ALARACT: 188/2014

DTG: 260242Z JUL 14

THIS MESSAGE HAS BEEN TRANSMITTED BY USAITA ON BEHALF OF HQDA //ASA(M&RA)/DCS G-1//

SUBJECT: HQDA EXORD 193-14 SCREENING OF SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION PROGRAM PERSONNEL AND OTHERS IN IDENTIFIED POSITIONS OF SIGNIFICANT TRUST.

(U) REFERENCES:
REF/A/ DEPARTMENT OF DEFENSE INSTRUCTION 1402.5 CRIMINAL HISTORY BACKGROUND CHECKS ON INDIVIDUALS IN CHILD CARE SERVICES, 19 JANUARY 1993//
REF/B/ DEPARTMENT OF DEFENSE MEMORANDUM SEXUAL ASSAULT PREVENTION AND RESPONSE STAND-DOWN, 17 MAY 2013//
REF/C/ ARMY REGULATION 20-1, INSPECTOR GENERAL ACTIVITIES AND PROCEDURES, 29 NOVEMBER 2010 (*RAR 001, 07/03/2012) //
REF/D/ ARMY REGULATION 190-43, LAW ENFORCEMENT REPORTING, 30 MARCH 2007//
REF/E/ ARMY REGULATION 340-21, THE ARMY PRIVACY PROGRAM, 5 JULY 1985//
REF/F/ ARMY REGULATION 600-8-2, SUSPENSION OF FAVORABLE PERSONNEL ACTIONS (FLAG), 23 OCTOBER 2012//
REF/G/ ARMY REGULATION 600-20, ARMY COMMAND POLICY, 18 MARCH 2008 (*RAR 9/20/2012) //
REF/H/ ARMY REGULATION 600-37, UNFAVORABLE INFORMATION, 19 DECEMBER 1986//
REF/I/ ARMY REGULATION 600-85, THE ARMY SUBSTANCE ABUSE PROGRAM, 28 DECEMBER 2012//
REF/J/ ARMY REGULATION 601-1, ASSIGNMENT OF ENLISTED PERSONNEL TO THE U.S. ARMY RECRUITING COMMAND, 12 OCTOBER 2007 (*RAR 002, 09/06/2011)//
REF/L/ ARMY REGULATION 614-100, OFFICER ASSIGNMENT POLICIES, DETAILS, AND TRANSFERS, 10 JANUARY 2006//
REF/M/ ARMY REGULATION 614-200, ENLISTED ASSIGNMENTS AND UTILIZATION MANAGEMENT, 26 FEBRUARY 2009 (*RAR 002 10/11/11)//
REF/N/ (SEC)RETARY OF THE ARMY ((SEC)ARMY) MEMORANDUM ENSURING THE QUALITY OF SEXUAL ASSAULT RESPONSE COORDINATORS, SEXUAL ASSAULT PREVENTION AND RESPONSE VICTIM ADVOCATES AND OTHERS IN IDENTIFIED POSITIONS OF SIGNIFICANT TRUST AND AUTHORITY, 28 MAY 2013//
REF/O/ (SEC)ARMY MEMORANDUM ENSURING THE QUALITY OF SEXUAL ASSAULT RESPONSE COORDINATORS, SEXUAL ASSAULT PREVENTION AND RESPONSE VICTIM ADVOCATES AND OTHERS IN IDENTIFIED POSITIONS OF SIGNIFICANT TRUST AND AUTHORITY, 12 FEBRUARY 2014//
REF/P/ ASSISTANT (SEC)RETARY OF THE ARMY FOR MANPOWER AND RESERVE AFFAIRS MEMORANDUM GUIDANCE FOR CIVILIAN SEXUAL HARASSMENT/ ASSAULT RESPONSE AND PREVENTION PROGRAM POSITIONS, 27 SEPTEMBER 2013//
REF/Q/ HQDA EXORD 221-12, 2012 SEXUAL HARASSMENT/ASSAULT RESPONSE AND PREVENTION PROGRAM SYNCHRONIZATION ORDER, 25 JUNE 2012//
REF/R/ HQDA EXORD 161-13 SEXUAL HARASSMENT/ASSAULT RESPONSE AND PREVENTION PROGRAM ARMY STAND-DOWN, 10 JUNE 2013//

1. (U) SITUATION.


1.D. (U) ON 12 FEBRUARY 2014, THE (SEC)ARMY SIGNED A MEMORANDUM CLARIFYING THE TERM "CREDIBLE EVIDENCE" AND PROVIDING REVISED GUIDANCE SPECIFIC TO CAREER RECRUITERS.

2. (U) MISSION. EFFECTIVE IMMEDIATELY, APPLY (SEC)ARMY GUIDANCE TO REVISED BROADENED SCREENING CRITERIA IN ACCORDANCE WITH (SEC)ARMY 28 MAY 2013 AND 12 FEB 2014 MEMORANDA IN ORDER TO ENSURE THE BEST QUALIFIED PERSONNEL SERVE IN IDENTIFIED POSITIONS OF SIGNIFICANT TRUST AND AUTHORITY (HEREINAFTER REFERRED TO AS "POSITIONS OF SIGNIFICANT TRUST"), AND CEASE THE ASSIGNMENT OF COLLATERAL DUTY SARCS AND SHARP VAS AT THE COMPANY OR EQUIVALENT LEVEL.

3. (U) EXECUTION.

3.A. (U) INTENT. THE INTENT OF THIS ORDER IS TO PROVIDE CLARIFYING GUIDANCE ON PROCESSES AND PROCEDURES TO CONDUCT BROADENED SCREENING OF PERSONNEL SERVING IN OR NOMINATED FOR POSITIONS OF SIGNIFICANT TRUST (SARCS, SHARP VAS, RECRUITERS, DRILL SERGEANTS, AIT PLATOON SERGEANTS, AND ARMY NATIONAL GUARD (ARNG) RECRUIT SUSTAINMENT PROGRAM (RSP) CADRE); TO IMPLEMENT BROADENED SCREENING FOR POSITIONS OF SIGNIFICANT TRUST IN THE RESERVE COMPONENT; TO IMPLEMENT BEHAVIORAL HEALTH INTERVIEWS FOR ACTIVE DUTY PERSONNEL SERVING IN OR NOMINATED FOR POSITIONS OF SIGNIFICANT TRUST; AND TO PROVIDE GUIDANCE ON THE ASSIGNMENT OF SHARP PERSONNEL AT THE COMPANY LEVEL IN THE AC. FOR RECRUITERS, DRILL SERGEANTS, AND AIT PLATOON SERGEANTS, IT IS NOT THE INTENT TO REPEAT THE REVIEW OF ANY SCREENING ELEMENT THAT HAS BEEN REVIEWED WITHIN THE PAST THREE YEARS. THIS GUIDANCE APPLIES TO CIVILIANS ONLY WHERE SPECIFICALLY NOTED. SCREENING OF CIVILIANS WILL FOLLOW THE CIVILIAN SCREENING POLICY (REF P).

