



DEPARTMENT OF THE ARMY
FIELD ARTILLERY PROPONENT OFFICE
730 SCHIMMELPFENNIG ROAD, SUITE 278
FORT SILL, OKLAHOMA 73503-9035

ATZR-P

01 November 2019

MEMORANDUM OF INSTRUCTION

SUBJECT: Knox, Hamilton, and Gruber Award Submission Requirements

1. PURPOSE. Provide information and submission requirements for the Knox, Hamilton, Gruber awards program.

2. BACKGROUND.

a. The **Henry A. Knox Award** is named after the first Chief of Artillery, and first Secretary of War, Major General Henry A. Knox. The award recognizes the most outstanding active component battery. Originally called the Knox Trophy and Medal, the awards were established in 1924 by the Chief of Field Artillery and presented annually. The Trophy recognized the best artillery battery and the Medal recognized the best enlisted Artillery Soldier. Before World War II, the awards were not presented. In 2002, the Knox Trophy was reinstated and the Medal was replaced with the Gruber Award to recognize individual Soldiers.

MOST RECENT KNOX AWARD WINNERS:

2018 HHB 101st DIVARTY, Fort Campbell, KY
2017 Charlie Battery 1-320th FA Regiment, Fort Campbell, KY
2016 Charlie Battery 4-1st FA Regiment, Fort Bliss, TX
2015 Charlie Battery 2-319th AFAR, Fort Bragg, NC
2014 Bravo Battery 4-27th FA Regiment, Fort Bliss, TX
2013 Alpha Battery 2-15th FA Regiment, Fort Drum, NY
2012 Bravo Battery 1-77th FA, Schweinfurt, Germany

b. The **Alexander Hamilton Award** recognizes the best Army National Guard (ARNG) Battery. It was created in 2002 and is named after American Statesman and Continental Army Artilleryman Alexander Hamilton. Alexander Hamilton was an outstanding artillery battery commander and a skilled cohort of General George Washington during the Revolutionary War. Hamilton helped frame the U.S. Constitution and served as the nation's first Secretary of the Treasury.

MOST RECENT HAMILTON AWARD WINNERS:

2018 Alpha Battery 2-138th FA Regiment, Kentucky ARNG
2017 Alpha Battery 1-129th FA Regiment, Missouri ARNG
2016 Bravo Battery 1-145th FA Regiment, Utah ARNG
2015 Alpha Battery 3-197th FA Regiment, New Hampshire ARNG

ATZR-P

SUBJECT: Knox, Hamilton, and Gruber Award Submission Requirements

2014 Alpha Battery 1-181st FA, Tennessee ARNG
2013 Bravo Battery 1-121st FA, Wisconsin ARNG
2012 Bravo Battery 2-218th FA, Oregon ARNG

c. The **Edmund L. Gruber Award** is named after Brigadier General Edmund L. Gruber, a noted Field Artillery Officer, who as a First Lieutenant in 1908 composed the “Caisson Song”, which the Army adapted as “The Army Song” (The Army Goes Rolling Along) in 1952. The Gruber Award was established in 2002 to recognize individual Field Artillery Soldiers for innovations that resulted in significant contributions to enhance the Field Artillery’s war fighting capabilities, morale, readiness, and maintenance.

MOST RECENT GRUBER AWARD WINNERS:

2018 CPT Christopher M. Dixon, 2-3rd FA
2017 SFC Jaime M. Castro, 5th BCD
2016 SFC Zachary S. Wilkerson, 1-94th FA
2015 SFC Jorge A. Moraguzman, 2-15th FA
2014 SFC Daniel A. King, 1-320th FA
2013 1LT Nathaniel J. Holcomb, 1-41st FA
2012 SFC Thomas Robinson, 1-377th FA

3. ELIGIBILITY CRITERIA.

a. The Knox award eligibility is established for all active component field artillery batteries across operating and generating force formations.

b. The Hamilton award eligibility is established for all Army National Guard field artillery batteries.

c. The Gruber Award is established for a field artillery Soldier within the active and reserve components across operating and generating force formations.

4. SUBMISSION REQUIREMENTS.

a. All submission narratives of the units or individuals will only cover the period of FY19 (October 2018 to September 2019).

b. All submission narratives of the units or individuals will be sent using the Army memorandum format IAW AR 25-40.

c. All submission narratives of the units or individuals must be in Arial 12 font single-spaced.

d. All submission narratives of the units or individuals must be a minimum of one page.

e. All submission narratives of the units or individuals will include photos of the units or individuals to support the narrative. The photos will also require a caption to state what the photo is about.

ATZR-P

SUBJECT: Knox, Hamilton, and Gruber Award Submission Requirements

f. All submission narratives of the units or individuals will be accompanied with their Battalion Commander's Letter of Endorsement, whom may only submit one endorsement per award.

g. All submissions must be sent as a single .pdf file with pages in the following order: Battalion Commanders Letter of Endorsement, narrative, photos, and miscellaneous items.

h. Packets must be received by the Field Artillery Proponent Office NLT the close of business on the 15th of March 2020.

5. SELECTION CRITERIA.

a. Each award submission will be graded on its own merit by selected panel members.

b. Each Knox and Hamilton nomination will be graded according to the following criteria: Excellence in Mission Execution, Training Excellence, Deployment Excellence, Leader Development, Maintenance Excellence, Command Supply Discipline Program, Soldier Readiness/Resiliency, Family Readiness/Support, and Community Service.

c. Each Gruber nomination will be graded according to the following criteria: Innovation in Field Artillery doctrine, training, material, or personnel solutions or tactics, techniques, and procedures enabling accomplishment of the mission.

d. The FAPO will establish a panel to evaluate and score each submission IAW the criteria. The board will consist of at least 7 members in the rank of Colonel, Chief Warrant Officer Five, or Sergeant Major.

6. PACKETS. Packets will be emailed to matthew.i.kingsley2@mail.mil and christopher.e.smythe3.mil@mail.mil. Any packets received after 15 March 2019 will not be considered.

7. ANNOUNCEMENT OF AWARDS. The Office of the FA Commandant will announce the winners by the end of May 2020.

8. POINT OF CONTACT. Point of Contact for the memorandum is SSG (P) Matthew Kingsley, 13F Career Management NCO, DSN 639-4573, Commercial (580) 442-4573 or email matthew.i.kingsley2.mil@mail.mil.

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