



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 MCNAIR AVENUE, SUITE 100
FORT SILL, OKLAHOMA 73503

ATZR-CS

22 July 2021

MEMORANDUM FOR DISTRIBUTION

SUBJECT: United States Army Fires Center of Excellence and Fort Sill Fiscal Year 2022 (FY22)
Holiday Observances

1. References:

a. Army Regulation 600-8-10, Leaves and Passes, 3 June 2020

b. Memorandum, HQ TRADOC, ATCS-XS (630), 5 January 2021, subject: HQ TRADOC FY22 Holiday Observances and Organization Day

2. Fort Sill FY22 holiday schedule follows:

a. Public holiday observances:

11 October 2021	Columbus Day
11 November 2021	Veteran's Day
25 November 2021	Thanksgiving Day
24 December 2021	Christmas Day (observed)
31 December 2021	New Year's Day (observed)
17 January 2022	Martin Luther King Jr. Day
21 February 2022	Washington's Birthday
30 May 2022	Memorial Day
20 June 2022	Juneteenth National Holiday (observed)
4 July 2022	Independence Day
5 September 2022	Labor Day

b. Training holiday observances:

8 October 2021	Friday before Columbus Day
12 November 2021	Friday after Veteran's Day
26 November 2021	Friday after Thanksgiving Day
27 December 2021	Monday after Christmas Day
3 January 2022	Monday after New Year's Day
14 January 2022	Friday before Martin Luther King Jr. Day
18 February 2022	Friday before Washington's Birthday
15 April 2022	TRADOC Spring Holiday
27 May 2022	Friday before Memorial Day
17 June 2022	Friday before Juneteenth National Holiday
1 July 2022	Friday before Independence Day
2 September 2022	Friday before Labor Day

ATZR-C

SUBJECT: United States Army Fires Center of Excellence and Fort Sill Fiscal Year 2022 (FY22)
Holiday Observances

3. Dependent upon mission and operational requirements, treat the days in subparagraph 2b as training holidays for military personnel. When requested, and with supervisory approval, Civilian personnel may use annual or other appropriate leave on training holidays.

4. The United States Army Fires Center of Excellence and Fort Sill holiday season is 20 December 2021 to 3 January 2022. Fort Sill units, agencies, and activities will remain operational (half day schedule is based on the O-6 level Commander/Director's mission requirements) through the holiday period, except for the Christmas and New Year's days off and designated training holidays listed above. Employing a "day-on/day-off" methodology is not authorized. Each Fort Sill unit, agency, and activity is responsible for managing the staffing of their organization. Follow Army regulations and Civilian labor agreements in planning/executing holiday work schedules. Civilian employees must be in an approved leave status when they are not on duty during the holiday period.

5. Required installation security and support details will be accomplished. Commanders and directors will provide minimum staffing consistent with operational requirements. The 428th Field Artillery Brigade, 434th Field Artillery Brigade, and 30th Air Defense Artillery Brigades may continue training in selected courses, when essential, to meet graduation schedules.

6. To ensure safe and enjoyable holiday periods, Commanders and supervisors will conduct pre-holiday safety briefings and inspections.

7. All full-time employees, including those on flexible or compressed work schedules, are entitled to an "in lieu of" holiday when a holiday falls on a non-workday. "In lieu of" holidays will be managed in accordance with Office of Personnel Management policies and agency directives.

8. The point of contact for this memorandum is the Fires Center of Excellence and Fort Sill Secretary to the General Staff, at (580) 558-0599.



ALVIN W. PETERSON JR., PhD
Deputy Chief of Staff

DISTRIBUTION:
Fort Sill Intranet
All Organizations