3.B. (U) CONCEPT OF OPERATION. THE ARMY IS IMPLEMENTING THE (SEC)ARMY REQUIREMENTS IN THREE PHASES. EXORD 161-13 (REF R) COVERED PHASE I. THIS ORDER COVERS PHASE II REQUIREMENTS AND FUTURE ORDERS WILL PROVIDE GUIDANCE ON PHASE III.

3.B.1. (U) PHASE I IS COMPLETE.

3.B.2. (U) THIS ORDER (PHASE II) CLARIFIES GUIDANCE ON STANDARDS FOR BROADENED SCREENING; DIRECTS BROADENED SCREENING FOR ALL RESERVE COMPONENT MEMBERS SERVING IN OR NOMINATED FOR POSITIONS OF SIGNIFICANT TRUST; OUTLINES THE IMPLEMENTATION
OF BEHAVIORAL HEALTH INTERVIEWS FOR ACTIVE DUTY (TO INCLUDE AGR) MEMBERS SERVING IN OR NOMINATED FOR POSITIONS OF SIGNIFICANT TRUST; AND PROVIDES GUIDANCE FOR THE ASSIGNMENT OF FULL-TIME AND COLLATERAL DUTY SARC'S AND SHARP VAS.

3.B.3. (U) PHASE III WILL UPDATE POLICY, COLLECT LESSONS LEARNED, AND PROVIDE GUIDANCE TO THE FIELD ON THE FREQUENCY OF RESCREENING REQUIREMENTS. THESE REQUIREMENTS WILL BE OUTLINED IN A FUTURE ORDER.

3.C. (U) TASKS TO ARMY STAFF AND SUBORDINATE ORGANIZATIONS.

3.C.1. (U) HQDA G-1.


3.C.1.B. (U) DEVELOP AND STAFF A RAPID ACTION REVISION OF AR 600-20 ARMY COMMAND POLICY TO INCLUDE UPDATED QUALIFICATIONS AND SCREENING CRITERIA FOR SARC AND SHARP VA POSITIONS.

3.C.1.C. (U) DEVELOP AND STAFF RAPID ACTION REVISIONS OF AR 614-200, ENLISTED ASSIGNMENTS AND UTILIZATION MANAGEMENT; AR 614-100, OFFICER ASSIGNMENT POLICIES, DETAILS AND TRANSFERS; AND AR 601 1, ASSIGNMENT OF ENLISTED PERSONNEL TO THE U.S. ARMY RECRUITING COMMAND TO REFLECT THE CHANGES IN SCREENING REQUIREMENTS.

3.C.2. (U) HUMAN RESOURCES COMMAND (HRC).

3.C.2.A. (U) CONDUCT CENTRALIZED BACKGROUND SCREENING FOR ALL CURRENT AND NOMINATED ACTIVE COMPONENT (AC) AND U.S. ARMY RESERVE (USAR) MILITARY SARC AND SHARP VAS (BOTH COLLATERAL DUTY AND FULL-TIME). COMPLETE BROADENED SCREENING AND PROVIDE THE FINDINGS TO REQUESTING ACOMS, ASCCS AND DRUS AND THE SHARP PROGRAM OFFICE. ALL EFFORTS SHOULD BE MADE TO LIMIT DISTRIBUTION OF THIS INFORMATION.

3.C.2.B. (U) UPON THE REQUEST OF CIVILIAN HUMAN RESOURCES AGENCY HEADQUARTERS (CHRA HQ) OR A CHRA REGIONAL POINT OF CONTACT (POC), CONDUCT SCREENING IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P) FOR ALL CIVILIANS SELECTED FOR SHARP POSITIONS.

3.C.3. (U) DEPARTMENT OF THE ARMY INSPECTOR GENERAL.

3.C.3.A. (U) CONTINUE TO REVIEW COMMAND COMPLIANCE WITH THE TASK TO CONDUCT REFRESHER TRAINER AND LEADER ENGAGEMENT. THIS INCLUDES BOTH A QUALITATIVE AND QUANTITATIVE REVIEW OF THE REFRESHER TRAINING AND LEADER ENGAGEMENTS.

3.C.3.B. (U) UPON THE REQUEST OF HRC OR THE NATIONAL GUARD BUREAU (NGB), CONDUCT SCREENING FOR CURRENT AND NOMINATED SARC'S, SHARP VAS, RECRUITERS, DRILL SERGEANTS, AIT PLATOON SERGEANTS, AND ARNG RSP CADRE.

3.C.3.C. (U) UPON THE REQUEST OF CHRA HQ OR A CHRA REGIONAL POC, CONDUCT SCREENING IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P) FOR ALL CIVILIANS WITH PREVIOUS ARMY SERVICE WHO ARE SELECTED FOR SHARP POSITIONS, AND PROVIDE INITIAL FINDINGS WITHIN 45 CALENDAR DAYS.

3.C.3.D. (U) RELEASE SUMMARIES OF SUBSTANTIATED ALLEGATIONS AGAINST AC SARC'S AND SHARP VAS TO HRC. HRC MAY THEN RELEASE THESE SUMMARIES TO THE APPROPRIATE WAIVER/REMOVAL AUTHORITIES, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR SARC/SHARP VA DUTY, AND NOT TO SUPPORT ADVERSE ACTION.
3.C.3.E. (U) RELEASE SUMMARIES OF SUBSTANTIATED ALLEGATIONS AGAINST NOMINATED AC/USAR RECRUITERS, DRILL SERGEANTS AND AIT PLATOON SERGEANTS TO HRC. FOR CURRENTLY SERVING RECRUITERS, DRILL SERGEANTS AND AIT PLATOON SERGEANTS, HRC MAY RELEASE THESE SUMMARIES TO THE APPROPRIATE WAIVER/REMOVAL AUTHORITIES, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR THE SPECIFIC DUTY, AND NOT TO SUPPORT ADVERSE ACTION.

3.C.3.F. (U) RELEASE SUMMARIES OF SUBSTANTIATED ALLEGATIONS AGAINST USAR SARCS AND SHARP VAS TO THE USAR G1. THE USAR G1 MAY THEN RELEASE THESE SUMMARIES TO THE APPROPRIATE WAIVER/REMOVAL AUTHORITIES, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR SARC/SHARP VA DUTY, AND NOT TO SUPPORT ADVERSE ACTION.

3.C.3.G. (U) RELEASE SUMMARIES OF SUBSTANTIATED ALLEGATIONS AGAINST ARNG PERSONNEL TO THE NGB J1. THE NGB J1 MAY THEN RELEASE THESE SUMMARIES THROUGH THE ARNG G1 TO THE STATE ADJUTANT GENERAL OR COMMANDING GENERAL FOR THE DISTRICT OF COLUMBIA, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR THE SPECIFIC DUTY, AND NOT TO SUPPORT ADVERSE ACTION.

