



## UNITED STATES MARINE CORPS

MARINE CORPS ARTILLERY DETACHMENT  
U. S. ARMY FIELD ARTILLERY SCHOOL  
P.O. BOX 810  
FORT SILL, OKLAHOMA 73503-5810

IN REPLY REFER TO:  
1500  
SAFETY  
3 Apr 07

### DETACHMENT POLICY LETTER 1-07

From: Commanding Officer  
To: Distribution List

Subj: COMMAND ARRIVE ALIVE PROGRAM

Encl: (1) Command Arrive Alive Process  
(2) Command Arrive Alive Card

1. Situation. To direct policy for the Marine Artillery Detachment Command Arrive Alive Program.

2. Mission. This policy letter establishes procedures and provides requirements for the implementation of the Command Arrive Alive Program in order to ensure a means for safe, reliable transportation for all members of this command while on liberty.

3. Execution.

a. Commander's Intent and Concept of Operations.

(1) Commander's Intent

(a) The purpose this program is to provide an easy alternative to driving while under the influence of alcohol.

(b) This policy letter will establish the Command Arrive Alive Program and sets forth the process on the use and reimbursement of the Arrive Alive Program.

(c) This program will be utilized by everyone in the command.

(2) Concept of Operations

(a) Enclosure (1) of this policy letter provides the foundation for the Command Arrive Alive Program.

(b) Guidance, instruction and special emphasis will be given by the leadership of this command. All Marines will know the contents of this order and be able to pass this information.

Subj: COMMAND ARRIVE ALIVE PROGRAM

(c) The Safety Officer has cognizance of this program.

(3) Administrative and Logistics. Enclosure (2) is a copy of the Command Arrive Alive Program Card. This card will be distributed to everyone within the command.

(4) Command and Signal.

(a) Command. This policy applies to all MARDET personnel.

(b) Signal. This policy is effective immediately upon signature.

A handwritten signature in black ink, appearing to read 'S. T. Campbell', with a long horizontal flourish extending to the right.

S. T. CAMPBELL

Distribution: A

## Command Arrive Alive Process

### 1. Process

a. All personnel are issued a numbered Arrive Alive Program Card upon arrival to the command. This policy will be briefed to every member as a part of the check-in process.

(1) Permanent Personnel will be issued Cards 1-130.

(a) Permanent Personnel cards will be issued cards by the Safety Officer. The Safety Officer will keep a numbered alpha roster on hand for issued cards.

(b) Cards will be issued and personnel will print name and local address in ink on back of card.

(2) Students will be issued cards 131-800.

(a) Student cards will be issued by the Safety Officer in bulk to the Marine Battery Gunnery Sergeant. The Battery Gunnery Sergeant will maintain an updated alpha roster of all student cards issued. A copy of this roster will be sent to the Safety Officer upon each turnover.

(b) Cards will be issued and personnel will print name and barracks address (for new joins) or name and local address (career students) in pencil on the back of the card.

(3) All issued cards must be returned before a member departs the command. Due to the nature of their constant turnover, student cards will be written in pencil so that they can be re-issued.

(4) Lost or stolen cards must be reported to the Safety Officer. At this time a replacement card will be issued. (Battery Gunnery Sergeant will notify the Safety Officer regarding all student lost or stolen cards.)

b. When a person is in need of a taxi they will call Peoples Taxi Company, number is printed on the Arrive Alive Card.

c. When the taxi arrives, the card will be presented to the driver.

Enclosure (1)

Subj: COMMAND ARRIVE ALIVE PROGRAM

d. The driver will take the person in need and one guest to the address printed on the card.

e. No money will be requested at this time.

f. The taxi driver will take the card back to the dispatcher.

g. The dispatcher will process a bill for the command and ensure that it is accurate. The bill will include the zone fare and a 15% gratuity charge.

(1) Taxi companies in the area use zone pricing. Examples of pricing are as follows:

(a) Mall to Ft. Sill \$5.50 for one and \$2.00 for each additional person.

(b) Sidewinder to Ft. Sill \$10.54 for one and \$3.50 for each additional person.

(c) Night Trips to Ft. Sill \$10.54 for one and \$3.50 for each additional person.

h. The command will receive the bill and will have 10 working days to pay the amount owed.

i. The person who used the Arrive Alive Program Card will be responsible to pay the bill. This can be completed by two methods:

(1) The person will write a check or make a money order out to "Peoples Taxi Company" for the amount owed.

(2) If the person does not have the funds at that time, the command will pay for the taxi and the person is responsible to pay the command back on the following pay day.

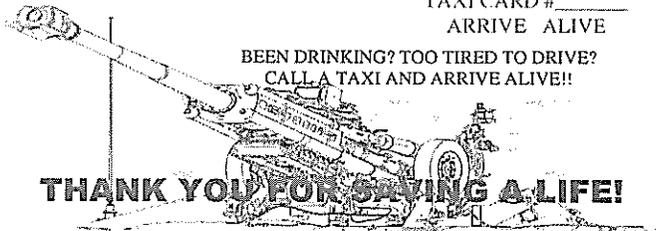
j. In the circumstance that the person is to depart Ft. Sill prior to the next pay day and money is owed, the person must pay the debt before they are allowed to check out of the command.

k. There will be no punishment or repercussions for a Marine who uses this program.

MARINE DETACHMENT

TAXI CARD # \_\_\_\_\_  
ARRIVE ALIVE

BEEN DRINKING? TOO TIRED TO DRIVE?  
CALL A TAXI AND ARRIVE ALIVE!!



**THANK YOU FOR SAVING A LIFE!**

**TAXI COMPANY**

PEOPLES 1-(580) 355-1706  
PEOPLES 1-(580) 357-9999  
DUTY 1-(580) 442-5615

Taxi Driver, please take this card to your dispatcher. This card will be sent from your company to the Marine Detachment where it will receive payment.

CARD IS VALID FOR INDIVIDUAL LISTED & ONE  
TAXI RIDE TO RESIDENCE LISTED BELOW



**THANK YOU FOR SAVING A LIFE!**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_