youth Service (CYS)  
 Fort Sill, OK 73503  
 Phone 580-442-3488 / 580-442-2470  
 Phone (DSN) 312-639-2470  
 Fax 580-442-0977  
 Fax (DSN) 312-639-0977  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Financial Institutions**

Financial: Fort Sill Federal Credit Union  
 Thomas Road  
 4116 Thomas Road  
 Fort Sill, OK 73503  
 Phone 580-353-2124 / 800-654-9885  
 Fax 580-248-8047  
 Lobby:  
 Mon - Fri 9:00 a.m. - 4:00 p.m.  
 Sat 8:30 a.m. - 1:00 p.m.  
 ATM: 24 hours/7 days a week  
[Email](#) | [Website](#) | [Map](#)

**Golf Courses**

Recreation: Outdoor Sports  
 Sheridan Road and Ringgold Road  
 B. 2502 REC-PLEX  
 Fort Sill, OK 73503  
 Phone 800-375-8270 / 580-442-5623  
 Phone (DSN) 312-639-5623  
 Fax 580-442-7337  
 Fax (DSN) 312-639-7337  
 Mon - Fri 9:00 a.m. - 4:00 p.m.  
 Sat 8:00 a.m. - 12:00 p.m.  
[Website](#) | [Map](#)

**Hospital/Medical Treatment Facility(s)**

Health: TRICARE Service Center  
 B4301 Thomas Road and McKee Street  
 Fort Sill, OK 73503  
 Phone 1-800-444-5445 / 580-558-2000 (appointment line) /  
 1-866-207-7603 (out of town authorization)  
 Phone (DSN) 312-495-2800/2500  
 Fax 580-558-2069  
 Mon-Fri 8:00 a.m. - 7:00 p.m.  
[Email](#) | [Website](#) | [Website](#) | [Map](#)

**Household Goods/Transportation Office (outbound)**

HOUSEHOLD GOODS - OUTBOUND  
 Mow-Way Road  
 Building 4700  
 Fort Sill, OK 73503  
 Phone 580-442-3903 / 580-442-4121  
 Phone (DSN) 312-639-3903  
 Fax 580-442-5019  
 Fax (DSN) 312-639-5019  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Housing Office/Government Housing**

Housing: Fort Sill Housing Division  
 Mow-Way Road and Bragg Road  
 Building 4700 - Hartell Hall (North entrance)  
 Fort Sill, OK 73503  
 Phone 580-442-5190 / 580-442-6819 / 580-581-2100 On Post Family Housing  
 Phone (DSN) 312-639-6819  
 Fax 580-442-2332  
 Fax (DSN) 312-639-2332  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Website](#) | [Website](#) | [Map](#)

**ID/CAC Card Processing**

ID CARD SECTION - DEERS  
 Mow-Way Road and Bragg Road  
 Building 4700  
 Fort Sill, OK 73503  
 Phone 580-442-5010  
 Phone (DSN) 312-639-5010  
 Fax 580-442-7268  
 Fax (DSN) 312-639-7268  
 For Appointments:  
 Mon, Tue, Wed & Fri 8:30 a.m. - 11:30 a.m. and  
 12:30 p.m. - 3:30 p.m.  
 Walk Ins:  
 Thur 8:00 a.m. - 11:30 a.m. and 12:30 - 3:30 p.m.  
[Email](#) | [Website](#) | [Map](#)

**Law Enforcement**

Military Police Front Desk  
 B1649 Randolph Road  
 Fort Sill, OK 73503  
 Phone 580-442-2101  
 24 hours, 7 days a week  
[Website](#) | [Map](#)

**Library**

Library: Nye Library  
 Randolph Road and Fort Sill Blvd.  
 Building 1640  
 Fort Sill, OK 73503  
 Phone 580-442-3806  
 Phone (DSN) 312-639-5111  
 Fax 580-442-7347  
 Fax (DSN) 312-639-7347  
 Mon - Thur 10:00 a.m. - 8:00 p.m.  
 Fri - Sun 10:00 a.m. - 5:00 p.m.  
[Email](#) | [Website](#) | [Map](#)