3.C.3.H. (U) RELEASE SUMMARIES OF SUBSTANTIATED ALLEGATIONS AGAINST INDIVIDUALS SELECTED FOR CIVILIAN SHARP POSITIONS TO CHRA HQ OR A CHRA REGIONAL POC, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR THE SPECIFIC DUTY, AND NOT TO SUPPORT ADVERSE ACTION.

3.C.3.I. (U) ALL EFFORTS SHOULD BE MADE TO LIMIT DISTRIBUTION OF INFORMATION RELATED TO SUBSTANTIATED IG ALLEGATIONS.

3.C.3.J. (U) FIELD/LOCAL IGS ARE NOT AUTHORIZED TO CONDUCT ANY LOCAL SUITABILITY SCREENINGS, OR TO RELEASE ADVERSE INFORMATION IN ACCORDANCE WITH REF C. FIELD/LOCAL IGS SHOULD DIRECT ALL QUESTIONS AND/OR SCREENING ACTION REQUESTS TO THE CHIEF, DAIG RECORDS SCREENING AND OVERSIGHT OFFICE, (703) 545-1893.

3.C.4. (U) NATIONAL GUARD BUREAU (ARMY NATIONAL GUARD).


3.C.4.B. (U) ENSURE ALL AGR SOLDIERS CURRENTLY SERVING AS OR NOMINATED TO SERVE AS FULL-TIME SARCS OR SHARP VAS ARE INSTRUCTED TO SCHEDULE A BEHAVIORAL HEALTH INTERVIEW AND PROVIDE THE APPOINTMENT DATE AND TIME TO THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY. APPOINTMENTS WILL BE SCHEDULED NLT 120 DAYS FROM THE DATE OF THIS ORDER AT THE CLOSEST ARMY MILITARY TREATMENT FACILITY (MTF) (SEE ANNEX E). THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY WILL PROVIDE THE MTF WITH AN EMAIL ADDRESS OR FAX NUMBER TO WHICH TO SEND FINDINGS. THE APPOINTMENTS MUST BE COMPLETED NLT 180 DAYS FROM THE DATE OF THIS ORDER.

3.C.4.C. (U) ENSURE ALL AGR SOLDIERS CURRENTLY SERVING AS OR NOMINATED TO SERVE AS RECRUITERS ARE INSTRUCTED TO SCHEDULE A BEHAVIORAL HEALTH INTERVIEW AND PROVIDE THE APPOINTMENT DATE AND TIME TO THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY. APPOINTMENTS WILL BE SCHEDULED NLT 120 DAYS FROM THE DATE OF THE ORDER) AT THE CLOSEST ARMY MTF (SEE ANNEX E). THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY WILL PROVIDE THE MTF WITH AN EMAIL OR FAX NUMBER TO WHICH TO SEND FINDINGS. THE APPOINTMENTS MUST BE COMPLETED NLT 180 DAYS FROM THE DATE OF THIS ORDER.

3.C.4.D. ENSURE UNITS FUND ANY COSTS ASSOCIATED WITH TRAVEL TO THE NEAREST ARMY MTF.

3.C.5. (U) ARMY COMMANDS (ACOM), ARMY SERVICE COMPONENT COMMANDS (ASCC), AND DIRECT REPORTING UNITS (DRU).


3.C.5.C. (U) INSTRUCT ALL ACTIVE DUTY AND AGR SOLDIERS CURRENTLY SERVING IN OR NOMINATED TO SERVE IN FULL-TIME SARC AND SHARP VA POSITIONS TO SCHEDULE A BEHAVIORAL HEALTH INTERVIEW AND PROVIDE THE APPOINTMENT DATE AND TIME TO THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY. APPOINTMENTS WILL BE SCHEDULED NLT 120 DAYS FROM THE DATE OF THIS ORDER AT THE CLOSEST ARMY MILITARY TREATMENT FACILITY (SEE ANNEX E). THE APPROPRIATE WAIVER/REMOVAL/APPOINTING AUTHORITY WILL PROVIDE THE MTF WITH AN EMAIL OR FAX NUMBER TO WHICH TO SEND FINDINGS. THE APPOINTMENTS MUST BE COMPLETED NLT 180 DAYS FROM THE DATE OF THIS ORDER.

3.C.5.D. (U) ENSURE THE ASSIGNMENT OF A MILITARY COLLATERAL DUTY SARC AND SHARP VA AT THE BATTALION (OR EQUIVALENT) LEVEL. UNITS/ORGANIZATIONS WILL MAINTAIN THE CURRENT AUTHORIZATIONS FOR FULL-TIME SARCS AND SHARP VAS AT THE BRIGADE (OR EQUIVALENT) LEVEL.


3.C.5.F. (U) DIRECT THE ASSIGNMENT OF MILITARY COLLATERAL DUTY COMPANY SHARP ADVISORS FOR AC UNITS. SHARP ADVISORS CONDUCT PREVENTION AND TRAINING ACTIVITIES AND ADVISE THE COMMANDER ON SHARP PROGRAM RESPONSE ACTIVITIES. SHARP ADVISORS WILL ATTEND THE 80-HOUR SHARP TRAINING COURSE, BUT WILL NOT DIRECTLY SUPPORT OR OFFICIALLY INTERACT WITH VICTIMS. SHARP ADVISORS DO NOT NEED TO BE CENTRALLY SCREENED OR CREDENTIALED, AND WILL NOT RECEIVE THE 1B ADDITIONAL SKILL IDENTIFIER (ASI). COMMANDERS MUST ENSURE ALL SOLDIERS ARE INFORMED THAT SHARP ADVISORS CANNOT OFFER THE (RES)TRICTED REPORTING OPTION SHOULD A VICTIM REPORT A SEXUAL ASSAULT TO THEM. SHARP ADVISORS ARE REQUIRED TO REPORT SEXUAL ASSAULT ALLEGATIONS TO CRIMINAL INVESTIGATION COMMAND (CID).

3.C.6. (U) TRAINING AND DOCTRINE COMMAND.


3.C.8. (U) MEDICAL COMMAND (MEDCOM).
3.C.8.B. (U) CONDUCT BEHAVIORAL HEALTH INTERVIEWS BY INDEPENDENTLY CREDENTIALED BEHAVIORAL HEALTH PROVIDERS FOR ALL SOLDIERS ON ACTIVE DUTY, TO INCLUDE AGR, CURRENTLY SERVING FULL-TIME IN SARC AND SHARP VA POSITIONS AND THOSE AGR SOLDIERS CURRENTLY SERVING AS A NATIONAL GUARD RECRUITER NLT 180 DAYS FROM THE DATE OF THIS ORDER.
3.C.8.C. (U) CONDUCT BEHAVIORAL HEALTH INTERVIEWS BY INDEPENDENTLY CREDENTIALED BEHAVIORAL HEALTH PROVIDERS FOR ALL ACTIVE DUTY AND AGR SOLDIERS BEING CONSIDERED FOR FULL-TIME APPOINTMENT TO A POSITION OF SIGNIFICANT TRUST.

