



DEPARTMENT OF THE ARMY

United States Army Fires Center of Excellence

Fort Sill, Oklahoma 73503-5000



October 2019

Welcome to Air Defense Airspace Management/Brigade Aviation Element (ADAM/BAE) Air-Ground Integration Course! This class will prove to be both challenging and rewarding for every student. The ADAM/BAE AGI Course is a 3.5-week program that prepares current and future leaders to create conditions that foster continuous planning and execution of Air-Ground Operations within a Joint, Interagency, Intergovernmental, and Multinational (JIIM) Environment.

1. Reporting to Fort Sill: Students will report to Fort Sill NLT the first training day. *There is no reporting requirement prior to training day 1. Use this time to check-in to your hotel and prepare for class. The course begins precisely at 0830 training day 1 and concludes NLT 1200 on training day 17.*
 - a. Day One: Class begins at 0830. Report to Building 2760 (Hopkins Hall), Rm 228. Please be seated by 0830; roll call will be conducted at 0835. Students who are not present for roll call are subject to dismissal from the course. Any student who believes they will miss roll call must speak to the ADAM/BAE Course Manager prior to 0800.
 - b. ATRRS Reservations: Every student must have either a valid reservation *or* an acceptance letter from the course manager. Soldiers who report without a reservation or acceptance letter will be dismissed from the course.
 - c. No-shows: If you or one of your Soldiers is unable to attend, please notify our cadre and process a cancelation in ATRRS to avoid becoming a no-show. We have a long list of personnel on wait status trying to get a seat in the course.
 - d. Location: Building 2760 is located on Miner Road east of Sheridan Road. From Fort Sill lodging, turn left on Sheridan road (heading west), turn left onto Currie Road (by the Burger King), continue straight on Currie through four-way stop, and turn left on Miner Road. Building 2760 is the second building on the left. All students are required to park in the Bamford Dining Facility parking lot across the street from Hopkins Hall. I encourage you to conduct a leader's recon immediately upon arrival to Fort Sill. Unfamiliarity with the area is not an excused tardiness.
 - e. Hours: Training is scheduled for Monday through Friday, 0830-1700. There is a possibility that training may exceed those hours to meet training objectives. The course manager will review any required changes to the training schedule.



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- f. Uniforms and Weather: The duty uniform is the Army Combat Uniform with appropriate headgear. The standard Army PT uniform (winter/summer) for the appropriate season is worn for physical training. There is no APFT requirement for this course; however, when conducting PT from 0630 to 0730, the required uniform is APFU with a reflective belt or vest. Average daily weather for Lawton should be researched prior to arrival. Note: Students will be in duty uniform for graduation. No exceptions.
 - g. Passes: Any student traveling beyond 250 miles from Fort Sill requires a mileage pass. Requests are due NLT Monday before the weekend of travel.
 2. ATRRS/Funding: Students with a valid reservation are covered under the ITDLM (Institutional Training Directorate of Lodging and Meals) Program. Lodging and meals are provided at no cost to the unit. Your unit is responsible for funding your transportation to and from Fort Sill, as well as a rental car for transportation on Fort Sill. **Students on wait status with an acceptance letter are not covered by ITDLM. Your unit is responsible for full TDY.**

 - a. Lodging: On-post reservations can be made through the Fort Sill billeting office at 1-800-902-3607, (580) 442-5000 or DSN 639-5000. Billeting is located Building 5676 Ferguson Road (Aultman Hall). A copy of your orders will be required when you report/check-in to lodging at Building 5676, Aultman Hall.
 - b. Meals: FSOK and FCOE have transitioned to a CAC card meal system, **your organization/installation** should update your ID Card for DFAC available meals Monday through Friday prior to your arrival while in TDY status. Students should be paid full meal per-diem for weekend and federal holidays. This applies to students who have a reserved seat in ATRRS.
 - c. Transportation: *On-post transportation is **not** available.* Students do not receive transportation to/from the airport, living quarters, school, or dining areas. Due to the distance between Aultman Hall and Hopkins Hall, and the unpredictable weather in Oklahoma, it is highly encouraged for each student to arrange for reliable transportation during the course (e.g. rental car or POV).



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3. Training/Curriculum: Our training consists of classroom instruction to include lecture, discussion-based lessons, system operations training, collective task training, and practical exercises.
 - a. Grading Standards: Enclosed with this welcome letter is the Individual Student Assessment Plan (ISAP). *You are responsible for reading the ISAP and signing a statement of understanding on training day one.* Contact the ADAM/BAE Course Manager with any questions.
 - b. Prerequisite Training / Day One Assignments: **Prior to arrival, every student is required to complete JKO Course J3OP-US138: AC2 Element in a JIIM Environment.** Certificates are due during in-processing on training day one. Pay close attention to each lesson; student orientation is followed by a closed-book exam of all material presented in J3OP-US138. **This is not a pre-test; this examination is a graduation requirement for the course.** Additionally, at 1600 students will begin the Lessons Learned Seminar in which every student presents their chosen topic for the AGO Problem of Practice. See attached rubric for more information.
 - c. Study Materials: Please bring a writing utensil and notebook/paper for notes. *Expect to receive nightly reading assignments with homework due the following day.* I encourage you to bring a laptop with DVD-ROM and blank disks. This will allow you to go over the material from the day's activities and study material for the written and practical exams. Students without a laptop will be granted access to a computer lab in Hopkins Hall. Blackboard will be used during this class for tests, homework, and most of the classroom presentations. Blackboard can be accessed from any CAC enabled computer and I encourage you to bring a computer with CAC access.
 - d. Read-Ahead: To prepare for this course, students are encouraged to review JP 3-52, FM 3-52, MTTP 3-52.1, FM 3-96, FM 3-04, FM 3-09, ATP 3.01-50, and TC 1-400. Familiarity with this material will help ease the nightly reading load. Additionally, this is not AIT, WOBC, or BOLC; students should report with basic proficiency on each digital system. Basic proficiency includes powering systems, entering IPs, building control measures, and have familiarity with tactical data links. We encourage all students to conduct digital sustainment training prior to attending this course.
 - e. Examinations: Students are required to achieve a minimum of 80% on all examinations. All exams are closed-book and closed-notes and will be conducted on Blackboard. Written exams present a variety of question formats to include multiple choice, fill-in-the-blank, and short answer. A list of graded assignments with point values is located in the ISAP.



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- f. Command Presence: Commanders and leaders from home station are welcome to attend or observe any part of this curriculum. Module-D (AGO Collective Tasks and Drills) includes progressive simulations that begin with students creating and delivering an O-6 level update brief as they would at home station. We welcome and encourage command participation to facilitate understanding and visualization what your AGO team is learning.

4. Graduation: Graduation is scheduled on the 17th training day. **Do not schedule any departures from Lawton or Oklahoma City before 1300.**

5. Final Note: Please remember, you are here to train. Students must apply themselves and study the assigned material IOT meet all graduation requirements. Those that fail to properly prepare and study for the course will not make it through

6. If you have any questions, feel free to contact me at Commercial (580) 558-4354, Cell (586) 709-0160, or email michael.a.rich1.mil@mail.mil

MICHAEL A. RICH
CW3, AD
Course Manager