

Date: \_\_\_\_\_

Current Brigade: \_\_\_\_\_

# OCONUS PCS WORKSHEET

Rank: \_\_\_\_\_ Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Current unit: \_\_\_\_\_ Gaining location/Country: \_\_\_\_\_

PMOS: \_\_\_\_\_ ETS: \_\_\_\_\_ Report date: \_\_\_\_\_

1. How many days of leave do you plan to take? \_\_\_\_\_ (Enter 30 if you are not sure).

2. Do you have 19 years 6 months' time in service? Yes  No

If yes, choose one of the following options:

- I will comply with my PCS assignment instructions.  Initials \_\_\_\_\_
- I will request to retire in lieu of PCS.  Initials \_\_\_\_\_ (see your S-1).

3. Dual Military: Yes  No  (If NO, skip to # 4) Enrolled in MACP: Yes  No

Dual Military with Dependents: Yes  No

Who will carry the dependents on the PCS order?

I will  Spouse  (Please provide SS# of your spouse)

4. Check one of the following for this assignment. This selection must reflect on your ORB/ ERB.

DUAL MILITARY SKIP THIS QUESTION

Married  How many total # of dependents? \_\_\_\_\_

Single  Single with dependents  How many total # of dependents? \_\_\_\_\_

Divorced  Divorcee with dependents  How many total # of dependents? \_\_\_\_\_

5. Which type of tour you will be serving?

- "Accompanied Tour" (I am taking my dependents with me) for \_\_\_\_\_ months.
- "Unaccompanied Tour" (I am not taking my dependents with me) for \_\_\_\_\_ months.
- "All Others Tour" Single (I have no dependents) for \_\_\_\_\_ months.
- "Dependent Restricted" (Korea, Turkey, Saudi, etc) for 12 months.

6. **Dependent restricted tours only: If you have a Homebase Advanced Assignment, do you wish to participate in the Homebase Advanced Assignment Program (HAAP)?** (NOTE: If you wish to relocate your dependents at government expense, you must decline your HAAP).

My HAAP is: \_\_\_\_\_ ACCEPT \_\_\_\_\_ DECLINE \_\_\_\_\_ Initials \_\_\_\_\_

7. **RELOCATION OF DEPENDENTS:** If you declined your HAAP, where will you be relocating your dependents?

(City, State, and Zip Code)

OR

“I choose NOT to relocate my dependents.” Initials \_\_\_\_\_

8. **KOREA assignments only: I have been briefed on the AIP program.** Initials \_\_\_\_\_

9. **OCONUS (Non-Restricted) assignments** require you to submit a **COMMAND SPONSORSHIP** request if you wish to take your dependents. Your family **MUST** be on your orders before you can set up transportation of Household Goods.

Are you going to request Command Sponsorship? Yes  No

10. **Are you scheduled for schooling in conjunction with your assignment?** Yes  No

If Yes, please fill in the blanks below: (Use the end of page 3 for more than one location.)

• **TDY Enroute**  this means you will be clearing Fort Sill before your departure for TDY. Note: You **WILL NOT** be reimbursed for travel back to Fort Sill to accompany your family to your new duty station.

• **TDY and Return**  this means you will be returning from TDY to clear Fort Sill.

• School \_\_\_\_\_ Location \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_

11. **Are on an assignment requiring airborne qualification?** Yes  No

12. **Do you have enough time left in the service to complete the required tour for this assignment?**

Yes  No  If you answered NO, you have 30 days from this briefing to provide a copy of reenlistment, extension or declamation statement to Reassignments.

13. **TRAVEL ARRANGMENT: Would you like the travel office in Fort Sill, OK to make your travel arrangements?** YES  NO

14. **Do you have a Government Travel Credit Card (GTCC)?** Yes  No  I understand that

I will need to see my Unit Area Program Coordinator (APC) to apply for a GTCC. If I do not apply, or if I am declined for a GTCC, I will need to provide verification from my APC. \_\_\_\_\_(initial)

15. Your AVAIL DATE is: \_\_\_\_\_

- Your availability date is ten days prior to your report date. For example, if your report date is 10 December 2013 then your Avail Date is 1 December 2013.
- This is the earliest date you are eligible to fly overseas or sign into your gaining command. Once you set up your “port call” date it then becomes your new report date.
- **OCONUS LEAVE:** If you want to take leave overseas, you must submit an official request for OCONUS Leave. It must be approved by your Command, then it must be sent to MPD-Reassignments in Bldg 4700, to request their approval.

16. EARLY REPORTING AUTHORIZED: (listed on front of folder)

- Do you have Early Report Authorized? YES  NO
- If Early Report is authorized, do you wish to report early? YES  NO
- If you wish to report early, how many days early will you be reporting? (officers only) \_\_\_\_\_
- **I understand that I am required to provide a copy of my approved DA Form 31 to the Reassignment Section if I wish to utilize early report.** \_\_\_\_\_ (initials)

Contact Phone# \_\_\_\_\_ Email address: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Any other information you would like to provide: \_

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## DELETION AND DEFERMENT SCREENING QUESTIONNAIRE

**IF YOU ANSWER YES** TO ANY OF THESE QUESTIONS, PLEASE SEE YOUR S-1 DELETIONS AND DEFERMENTS CLERK AS SOON AS POSSIBLE FOR MORE INFORMATION ON POTENTIAL DELETION AND DEFERMENT ACTIONS.

1. Do you have a T3 or P3 profile and/or undergoing medical treatment that will extend beyond your report date? Yes  No
2. Have you been recommended for a medical board (MMRB, MEB, OR PEB)? Yes  No
3. Have you been flagged for adverse action? Yes  No
4. Are you ineligible to reenlist/extend to meet a time in service requirements for the assignment (if necessary)? Yes  No
  
5. If you **do not** have enough time in service, do you plan on signing a Declination of Continued Service Statement (DCSS) or First Term Statement? Yes  No
6. Do you expect to be separated (i.e. chapter, retirement, hardship discharge, etc)? Yes  No
7. Have you already submitted a Green to Gold packet? Yes  No
8. Have you been, or are you waiting to be selected for OCS or WOBC? Yes  No
9. Are you pregnant and going overseas? Yes  No
10. Is your spouse pregnant and due within six (6) weeks of your report date? Yes  No
11. Do you desire to relocate your dependents during the summer or winter school break to minimize school disruption? Yes  No
  
12. Are you having one of the extreme family problems that may result in a request for a compassionate action?
  - Terminal illness, severe medical problem, or a recent death of a close family member? Yes  No
  - Recent custody of child(ren) due to separation, divorce, or desertion, or adoption cases in which the home study has been completed and the child is scheduled to be placed within 90 days? Yes  No
  - Any other reason involving a family member that is not listed above? Yes  No
13. Do you have a scheduled court appearance in conflict with your report date? Yes  No