3.C.9.A. (U) ARMY SUBSTANCE ABUSE RECORDS SCREENING.
3.C.9.A.1. (U) UPON THE REQUEST OF UNITS OR THE NGB, CONDUCT ASAP REVIEWS FOR MILITARY PERSONNEL SERVING IN OR NOMINATED FOR A POSITION OF SIGNIFICANT TRUST ASSIGNED TO THE INSTALLATION, OR IN THE INSTALLATIONS AREA OF RESPONSIBILITY. IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P), CONDUCT ASAP REVIEWS FOR CIVILIAN SARCS, SHARP VAS AND STAFF ADVISORS ASSIGNED TO THE INSTALLATION, OR IN THE INSTALLATIONS AREA OF RESPONSIBILITY.
3.C.9.A.3. (U) THE (CON)FIDENTIALITY OF ASAP INFORMATION WILL BE MAINTAINED IAW AR 600-85 (REF I) AND PROVIDED ONLY TO INDIVIDUALS WITHIN THE ARMY WHO HAVE AN OFFICIAL NEED TO KNOW.
3.C.9.B. (U) POLICE RECORDS SCREENING.
3.C.9.B.1. (U) UPON THE REQUEST OF THE UNIT OR IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P), THE PROVOST MARSHAL/DIRECTORATE OF EMERGENCY SERVICES (PM/DES) WILL REQUEST LOCAL CIVILIAN POLICE RECORDS CHECKS OF MILITARY AND CIVILIAN PERSONNEL SERVING IN OR NOMINATED FOR A POSITION OF SIGNIFICANT TRUST.
3.C.9.B.3. (U) PM/DES WILL NOT CONDUCT CHECKS OF CENTRALIZED OPERATIONS POLICE SUITE (COPS) RECORDS FOR PERSONNEL ASSIGNED TO OR NOMINATED FOR A POSITION OF SIGNIFICANT TRUST. THE COPS CHECK WILL BE INCLUDED IN THE CID/CRC CHECK.
3.C.9.B.4. (U) PM/DES WILL CONSULT WITH THEIR INSTALLATION STAFF JUDGE ADVOCATE TO DETERMINE IF STATE AND LOCAL STATUTES PERMIT THE RELEASE OF POLICE RECORDS FOR BACKGROUNDS CHECKS. FOR THOSE WHO ARE UNABLE TO CONDUCT THE CHECKS DUE TO RESOURCES OR LEGAL LIMITATIONS, AND FOR OVERSEAS LOCATIONS, THE PM/DES WILL NOTIFY THE UNIT OF THE INABILITY TO COMPLETE CHECK AND THE REASON (COST, LAW, AGREEMENT, ETC).


3.C.9.B.6. (U) PM/DES IS NOT PERMITTED TO USE NATIONAL CRIME INFORMATION CENTER (NCIC) FOR SCREENING SHARP PROGRAM PERSONNEL OR OTHERS IN POSITIONS OF SIGNIFICANT TRUST. DOJ POLICY LIMITS NCIC USE FOR AUTHORIZED CRIMINAL JUSTICE PURPOSES.

3.C.9.C. (U) ARMY FAMILY ADVOCACY PROGRAM (FAP)/CASE REVIEW COMMITTEE (CRC) RECORDS SCREENING.

3.C.9.C.1. (U) UPON THE REQUEST OF HRC, NGB OR IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P), CONDUCT ARMY FAP/CRC RECORDS SCREENING FOR SUBSTANTIATED OR OPEN CASES RELATED TO TYPE I OR II OFFENSES (SEE ANNEX B) FOR PERSONNEL SERVING IN OR NOMINATED FOR A POSITION OF SIGNIFICANT TRUST. SEE PARAGRAPH 3.D.15.E. (U) ON THE LIMITED USE OF FAP/CRC RECORDS FOR SCREENING AND ADVERSE ACTION.

3.C.9.C.2. (U) RELEASE SUMMARIES OF SUBSTANTIATED TYPE I OR II ALLEGATIONS AGAINST AC/USAR SARCS, SHARP VAS, RECRUITERS, DRILL SERGEANTS, AND AIT PLATOON SERGEANTS TO HRC. HRC MAY THEN RELEASE THESE SUMMARIES TO THE APPROPRIATE WAIVER/REMOVAL AUTHORITIES, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR THE SPECIFIC DUTY, AND NOT TO SUPPORT ADVERSE ACTION OR FOR ANY OTHER PURPOSE.

3.C.9.C.3. (U) RELEASE SUMMARIES OF SUBSTANTIATED TYPE I OR II ALLEGATIONS AGAINST ARNG PERSONNEL TO THE NGB J1. THE NGB J1 MAY THEN RELEASE THESE SUMMARIES THROUGH THE ARNG G1 TO THE STATE ADJUTANT GENERAL OR COMMANDING GENERAL FOR THE DISTRICT OF COLUMBIA, WHO MAY USE THEM ONLY TO DETERMINE SUITABILITY FOR THE SPECIFIC DUTY, AND NOT TO SUPPORT ADVERSE ACTION OR FOR ANY OTHER PURPOSE.

3.C.9.C.4. (U) RELEASE SUMMARIES OF SUBSTANTIATED TYPE I OR II ALLEGATIONS AGAINST INDIVIDUALS SELECTED FOR A CIVILIAN SARC, SHARP VA, TRAINING INSTRUCTOR (SHARP), SHARP PROGRAM MANAGER OR SHARP STAFF ADVISOR POSITION IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P). ALL EFFORTS SHOULD BE MADE TO LIMIT DISTRIBUTION OF THIS FAP/CRC INFORMATION.


3.C.10.A. (U) UPON THE REQUEST OF HRC OR NGB, CONDUCT MILITARY CRIMINAL RECORDS CHECKS FOR MILITARY PERSONNEL ASSIGNED TO OR NOMINATED FOR POSITIONS OF SIGNIFICANT TRUST.

3.C.10.B. (U) IN ACCORDANCE WITH THE CIVILIAN SCREENING POLICY (REF P), LOCAL CID OFFICES WILL CONDUCT MILITARY CRIMINAL RECORDS CHECKS ON INDIVIDUALS SELECTED FOR A CIVILIAN SARC, SHARP VA, TRAINING INSTRUCTOR (SHARP), SHARP PROGRAM MANAGER, OR SHARP STAFF ADVISOR POSITION.

3.C.10.C. (U) RELEASE SUMMARIES OF FOUNDED ALLEGATIONS AGAINST CURRENT AND NOMINATED AC/USAR RECRUITERS, DRILL SERGEANTS AND AIT PLATOON SERGEANTS TO HRC. FOR CURRENT RECRUITERS, DRILL SERGEANTS AND AIT PLATOON SERGEANTS, HRC MAY RELEASE THESE SUMMARIES TO THE APPROPRIATE WAIVER/APPROVAL AUTHORITIES.

3.C.10.D. (U) RELEASE SUMMARIES OF FOUNDED ALLEGATIONS AGAINST ARNG PERSONNEL TO THE NGB J1. THE NGB J1 MAY THEN RELEASE THESE SUMMARIES THROUGH THE ARNG G1 TO THE STATE ADJUTANT GENERAL OR COMMANDING GENERAL FOR THE DISTRICT OF COLUMBIA.
3.D. (U) COORDINATING INSTRUCTIONS.