**MWR (Morale Welfare and Recreation)**

Morale, Welfare & Recreation  
 Mow-Way Road and Bragg Road  
 Building 4700  
 One-Stop-Service  
 Fort Sill, OK 73503  
 Phone 580-442-3001  
 Phone (DSN) 312-639-3001  
 Fax 580-442-7827  
 Fax (DSN) 312-639-7827  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Housing Referral Office/Housing Privatization**

Picerne Military Housing Relocation Office  
 Bldg. 4700 Mow-Way Road  
 Third floor, ( Hartel Hall)  
 Fort Sill, OK 73503  
 Phone 580-581-2144 / 866-525-HOME  
 Fax 580-581-2163  
 Mon - Fri 8:00 a.m. - 5:00 p.m.  
 Sat and Sun closed  
 Holidays closed  
[Email](#) | [Website](#) | [Website](#) | [Map](#)

**Information and Referral Services**

Information and Referral  
 Building 4700  
 Mow-Way Road  
 Fort Sill, OK 73503  
 Phone 580-442-4916  
 Phone (DSN) 312-639-4916  
 Fax 580-442-7617  
 Fax (DSN) 312- 639-7617  
 Mon - Thur 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Legal Services/JAG**

Legal Assistance Office  
 B4700 Mow-Way Road  
 Fort Sill, OK 73503  
 Phone 580-442-5058 / 580-442-5059  
 Phone (DSN) 312-639-5058  
 Fax 580-442-3034  
 Fax (DSN) 312-639-3034  
 Mon, Tue, Wed & Fri 8:30- 11:30 a.m. and 12:30 - 4:00  
 p.m.  
 Thur 1:30 - 4:00 p.m.  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Loan Closet**

ACS - Lending Closet  
 B4700 Mow-Way Road and Bragg Road  
 Lawton, OK 73503  
 Phone 580-442-3247  
 Phone (DSN) 312-639-3247  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Fri 1:30 pm - 3:30 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Military Clothing Sales**

Military Clothing Sales Store  
 Macomb Road and Fort Sill Blvd.  
 Building 1803  
 Fort Sill, OK 73503  
 Phone 580-248-3802 / 580-442-5007  
 Phone (DSN) 312-639-5007  
 Fax 580-248-8893  
 Mon - Fri 8:00 am - 6:00 pm  
 Sat 9:00 am - 4:00 pm  
[Email](#) | [Website](#) | [Map](#)

**New Parent Support Program**

New Parent Support Program  
 B4700 Mow-Way Road and Bragg Road  
 Family Advocacy Program  
 New Parenting Program  
 Fort Sill, OK 73503  
 Phone 580-442-6801 / 580-442-4916  
 Phone (DSN) 312-639-4916  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Personnel Support Office**

Military Personnel Division-Welcome Center  
 B4700 Mow-Way Road  
 Building 4700  
 Fort Sill, OK 73503  
 Phone 580-442-1579 / 580-442-4434  
 Phone (DSN) 312-639-4434  
 Fax 580-442-7263  
 Fax (DSN) 312- 639-7263  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Map](#)

**Restaurants/Fast Food**

Burger King  
 B1718 Macomb Road  
 Fort Sill , OK 73503  
 Phone 580-250-1759  
 Fax 580-248-4501  
 Mon - Sat 9:00 am - 8:00 pm  
 Sun 10:00 am - 6:00 pm  
[Map](#)

**School Age Care**

School Age Services (SAS)  
 Lucas Avenue and McGlachlin  
 Building 6599  
 Fort Sill, OK 73503  
 Phone 580-442-2844  
 Phone (DSN) 312-639-2844  
 Fax 580-442-7505  
 Fax (DSN) 312-639-7505  
 Mon - Fri 5:30 am - 5:30 pm  
 Sat and Sun - closed  
[Email](#) | [Map](#)

**Spouse Education, Training and Careers**

Employment Program-Army Community Service  
 B4700 Mow-Way Road and Bragg Road  
 Fort Sill, OK 73503  
 Phone 580-442-4681  
 Phone (DSN) 312-639-4681  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Website](#) | [Map](#)

**Personal Financial Management Services**

ACS: Financial Assistance and Training  
 B4700 Mow-Way Road and Bragg Road  
 Fort Sill, OK 73503  
 Phone 580-442-3247 / 580-442-6818  
 Phone (DSN) 312-639-3247  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Relocation Assistance Program**