3.D.1.A. (U) WAIVER/REMOVAL AUTHORITIES MAY RECONSIDER DECISIONS TO REMOVE SOLDIERS FROM POSITIONS OF SIGNIFICANT TRUST DUE TO "TYPE I REPORTS" IN EXORD 161-13 THAT ARE NO LONGER "TYPE I OFFENSES" IN THIS ORDER.

3.D.1.B. (U) WAIVER/REMOVAL AUTHORITIES MUST RECONSIDER DECISIONS TO REMOVE DRILL SERGEANTS AND AIT PLATOON SERGEANTS FROM THEIR POSITIONS IF THE REQUIREMENTS FOR REMOVING THEM IN AR 614-200 (REF M) WERE NOT FOLLOWED.

3.D.1.C. (U) WAIVER/REMOVAL AUTHORITIES FOR NON-CAREER RECRUITERS MUST RECONSIDER DECISIONS TO REMOVE NON-CAREER RECRUITERS FROM THEIR POSITIONS IF THE REQUIREMENTS FOR INVOLUNTARILY RECLASSIFYING AND REASSIGNING THEM IN AR 601-1 (REF J) WERE NOT FOLLOWED.

3.D.1.D. (U) THE DCS, G-1 CONVENED A ONE-TIME POSITION OF TRUST RETENTION BOARD (PTRB) TO MAKE RECOMMENDATIONS REGARDING WHETHER CAREER RECRUITERS, WHO COMMANDS IDENTIFIED AS BEING UNSUITABLE FOR CONTINUED RECRUITING DUTY IAW ALARACT 147/2013 (REF R), ARE STILL ELIGIBLE TO SERVE IN POSITIONS OF SIGNIFICANT TRUST.

3.D.1.E. (U) SOLDIERS MAY REQUEST REAPPOINTMENT TO A POSITION OF SIGNIFICANT TRUST IF THEY WERE REMOVED DUE TO MANDATORY DISQUALIFICATION CRITERIA IN EXORD 161-13 IF THOSE CRITERIA ARE WAIVERABLE IN THIS ORDER. THE GUIDANCE IN THIS ORDER FOR WAIVER CONSIDERATION STILL APPLIES.

3.D.2. (U) ALL UNITS MUST REPORT THROUGH THEIR ACOM, ASCC OR DRU. SUBORDINATE UNITS SHOULD WORK THROUGH THEIR CHAIN OF COMMAND FOR CONSOLIDATION OF ALL ORDER REQUIREMENTS.

3.D.3. (U) THIS ORDER DOES NOT PROVIDE SCREENING CRITERIA FOR CIVILIAN SHARP PROGRAM POSITIONS. CIVILIAN SHARP SCREENING IS COVERED IN THE CIVILIAN SCREENING POLICY (REF P).

3.D.4. (U) APPOINTING AUTHORITIES.


3.D.4.B. (U) THE APPOINTING AUTHORITY FOR AC/USAR MILITARY FULL-TIME AND COLLATERAL DUTY SHARP VAS IS THE BRIGADE COMMANDER OR HIS OR HER EQUIVALENT-LEVEL COMMANDER OR CIVILIAN SUPERVISOR (SERVING IN A GRADE NO LOWER THAN COLONEL OR GS-15) (AS DIRECTED IN REF N). THIS AUTHORITY MAY NOT BE DELEGATED.


3.D.4.E. (U) THE APPOINTING AUTHORITY FOR AC/USAR RECRUITERS, DRILL SERGEANTS AND AIT PLATOON SERGEANTS (BEFORE ASSIGNMENT) IS THE CG, HRC. THE CG, HRC, MAY DELEGATE THIS AUTHORITY TO THE DIRECTOR LEVEL, WHO MAY FURTHER DELEGATE IT NO LOWER THAN THE NOMINATIVE BRANCH CHIEF LEVEL. ALL DELEGATIONS MUST BE IN WRITING.

3.D.4.G. (U) HIRING OF CIVILIAN AND MILTECH SARC(S, SHARP VAS, SHARP TRAINING INSTRUCTORS, SHARP PROGRAM MANAGERS, AND SHARP STAFF ADVISORS IS PER CIVILIAN HIRING PROCEDURES AND POLICY.

3.D.5. (U) WAIVER/REMOVAL AUTHORITIES.
3.D.5.B. (U) THE WAIVER/REMOVAL AUTHORITY FOR ARNG MILITARY FULL-TIME AND COLLATERAL DUTY SARC(S AND SHARP VAS IS THE STATE ADJUTANT GENERAL.
3.D.5.C. (U) THE WAIVER AUTHORITY FOR SOLDIERS NOMINATED TO SERVE AS AC/USAR RECRUITERS, DRILL SERGEANTS, AND AIT PLATOON SERGEANTS (INCLUDING MEDCOM) IS THE CG, HRC. THE CG, HRC, MAY DELEGATE THE AUTHORITY TO WAIVE ADMINISTRATIVE (NON-DEROGATORY) CRITERIA TO THE DIRECTOR LEVEL, WHO MAY FURTHER DELEGATE IT NO LOWER THAN THE NOMINATIVE BRANCH CHIEF LEVEL. ALL DELEGATIONS MUST BE IN WRITING.
3.D.5.F. (U) THE WAIVER/REMOVAL AUTHORITY FOR CURRENTLY SERVING ARNG RECRUITERS AND ARNG RSP CADRE IS THE CHIEF, NGB, WHO MAY FURTHER DELEGATE THE AUTHORITY, IN WRITING TO THE DIRECTOR, ARMY NATIONAL GUARD.
3.D.5.G. (U) WAIVER/REMOVAL AUTHORITY MAY NOT BE DELEGATED, EXCEPT AS EXPLICITLY SPECIFIED IN THIS (SEC)TION.
3.D.5.H. (U) CONTINUED EMPLOYMENT OF CIVILIAN AND MILTECH SARC(S AND SHARP VAS IS PER CIVILIAN EMPLOYMENT POLICY.
3.D.5.I. (U) REMOVAL AUTHORITY ONLY APPLIES TO REMOVAL DUE TO DEROGATORY INFORMATION PRECLUDING SUITABILITY TO SERVE IN A POSITION OF SIGNIFICANT TRUST. THE APPOINTING AUTHORITY MAY REPLACE A SARC OR SHARP VA DUE TO PCS OR THE COMMANDER'S OR INDIVIDUAL'S REQUEST.

3.D.6. (U) MILITARY SCREENING CRITERIA.
3.D.6.A. (U) DISQUALIFYING OFFENSES ARE LISTED IN ANNEX B.
3.D.6.B. (U) CREDIBLE EVIDENCE, AS USED IN THIS ORDER, IS DEFINED AS A FOUND LAW ENFORCEMENT INVESTIGATION (AS DEFINED IN AR 190-45, OR REF D); A SUBSTANTIATED ALLEGATION CONTAINED IN AN INSPECTOR GENERAL OR OTHER ADMINISTRATIVE INVESTIGATION; OR OTHER UNFAVORABLE INFORMATION (AS DEFINED IN AR 600-37, OR REF H) DOCUMENTED IN A SOLDIER'S ARMY MILITARY HUMAN RESOURCES RECORD (AMHRR) OR, FOR RECRUITERS ONLY, IN THE RECRUITER IMPROPRIETY DATABASE OR SERIOUS INCIDENT REPORTING DATABASE MAINTAINED BY THE US ARMY RECRUITING COMMAND.
3.D.6.C. (U) CREDIBLE EVIDENCE OF A TYPE I OFFENSE WILL RESULT IN MANDATORY, NON-WAIVABLE DISQUALIFICATION FOR APPOINTMENT TO OR RETENTION IN A POSITION OF SIGNIFICANT TRUST. CREDIBLE EVIDENCE OF A TYPE II OFFENSE WILL ALSO RESULT IN DISQUALIFICATION FOR APPOINTMENT TO OR RETENTION IN A POSITION OF SIGNIFICANT TRUST, BUT THE DISQUALIFICATION MAY BE WAIVED (SEE PARA 3.D.10., BELOW).

3.D.7. (U) APPOINTMENT DISQUALIFICATION PROCESS.
3.D.7.A. (U) THE APPOINTING AUTHORITY WILL NOTIFY SOLDIERS WHO ARE DISQUALIFIED FROM SERVING IN A POSITION OF SIGNIFICANT TRUST BECAUSE OF CREDIBLE EVIDENCE OF A TYPE I OFFENSE, IN WRITING, OF THE BASIS OF THE DISQUALIFICATION; THEIR RIGHT TO CONSULT MILITARY COUNSEL OR CIVILIAN COUNSEL AT THEIR OWN EXPENSE; AND THE


3.D.8. (U) SUSPENSION PROCESS.
3.D.8.A. (U) THE REMOVAL AUTHORITY WILL IMMEDIATELY SUSPEND AND TEMPORARILY REASSIGN ANY SOLDIER SERVING IN A POSITION OF SIGNIFICANT TRUST IF THEY LEARN THAT THE SOLDIER IS UNDER INVESTIGATION FOR A TYPE I OR TYPE II OFFENSE OR THERE IS CREDIBLE EVIDENCE THAT THE SOLDIER HAS COMMITTED A TYPE I OR TYPE II OFFENSE.

3.D.9. (U) REBUTTAL MATTERS.
3.D.9.A. (U) SOLDIERS WHO BELIEVE THE DISQUALIFYING INFORMATION IS ERRONEOUS MUST NOTIFY THE APPOINTING/REMOVAL AUTHORITY, IN WRITING, OF THEIR INTENT TO SUBMIT REBUTTAL MATTERS WITHIN SEVEN (7) CALENDAR DAYS FROM THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION TO REFUTE THE ACCURACY OF THE DISQUALIFYING INFORMATION. THEY MUST SUBMIT THEIR REBUTTAL MATTERS WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION. UNLESS A SOLDIER REQUESTS AND RECEIVES AN EXTENSION, FAILURE TO COMPLY WITH THESE SUSPENSES SHALL CONSTITUTE A WAIVER OF THE RIGHT TO SUBMIT REBUTTAL MATTERS.
3.D.9.B. (U) SOLDIERS CURRENTLY SERVING IN POSITIONS OF SIGNIFICANT TRUST, WHO ELECT TO SUBMIT REBUTTAL MATTERS, WILL BE SUSPENDED FROM THEIR POSITIONS UNTIL THE REBUTTAL MATTERS HAVE BEEN SUBMITTED AND CONSIDERED BY THE REMOVAL AUTHORITY.
3.D.9.C. (U) COMMANDS ARE NOT UNDER AN OBLIGATION TO RETURN SOLDIERS TO SERVICE AS A SARC OR SAPRA IF THE DISQUALIFYING INFORMATION IS FOUND TO BE IN ERROR. SERVICE AS A SARC OR SAPRA VA IS AT THE COMMANDER'S DISCRETION.

3.D.10. (U) WAIVER PROCESS.
3.D.10.A. (U) CURRENTLY SERVING RECRUITERS.
3.D.10.A.1. (U) CURRENTLY SERVING RECRUITERS WHO ARE DISQUALIFIED FOR RETENTION IN THEIR POSITION BECAUSE OF CREDIBLE EVIDENCE OF A TYPE I OFFENSE, MAY REQUEST A WAIVER TO CONTINUE TO SERVE AS A CAREER RECRUITER IF THERE IS NO RECORD THAT ACTION WAS TAKEN AS A RESULT OF THE CREDIBLE EVIDENCE.
3.D.10.A.2. (U) CURRENTLY SERVING RECRUITERS, WHO ARE AUTHORIZED TO REQUEST A WAIVER, MUST NOTIFY THE WAIVER AUTHORITY, IN WRITING, OF THEIR INTENT TO REQUEST A WAIVER WITHIN SEVEN (7) CALENDAR DAYS FROM THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION, AND THEY MUST SUBMIT THEIR WAIVER REQUEST AND ANY MATTERS IN EXTENUATION OR MITIGATION TO THE WAIVER AUTHORITY WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION.
UNLESS A SOLDIER REQUESTS AND RECEIVES AN EXTENSION, FAILURE TO COMPLY WITH THESE SUSPENSES SHALL CONSTITUTE A WAIVER OF THE RIGHT TO SUBMIT A WAIVER REQUEST AND ANY MATTERS IN EXTENUATION OR MITIGATION.


3.D.10.C. (U) SOLDIERS WHO ARE DISQUALIFIED FROM SERVING IN A POSITION OF TRUST BECAUSE OF CREDIBLE EVIDENCE OF A TYPE II OFFENSE MAY REQUEST A WAIVER BY NOTIFYING THE WAIVER AUTHORITY, IN WRITING, OF THEIR INTENT TO REQUEST A WAIVER WITHIN SEVEN (7) CALENDAR DAYS OF THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION, AND SUBMITTING THEIR WAIVER REQUEST AND ANY MATTERS IN EXTENUATION OR MITIGATION TO THE WAIVER AUTHORITY WITH THIRTY (30) CALENDAR DAYS OF THE DATE THEY RECEIVED THE DISQUALIFICATION NOTIFICATION. UNLESS A SOLDIER REQUESTS AND RECEIVES AN EXTENSION, FAILURE TO COMPLY WITH THESE SUSPENSES SHALL CONSTITUTE A WAIVER OF THE RIGHT TO SUBMIT A WAIVER REQUEST AND ANY MATTERS IN EXTENUATION OR MITIGATION.

3.D.10.D. (U) WAIVER AUTHORITIES.