Relocation Readiness Program, ACS  
 Mow-Way Road and Bragg Road  
 Building 4700 (North Entrance)  
 FORT SILL, OK 73503  
 Phone 580-442-2360 / 580-442-3095  
 Phone (DSN) 312-639-2360  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Retirement Services**

Retirement Services  
 B4700 Mow-Way Road  
 Fort Sill , OK 73503  
 Phone 580-442-6605 / 580-442-6131 / 580-442-4251  
 Phone (DSN) 312-637-6605  
 Fax 580-442-7249  
 Fax (DSN) 312-639-7249  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Map](#)

**School Liaison Office/Community Schools**

Education: Fort Sill School Liaison  
 B4700 Mow-Way Road and Bragg Road  
 Fort Sill, OK 73503  
 Phone 580-442-4266  
 Phone (DSN) 312-639-4266  
 Fax 580-442-7827  
 Fax (DSN) 312-639-7827  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Temporary Lodging/Billeting**

Lodging: Fort Sill Lodging  
 Ferguson Road  
 Building 5676 (Aultman Hall)  
 Fort Sill, OK 73503  
 Phone 877-711-8326 / 580-442-5000  
 Phone (DSN) 312-639-5000  
 Fax 580-442-7033  
 Fax (DSN) 312-639-7033  
 Open 24 hours/7 days a week  
[Website](#) | [Map](#)

**Transition Assistance Program**

Employment: Army Career and Alumni Program (ACAP)  
 B2502 Sheridan Road and Ringgold Road  
 Fort Sill, OK 73503  
 Phone 580-442-2713 / 580-442-2222  
 Phone (DSN) 312-639-2222  
 Fax 580-442-5900  
 Fax (DSN) 312-637-5900  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**VA Facilities**

VA Outpatient Clinic  
 B4303 Thomas Street  
 Fort Sill, OK 73503  
 Phone 580-585-5600 / 1-866-442-5996  
 Fax 580-585 5703  
 Mon -Fri 7:30 a.m. - 4:00 p.m.  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Veterinary Services**

Fort Sill Stray Pet Facility  
 832 Macomb Road  
 Fort Sill, OK 73503  
 Phone 580-442-3340  
 Mon-Fri 8:00 a.m. - 11:0 a.m. and 1:00 - 3:30 p.m.  
 Sat 8:00 a.m. - 12:00 p.m.  
 Note: Closed the last working day of each month.  
[Website](#) | [Map](#)

**Welcome/Visitors Center**

Welcome/Visitor Center  
 B4700 Mow-Way Road  
 Fort Sill , OK 73503  
 Phone 580-442-3217 / 580-442-3724 (Building Manager)  
 Phone (DSN) 312-639-3724  
 Fax 580-442-7273  
 Fax (DSN) 312-639-7273  
 Mon - Fri 7:30 a.m. - 4:00 p.m.  
 Sat and Sun - closed  
 Arriving Soldiers - 24/7  
[Email](#) | [Website](#) | [Map](#)

**Youth Programs/Centers**

Youth Services-Fort Sill  
 Macomb Road and Fort Sill Blvd.  
 Building 1721  
 Fort Sill, OK 73503  
 Phone 580-442-6745  
 Phone (DSN) 312-639-2844  
 Fax 580-442-5658  
 Fax (DSN) 312-639-5658  
 Mon - Thurs 2:30 p.m. - 7:00 p.m.  
 Fri 2:30 p.m. - 10:00 p.m.  
 Sat 2:00 p.m. - 10:00 p.m.  
 Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Travel Office**

Travel Office  
 B4700 Mow-Way Road  
 Fort Sill , OK 73503  
 Phone 800-666-4340  
 Fax 580-248-3282  
 Mon - Fri 7:30 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Veterinary Services**

Veterinary Services-Fort Sill  
 Macomb Road  
 721 Macomb Rd and Condon  
 Fort Sill, OK 73503  
 Phone 580-442-3416 / 580-442-4951  
 Phone (DSN) 312-639-4951  
 Fax 580-442-3114  
 Fax (DSN) 312-639-3114  
 Mon, Tues, Wed & Fri 8:00 a.m. - 4:00 p.m.  
 Thurs 8:00 a.m. - 4:00 p.m. (Counter Sales)  
 Sat & Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Victim Advocate Services**

Victim Advocacy Services  
 B4700 Mow-Way Road and Bragg Road  
 Fort Sill, OK 73503  
 Phone 580-442-6801/6818/5018 / 580-574-0871 (24 hour hotline) / 580-442-2101 (Military Police)  
 Phone (DSN) 312-639-6801  
 Fax 580-442-7617  
 Fax (DSN) 312-639-7617  
 Mon - Thu 7:30 am - 4:00 pm  
 Fri 9:00 am - 4:00 pm  
 Sat and Sun - closed  
[Email](#) | [Website](#) | [Map](#)

**Women, Infants, and Children (WIC & WIC-O)**

WIC  
 1010 S Sheridan  
 Lawton , OK 73505  
 Phone 580-585-6625 / 580-248-5890 / 1-800-788-3628  
 Fax 580-585-6657/6621  
 Mon - Fri 7:00 a.m. - 5:00 p.m.  
 Sat and Sun - closed  
[Website](#) | [Map](#)

## Major Units

### **Equal Opportunity Office (EOO) - Military**

Administrative Office Contact Information:

Commercial: 580-442-4108;

DSN: 312-639-4108

FAX: 580-442-7171

Garrison EOA: 580-442-5895

DSN: 312-639-5895

### **Directorate of Public Works**

Administrative Office Contact Information:

Commercial: 580-442-3705

DSN: 312-639-3705

FAX: 580-442-7549

Family Housing Division:

Commercial: 580-442-4949

DSN: 312-639-4949

Single Soldiers Quarters:

Commercial: 580-442-4647

DSN: 312-639-4647

Environmental Quality Division:

Commercial: 580-442-2715

DSN: 312-639-2715

FAX: 312-639-5722

### **Directorate of Plans, Training, Mobilization, and Security**

Administrative Office Information:

Commercial: 580-442-3003

DSN: 312-639-3003

Education Services/Professional Development Center:

Commercial: 580-442-2184

DSN: 312-639-2184

Range Division: 580-442-5613

Museum Division:

Commercial: 580-442-5123

DSN: 312-639-5123

FAX: 580-442-8120

Henry Post Army Airfield:

580-442-4643

FAX: 580-442-5643

Security & Intelligence Division:

580-442-1812

FAX: 580-442-7763

Operations & Training Division:

580-442-2404

### **Veterans Administration Clinic**

Contact Information:

Commercial: 580-353-1131

### **Religious Support**

Installation Chaplain:

Commercial: 580-442-3319,

DSN: 312-639-3319

FAX: 580-442-7393

Family Life Center:

Commercial: 580-442-5003  
DSN: 312-639-5003  
FAX: 580-442-7606

Frontier Chapel:  
Commercial: 580-442-2637;  
DSN: 312-639-2637  
FAX: 580-442-7393

New Post Chapel:  
Commercial: 580-442-5001  
DSN: 312-639-5001

Grierson Hill Chapel:  
Commercial: 580-442-3505  
DSN: 312-639-3505  
Quarry Hill Chapel:

Commercial 580-442-4405  
DSN: 312-639-4405

#### **USA Garrison**

Administrative Office:  
Commercial: 580-442-3106  
DSN: 312-639-3106  
FAX: 580-442-7971

#### **Directorate of Contracting**

Administrative Office Information Contact:

Commercial: 580-442-6162  
DSN: 312-639-6162  
FAX: 580-442-3819

#### **Directorate of Logistics (DOL)**

Contact Information:  
Commercial: 580-442-3004  
DSN: 312-639-3004  
FAX: 580-442-2719

#### **Installation Legal Office (ILO)**

Administrative Office Contact Information:  
Commercial: 580-442-2685  
DSN: 312-639-2685  
FAX: 580-442-3817

#### **Public Affairs Office (PAO)**

Administrative Office Contact Information:

Commercial: 580-442-4500  
DSN: 312-639-4500  
FAX: 580-355-6756

#### **Directorate of Information Management (DOIM)**

Contact Information:  
Commercial: 580-442-3617  
DSN 312-639-3617  
FAX: 580-442-6626