3.D.10.D.5. (U) IF A WAIVER IS GRANTED FOR A CURRENTLY SERVING RECRUITER, DRILL SERGEANT, OR AIT PLATOON SERGEANT, THE WAIVER AUTHORITY WILL SIGN A MFR ARTICULATING THE RATIONALE FOR THE WAIVER AND STATING WHY THE INDIVIDUAL IS STILL THE BEST SUITED INDIVIDUAL TO SERVE IN THAT POSITION. THE UNIT WILL SUBMIT A COPY OF THE WAIVER REQUEST AND MFR TO HRC AT USARMY.KNOX.HRC.MBX.EPMD-RECRUITER-TEAM@MAIL.MIL FOR RECRUITERS AND USARMY.KNOX.HRC.MBX.EPMD-DRILL-SGT-(SEC)TION@MAIL.MIL FOR DRILL SERGEANTS AND AIT PLATOON SERGEANTS. THE SIGNED WAIVER MEMORANDUM WILL BE RETAINED BY THE UNIT FOR THE DURATION OF THE INDIVIDUAL’S ASSIGNMENT TO A POSITION OF SIGNIFICANT TRUST.

3.D.11. (U) REMOVAL PROCESS.


THE SOLDIER WITH A COPY OF THE DISQUALIFYING INFORMATION, OR THE NAME AND ADDRESS OF THE AGENCY THAT REPORTED THE DISQUALIFYING INFORMATION.


3.D.11.B. (U) REMOVAL REQUIREMENTS.


3.D.11.C. (U) DOCUMENTATION REQUIREMENTS.

3.D.11.C.1. (U) REMOVAL AUTHORITIES WILL DOCUMENT THEIR RATIONALE FOR REMOVING AN INDIVIDUAL FROM A POSITION OF SIGNIFICANT TRUST IN A MFR.

3.D.11.C.2. (U) REMOVAL AUTHORITIES WILL FORWARD A COPY OF THE MFR FOR RECRUITERS, DRILL SERGEANTS, AND AIT PLATOON SERGEANTS TO HRC AT USARMY.KNOX.HRC.MBX.EPMD-RECRUITER-TEAM@MAIL.MIL FOR RECRUITERS, AND USARMY.KNOX.HRC.MBX.EPMD-DRILL-SGT-(SEC)TION@MAIL.MIL FOR DRILL SERGEANTS AND PLATOON SERGEANTS.


3.D.11.D. (U) THE REMOVAL PROCESS DEFINED IN THIS ORDER ONLY APPLIES TO THE INVOLUNTARY REMOVAL OF AN INDIVIDUAL FROM A POSITION OF SIGNIFICANT TRUST DUE TO CREDIBLE EVIDENCE OF A TYPE I OR TYPE II OFFENSE. IF AN INDIVIDUAL IS BEING REPLACED DUE TOPCS OR THE COMMANDER'S OR INDIVIDUAL'S REQUEST, THEN THE REMOVAL PROCESS DEFINED IN THIS ORDER WILL NOT APPLY.

3.D.12. (U) UNITS WILL VERIFY WITH LOCAL (SEC)URITY MANAGERS THAT ALL CURRENT AND NOMINATED MILITARY SARCS OR SHARP VAS HAVE A FAVORABLE NATIONAL AGENCY CHECK WITH LAW AND CREDIT (NACLC) INVESTIGATION. UNITS WILL ALSO COMPLETE ALL LOCAL SCREENING REQUIREMENTS BEFORE SUBMITTING NAMES FOR CENTRALIZED SCREENING. A NACLC CHECK IS REQUIRED FOR CREDENTIALING AND CANNOT BE WAIVED.

3.D.13. (U) LOCAL CIVILIAN POLICE CHECKS.


3.D.14. (U) NATIONAL SEX OFFENDER PUBLIC WEBSITE


3.D.14.C. (U) IF A NAME SEARCH INDICATES A POTENTIAL MATCH WITH A PERSON SERVING IN OR NOMINATED FOR A POSITION OF SIGNIFICANT TRUST, THE COMMAND MUST COMMUNICATE WITH THE RESPONSIBLE JURISDICTION AND/OR THE LOCAL LAW ENFORCEMENT AGENCY WHERE THE OFFENDER RESIDES, WORKS, OR ATTENDS SCHOOL, AS APPROPRIATE, TO CONFIRM THE IDENTITY AND INFORMATION. NO ADVERSE ACTION OR SUITABILITY DETERMINATION WILL BE MADE SOLELY BASED ON INFORMATION LISTED ON THE NSOPW.

3.D.14.D. (U) COMMON NAMES MAY PROVIDE A LARGE NUMBER OF RESULTS. A GOOD FAITH EFFORT WILL BE MADE TO REVIEW THE LIST PROVIDED BY THE NSOPW, BUT REVIEWERS ARE NOT EXPECTED TO SPEND SIGNIFICANT TIME IF THE RESULTS ARE TOO NUMEROUS. IF COMMANDS ARE UNABLE TO CONDUCT AN EXHAUSTIVE REVIEW OF THE NSOPW, THEY WILL NOTE THE REASON/S IN THE REMARKS ON THE SCREENING WORKSHEET (ANNEX A) FOR SARCS OR SAPR VAS OR ON A COMPARABLE LOCAL WORKSHEET FOR OTHER POSITIONS OF SIGNIFICANT TRUST.

3.D.15. (U) CENTRALIZED MILITARY SCREENING

3.D.15.B. (U) FOR THE ARMY NATIONAL GUARD, STATES WILL SUBMIT THEIR REQUESTS THROUGH NGB, WHICH WILL COORDINATE WITH CID, DAIG AND IMCOM FOR CENTRALIZED SCREENS.


3.D.15.D. (U) AC/USAR UNITS WILL SUBMIT THEIR REQUESTS FOR CENTRALIZED SCREENING OF SARCS/SHARP VAS TO THEIR ACOM, ASCC OR DRU.


3.D.15.D.2. (U) ACOMS, ASCCS AND DRUS WILL SEND THE SPREADSHEET BY ENCRYPTED EMAIL TO USARMY.KNOX.HRC.MBX.EPMD-EBSS@MAIL.MIL.

3.D.15.D.3. (U) HRC WILL RETURN SCREENING RESULTS TO THE ORIGINATING MAILBOX WITHIN 90 DAYS OF RECEIPT. REQUESTORS WILL RECEIVE AN OUTGOING TRANSMITTAL THAT IDENTIFIES SOLDIERS AS CLEARED, TYPE I, OR TYPE II. DISQUALIFIED SOLDIERS WILL BE NOTIFIED THROUGH AKO THAT UNFAVORABLE INFORMATION WAS FOUND, WHAT AGENCY
REPORTED THE INFORMATION, AND HOW TO REQUEST THE INFORMATION (FREEDOM OF INFORMATION ACT REQUEST).