#### **Directorate of Human Resources**

Administrative Office Contact Information:  
COMM: 580-442-3106

#### **Directorate of Emergency Services (DES)**

Administrative Office Contact Information:  
COMM: 580-442-2800

DSN: 312-639-2800  
FAX: 580-442-4311

**Single Soldiers' Housing**

Administrative Office Contact Information:  
Commercial: 580-442-4647/3626/4624  
DSN: 312-639-4647/3626/4624

**Morale, Welfare, Recreation & Family Programs**

Administrative Office Information:  
Commercial: 580-442-3001  
DSN: 312-639-3001

Army Community Service (ACS)  
Commercial: 580-442-5018/4916  
DSN: 312-639-5018

Lodging Operations:  
Commercial: 580-442-4422  
DSN: 312-639-4422  
Reservations: USA 877-902-3607

Recreation Division:  
Commercial: 580-442-3842  
DSN: 312-639-3842

Business Activities Division:  
(Bowling, Clubs, Golf Courses, and Recycle)  
Commercial 580-442-1005  
DSN: 312-639-1005

Child and Youth Services(CYS):  
Commercial: 580-442-5197  
DSN: 312-639-5197

Fort Sill Exchange: 580-248-7006

**United States Garrison USAG Fort Sill**

Contact Information:  
COM: 580-442-3106  
DSN: 312-639-3106

**Reynolds Army Community Hospital**

Administrative Office Contact Information:

COM: 580-458-3000  
580-458-2003

Appointments: 580-458-2000

Community Medicine: 580-458-2220

Specialty Care: 580-458-2250

Department of Pharmacy: 580-458-2300

Preventive Medicine: 580-458-2362

Nursing Services: 580-458-2605

Department of Pathology: 580-458-2830

Department of Radiology: 580-458-2780

Nutrition Care: 580-458-2820

Patient Affairs: 580-458-2749

Veterinary Services: 580-458-3602

Veterans Administration Clinic: 580-353-1131

**Military Personnel Services Division**

Administrative Office Contact Information:  
COMM: 580-442-3007  
DSN: 312-639-3007  
FAX: 580-442-7152

**Defense Military Pay**

Commercial Phone Number 580-442-2191  
DSN 312-639-2191

**Equal Employment Opportunity (EEO) Civilian Force**

Administrative Office Contact Information:

Commercial: 580-442-2017  
DSN: 312-639-2017  
FAX: 580-442-7205

email: atzy@sill.army.mil

**Field Artillery Training Command**

International Student Division:  
Commercial: 580-442-4600  
DSN: 312-639-4600

Liaison Officers:  
British - 580-442-4309  
Canadian - 580-442-4217  
Australian - 580-442-4003  
Korean - 580-442-4816

Liaison Schools:  
German - DSN 314-485-8617  
French - 0133-494-602207  
United Kingdom - 011-44-1980-67-5550

**428th FA Brigade**

Contact Information:  
COM: 580-442-4704  
DSN: 312-639-4704

1-30th FA  
1-78th FA  
US Marine Corps Artillery Detachment  
2-2nd FA  
77th Army Band

**75th Fires Brigade**

Contact Information:  
COM: 580-442-4489  
DSN: 312-639-4489

1-17th FA  
2-18th FA  
3-13th FA  
100th BSB  
B/62nd ENG

**479th FA Brigade**

Contact Information:  
COM: 580-442-0695  
DSN: 312-639-0695

1-290th (TS)  
1-382nd (LS)

**434 FA Brigade**

Contact Information:  
COM: 580-442-8660  
DSN: 312-639-8660

1-19th FA  
1-22nd FA

1-40th FA  
1-79th FA  
95th AG BN (Reception)

**U.S. Army Noncommissioned Officer Academy**

Contact Information:  
COM: 580-442-2417  
DSN: 312-639-2417  
FAX: 580-442-8290

**214th Fires Brigade**

Contact Information:  
COM: 580-442-2724  
DSN: 312-639-2724

1-14th FA  
2-4th FA  
2-5th FA  
6-52nd ADA  
168th BSB