3.D.15.E. (U) IAW AR 608-18 (REF K), FAP/CRC FINDINGS MAY NOT BE USED AS THE SOLE BASIS FOR DISQUALIFYING AN INDIVIDUAL FROM APPOINTMENT TO OR RETENTION IN A POSITION OF SIGNIFICANT TRUST. IF COMMANDS INTEND TO DISQUALIFY AN INDIVIDUAL FROM APPOINTMENT TO OR RETENTION IN A POSITION OF SIGNIFICANT TRUST BASED SOLELY ON INFORMATION FROM THE ARMY CENTRAL REGISTRY, THEY WILL CONDUCT FURTHER RESEARCH AND CONSULT WITH THEIR SUPPORTING LEGAL OFFICE.

3.D.15.F. (U) UNITS MUST ALLOW SUFFICIENT LEAD TIME TO COMPLETE CENTRALIZED SCREENING PRIOR TO APPOINTMENT AND/OR TRAINING. AC/USAR UNITS IN SHORT-TOUR LOCATIONS MAY ESTABLISH EXPEDITED SCREENING BY COORDINATING WITH HRC AT USARMY.KNOX.HRC.MBX.EPMD-EBSS@MAIL.MIL.


3.D.17.B. (U) FOR SARCS AND SHARP VAS, THE TIMELINE FOR SCREENING, TRAINING, BEHAVIORAL HEALTH INTERVIEWS, AND CREDENTIALING CAN BE SIGNIFICANT. COMMANDS MUST ALLOW UP TO 6 (SIX) MONTHS FOLLOWING NOMINATION BEFORE NEW PERSONNEL MAY BE QUALIFIED TO SERVE AS A SARC OR SHARP VA.

3.D.17.C. (U) UNITS WILL FOLLOW THE SCREENING PROCEDURES OUTLINED IN THIS ORDER FOR NOMINATED SARCS AND SHARP VAS. WHEN UNITS COMPLETE SCREENING ON NOMINATED PERSONNEL, THEY WILL PROVIDE THOSE COMPLETED FINDINGS TO THEIR ACOM, ASCC OR DRU FOR SUBMISSION TO THE ARMY G-1. SUBMISSIONS MUST INCLUDE THOSE SCREENED AND NOT SELECTED DUE TO DEROGATORY INFORMATION TO PREVENT SCREENING OF THE SAME INDIVIDUAL FOR A DIFFERENT UNIT OR AT A FUTURE DATE.


3.D.17.E. (U) IF A REPLACEMENT CANNOT BE IDENTIFIED FROM EXISTING PERSONNEL, ACOM, ASCC OR DRU GIS WILL COORDINATE REQUIREMENTS WITH HRC OPMD OR EPMD. COMMANDS MUST PROJECT UP TO 9 (NINE) MONTHS BEFORE FULLY QUALIFIED, TRAINED PERSONNEL MAY ARRIVE TO SERVE AS A SARC OR SHARP VA.

3.D.17.F. (U) IF A GAP IN SARC OR SHARP VA SERVICES IS CREATED BY THE SUSPENSION OF A SARC OR SHARP VA, THE COMMAND SHOULD WORK TO DEVELOP A MITIGATION STRATEGY
IN CONJUNCTION WITH OTHER COMMANDS OR THE DCS G-1 TO ENSURE VICTIM RESPONSE AND
CARE IS NOT DEGRADED.
3.D.17.G. (U) MOS/AOC/WOPMOS MIS-MATCH IS AUTHORIZED FOR ASI 1B POSITIONS WITH
THE EMPHASIS ON ASI 1B QUALIFICATION OR THE ABILITY TO MEET REQUIREMENTS FOR
AWARD OF ASI 1B.
3.D.17.H. (U) THE DCS G-1 IS THE WAIVER AUTHORITY FOR RANK REQUIREMENTS FOR SARC
AND SHARP VAS.
3.D.18. (U) REASSIGNMENT/RECLASSIFICATION. FOR THOSE AC AND USAR CASES WHERE
SUSPENSION OR REMOVAL REQUIRES REASSIGNMENT (RECRUITERS, DRILL SERGEANTS, AIT
PLATOON SERGEANTS), THE UNIT WILL COORDINATE WITH HRC FOR REASSIGNMENT,
RECLASSIFICATION OR OTHER PERSONNEL ACTION IAW AR 601-1 (REF J) OR AR 614-200
(REF M) AFTER COMPLYING WITH THE REQUIREMENTS OF THE APPLICABLE REGULATION.
3.D.19. (U) STABILIZATION/EXTENSIONS.
FULL-TIME SARCS AND SHARP VAS IS 24 MONTHS IN POSITION. FOR SHORT TOUR AREAS,
THE STANDARD TOUR LENGTH IS 12 MONTHS IN THE POSITION. PERIODS SERVED AS
COLLATERAL DUTY DO NOT COUNT TOWARD STABILIZATION IN A FULL-TIME POSITION.
OCONUS SELECTEES WHOSE DEROS DOES NOT MEET THE STANDARD TOUR LENGTH REQUIREMENTS
MUST VOLUNTARILY EXTEND IAW EXISTING POLICIES AND PROCEDURES TO MEET THE 24
MONTH/12 MONTH STANDARD TOUR LENGTH.
3.D.19.B. (U) EXTENSION BEYOND TWO YEARS IN A SARC/SHARP VA POSITION IS
DEPENDENT UPON RENEWAL OF CREDENTIALING; SOLDIERS CANNOT SERVE IN A SARC/SHARP VA
POSITION IF THEIR CREDENTIALS ARE EXPIRED, EVEN IF RENEWAL IS PENDING.
3.D.19.C. (U) PERSONNEL STABILIZATIONS AND EXTENSIONS MAY NEED TO BE COORDINATED
WITH HRC ASSIGNMENT MANAGERS IAW EXISTING POLICIES AND PROCEDURES.
3.D.20. (U) THE REQUIREMENT FOR BEHAVIORAL HEALTH INTERVIEWS OUTLINED IN THIS
ORDER DOES NOT APPLY TO COLLATERAL DUTY SARCS AND SHARP VAS OR CIVILIANS.
RESULT OF COMPLIANCE WITH THIS ORDER WILL CONSULT WITH HIS/HER SERVICING LEGAL
ADVISOR BEFORE TAKING ACTION.
3.D.22. (U) ALL SCREENING REQUIREMENTS FOR MILITARY PERSONNEL OUTLINED IN THIS
ORDER MUST BE MET PRIOR TO APPOINTMENT TO A POSITION OF SIGNIFICANT TRUST AND
UPON REASSIGNMENT TO ANOTHER POSITION OF SIGNIFICANT TRUST.
3.D.23. (U) ANNEXES.
3.D.23.B. (U) ANNEX B: ADJUDICATION CRITERIA
4. (U) SUSTAINMENT. NOT USED.
5. (U) COMMAND AND SIGNAL. THE POINTS OF CONTACT FOR THIS ORDER ARE MR. ALBERT
EGGERTON, ALBERT.S.EGGERTON.CIV@MAIL.MIL, AND MAJ KIMBERLY MCVEY,
KIMBERLY.D.MCVEY.MIL@MAIL.MIL.
6. (U) EXPIRATION DATE OF THIS MESSAGE CANNOT BE DETERMINED.